

COUNCIL MEETING AGENDA

Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, March 5, 2024 at 6:00 p.m.



COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
 - Please clearly state your name.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal obscenities or threats will be tolerated.
 - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the "Introduction of Measures and Proposals by City Council".
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwy.gov

****Please silence cell phones during the City Council meeting. ****

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF COUNCIL MEETING MINUTES
 - A. Consent
 1. Consideration of **Minutes of the February 6, 2024 Regular Council Meeting**, as Published in the Casper Star-Tribune on March 2, 2024.
 2. Consideration of the **Minutes of the February 6, 2024 Executive Session**.
4. CONSIDERATION OF BILLS AND CLAIMS
5. PROCLAMATIONS
 - A. **307 First**
 - B. **National Service Recognition Day**
6. COMMUNICATIONS
 - A. From Persons Present
7. ESTABLISH DATES OF PUBLIC HEARINGS
 - A. Consent
 1. Establish March 19, 2024 as the Public Hearing Date for:
 - a. An Ordinance Repealing Section 15.16.010 – **Building Construction Prohibited During Certain Hours** – Exceptions.
 - b. An Ordinance **Amending Chapter 8.20 – Noise**, of the Casper Municipal Code.

8. PUBLIC HEARING

A. Resolution

1. Finding Facts Pursuant to Wyoming Statute § 15-1-402 Regarding the **Annexation** of 0.51-Acres, More or Less, Described as Lot 5, **“Bryan Subdivision”**.

9. SECOND READING ORDINANCE

A. Consideration of an **Ordinance Vacating a Segment of Alley** Abutting Lots 5, 6, and 7, **Kenwood Addition** to the City of Casper, Located South of 816 South Jackson Street.

1. Communications from Persons Present

10. THIRD READING ORDINANCE

A. Approving a **Zone Change** of Multiple Properties Located **North of East 12th Street, Between South Conwell and South Lowell Streets**, from PUD (Planned Unit Development) to C-2 (General Business).

1. Communications from Persons Present

B. Approving the **Annexation and Zoning** of 0.51-Acres, More or Less, Described as Lot 5, **“Bryan Subdivision.”**

1. Communications from Persons Present

C. **Ratifying All Actions Previously Taken Concerning City of Casper, Wyoming, Local Assessment District No. 160**, Confirming the Proceedings, Assessment Roll and Assessment Therefor; Assessing the Amounts in Said Roll on the Property in Said District; Creating a Lien Therefor and Prescribing the Priority Therefor; Directing the Certification of Said Roll by the City Clerk and Transmittal Thereof to the City Treasurer; Prescribing Notice That Said Assessment Shall Be Paid and the Terms Thereof; Providing for the Payment of Said Assessment; Creating a Special and a Separate Fund Therefor; Providing for the Collection of Delinquent Assessments; and, Prescribing Various Details Concerning Said Provisions.

1. Communications from Persons Present

11. RESOLUTIONS

A. Consent

1. Accepting **Amendment No. 1 to the Water Line Easement** from the Church of Jesus Christ of Latter-Day Saints as Part of the **Casper Wyoming Temple Construction** at 2905 Independence Court.
2. Authorizing an Agreement with **Crown Construction, LLC**, for the **Washington Park Restroom Remodel**, Project No. 21-051
3. Authorizing an Agreement with **Crown Construction, LLC**, for the **“A” Street Parking Lot Storm Sewer Improvements**, Project No. 21-052
4. Approving a Contract for Professional Services Between the City of Casper and **Scott Ventures, LLC**, for a **Tree Inventory Update of All Public Trees** Within the City of Casper.

12. MINUTE ACTION

a. Consent

- a. Authorizing the **Appointment of Bill Lyons and Ken White** to the **Board of Directors for the Downtown Development Authority (DDA)**.

13. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

14. ADJOURN INTO EXECUTIVE SESSION: PERSONNEL

15. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings

6:00 p.m. Tuesday, March 19, 2024 – The Lyric

6:00 p.m. Tuesday, April 2, 2024 – The Lyric

Work Sessions

4:30 p.m. Tuesday, March 12, 2024 – The Lyric

4:30 p.m. Tuesday, March 26, 2024 – The Lyric

ZONING CLASSIFICATIONS

| | | | |
|-----|-----------------------------------|-----|--------------------------|
| FC | Major Flood Channels & Riverbanks | PUD | Planned Unit Development |
| AG | Urban Agriculture | HM | Hospital Medical |
| R-1 | Residential Estate | C-1 | Neighborhood Convenience |
| R-2 | One Unit Residential | C-2 | General Business |
| R-3 | One to Four Unit Residential | C-3 | Central Business |
| R-4 | High-Density Residential | C-4 | Highway Business |
| R-5 | Mixed Residential | M-1 | Limited Industrial |
| R-6 | Manufactured Home (Mobile) Park | M-2 | General Industrial |
| PH | Park Historic | SMO | Soil Management Overlay |

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
February 6, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 16, 2024 Present: Councilors Gamroth, Bond, Haskins, Pollock, Jensen, Pacheco, Sutherland, Vice Mayor Engebretsen, and Mayor Cathey.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3.A. CONSENT MINUTE ACTION

Moved by Councilor Sutherland seconded by Councilor Bond to, by consent minute action, approve the minutes of the:

1. January 16, 2024 Regular Council Meeting, as published in the Casper Star Tribune on February 3, 2024;
2. January 16, 2024 Executive Session;
3. January 23, 2024 Regular Council Meeting, as published in the Casper Star Tribune on February 3, 2024.
4. January 23, 2024 Executive Session.

Motion passed.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Haskins to, by minute action, approve payment of the February 6, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

| <u>General Bills & Claims 02/06/2024</u> | | |
|--|----------|-----------|
| 6HGroup | Goods | 2,059.20 |
| 71Const | Goods | 274.75 |
| ASchulz | Reimb | 1,298.52 |
| AdvncdNtwrkMngmnt | Services | 8,943.63 |
| Airgas | Goods | 1,377.98 |
| AirInnvtns | Services | 335.00 |
| AllOutFireExt | Goods | 926.00 |
| Alsco | Services | 2,579.18 |
| AMBI | Services | 281.85 |
| AmrTech | Services | 800.00 |
| AmrcnPblcWrksAssctn | Dues | 2,010.00 |
| AnchrElctrc | Services | 405.81 |
| ArdurraGrp | Services | 809.96 |
| AT&T | Services | 22,125.58 |
| AtlntcElctrc | Services | 2,280.00 |
| Atlas | Goods | 4,852.56 |

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|----------------------|-----------|------------|
| BNelson | Reimb | 18.53 |
| BSpiers | Reimb | 1,300.00 |
| BndtSrvcs | Goods | 6,060.00 |
| BarDSgns | Services | 448.78 |
| BgrmEllngsn | Goods | 9,648.50 |
| BslnEngnrng | Services | 802.06 |
| BlkHillsEnrgy | Utilities | 51,307.24 |
| BlckoutWndwTnt | Services | 200.00 |
| BlkmnPrpn | Goods | 4,757.16 |
| BrntagPac | Goods | 35,498.95 |
| CPotter | Reimb | 139.90 |
| CptlBusnsSystem | Services | 61.80 |
| CrtrsnsSfty | Goods | 21,900.00 |
| CsprAreaEcnmcDvlpmnt | Services | 14,095.84 |
| CsprElctrc | Services | 30,493.10 |
| CsprHsngAthrty | Services | 78,670.55 |
| CsprMtnSkiPtrl | Goods | 126.00 |
| CsprNCHealth | Services | 47,916.67 |
| CsprStrTrb | Services | 2,032.28 |
| CsprTire | Services | 1,291.00 |
| CsprVtrnry | Services | 697.76 |
| CntrlWyoHomeBldrs | Services | 990.00 |
| CntryLnk | Utilities | 15,408.17 |
| CH2MHill | Services | 677.72 |
| Chem-Aqua | Services | 535.00 |
| CtznsForCvcAdtrm | Services | 1,000.00 |
| CtyCspr | Services | 195,272.09 |
| CivilEngnrng | Services | 5,175.00 |
| ClnClb307 | Services | 975.00 |
| CMITeco | Services | 68,626.25 |
| CocaCola | Services | 26.25 |
| ClctnCntr | Services | 795.39 |
| CommTech | Services | 51,196.17 |
| CnsnsCldSltns | Services | 189.90 |
| CnsltdElctrc | Goods | 245.90 |
| Cnvrgn | Goods | 5,498.11 |
| CoreMain | Goods | 31,040.00 |

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|----------------------|-------------------|------------|
| CowboySplyHse | Goods | 2,151.66 |
| CPU | Goods | 16,770.00 |
| CrwnCnstrctn | Services | 15,776.00 |
| CurryGrageDoor | Services | 55,127.00 |
| DDean | Reimb | 30.00 |
| DckrAuto | Services | 529.63 |
| Diebold | Services | 723.90 |
| DstbstrsEntrprs | Goods | 28,791.56 |
| DynmcCntrl | Services | 5,245.00 |
| E&FTowng | Services | 765.00 |
| EmrgncyMdcl | Services | 500.00 |
| EnrgyLabs | Services | 4,654.00 |
| EnrgyMngmnt | Services | 150.00 |
| EngnrngDsgn | Services | 495.00 |
| FIB | Investments/Goods | 16,467.35 |
| 5TrailsRtry | Dues | 400.00 |
| ForterraPipe&Precast | Goods | 68,460.00 |
| Galls | Goods | 521.74 |
| GHPhippsWyo | Services | 193,584.92 |
| Grngr | Goods | 945.80 |
| GrnrMotr | Services | 12,330.87 |
| GSGArchtrctr | Services | 3,573.00 |
| HIhrig | Reimb | 507.50 |
| Hach | Goods | 268.53 |
| HaidPlmbng | Services | 135.00 |
| HDREngnrng | Services | 6,128.75 |
| Homax | Goods | 60,869.91 |
| Hose&RubrSply | Goods | 212.26 |
| HowrdSply | Goods | 412.80 |
| IndstrlScrn | Services | 600.00 |
| JHall | Reimb | 24.48 |
| JSchlager | Reimb | 947.26 |
| JWinzenried | Reimb | 22.28 |
| JWittler | Reimb | 28.34 |
| JacobsEngnrng | Services | 2,630.00 |
| JJETrlrSales&Srv | Goods | 228.00 |
| JungBrosEngnrs | Services | 888.50 |

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|------------------------|----------------|-----------|
| JWCEnvrmntl | Goods | 12,043.00 |
| KHumbles | Reimb | 128.90 |
| KSuba | Reimb | 150.00 |
| Kinsco | Goods | 2,882.98 |
| KnfRvr | Goods/Services | 1,015.88 |
| KncklDrgrTctics | Services | 400.00 |
| KubwtrRes | Goods | 8,300.00 |
| LoenbroInstrmntn | Goods | 1,086.00 |
| MBrattis | Reimb | 772.51 |
| McNeilusFncl | Goods | 295.12 |
| MidlndImplmnt | Goods | 97,508.13 |
| MillsPD | Services | 1,475.90 |
| MLAuto | Services | 391.00 |
| MonsnIntrlSrv | Services | 7,966.96 |
| MotorlaSltns | Services | 10,402.81 |
| MtnAlrmFire&Scrty | Services | 1,661.23 |
| MtnStLitho | Services | 399.93 |
| MtnWstTech | Services | 6,024.00 |
| MuniEmrgncySrv | Goods | 51.41 |
| NrthPlattePhysclThrpy | Services | 1,200.00 |
| Napa | Goods | 1,212.98 |
| NCSO | Services | 17,038.46 |
| NCHOJPB | Reimb | 3,000.00 |
| NclysnArtMuseum | Services | 66,307.05 |
| Norco | Goods | 950.30 |
| NWstContr | Goods | 307.96 |
| OvrHeadDr | Services | 3,325.92 |
| PeakGeosltns | Services | 24,275.00 |
| Pedens | Goods | 48.00 |
| PtrbltOfWyo | Services | 981.74 |
| PstlPros | Services | 8,193.49 |
| PrzmPnt&Autobdy | Services | 2,914.73 |
| PrvsIndstrs | Goods | 1,277.20 |
| RftlsFinancialCnsltnts | Services | 19,210.51 |
| RcycldMtrls | Services | 19,220.00 |
| RpblicPrkng | Services | 212.00 |
| Rxel | Services | 1,268.95 |

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| RckyMtnAirSltns | Goods | 144.56 |
| RckyMtnPwr | Utilities | 223,105.65 |
| RootrSwr | Services | 994.95 |
| SBaxter | Reimb | 465.00 |
| SPeterson | Reimb | 30.00 |
| SYonker | Reimb | 150.00 |
| SftyKleenSysms | Goods | 1,003.56 |
| SftyVsn | Goods | 286.48 |
| SheetMtlSpclts | Services | 50,899.11 |
| Snomax | Goods | 3,837.78 |
| StOfWyo | Services | 22,890.03 |
| StatelineNo7 | Services | 9,480.00 |
| StellrPrgrmng | Services | 701.25 |
| SynrgyPntng | Services | 4,850.00 |
| ThomsonReutrs | Goods | 1,029.15 |
| TopOffc | Goods | 83.07 |
| TwOfBarNunn | Goods | 31.17 |
| TrnsUnionRsk | Services | 2.20 |
| TriStOilReclm | Services | 228.00 |
| TriStTrk&Eqpmnt | Services | 5,075.00 |
| Unifrms2Gear | Goods | 681.36 |
| UrgntCareOfCspr | Services | 2,774.00 |
| VLam | Services | 110.00 |
| VrznWrsls | Services | 2,697.27 |
| VoiancLanguageSrv | Services | 35.80 |
| VRC | Services | 60.78 |
| WlbrnSlvn | Services | 275.00 |
| WestateMchnry | Goods | 242,000.00 |
| WstrnMdclAssc | Refund | 7,730.00 |
| WLCEngrng | Services | 17,410.99 |
| WWCEngrng | Services | 9,211.50 |
| WyoDOT | Services | 10,000.00 |
| WyoMchnry | Services | 12,142.04 |
| WyoPeaceOffcrsAssc | Services | 170.00 |
| WyoStFiremensAssoc | Dues | 75.00 |
| WyoWtrDvlpmnt | Services | 9,750.00 |
| Wyo1stAid | Goods | 127.32 |

| | | |
|------------|----------|--------------|
| Xerox | Goods | 205.62 |
| ZonrSystms | Services | 195.64 |
| Total | | 2,203,212.46 |

5. PROCLAMATION: RANDOM ACTS OF KINDNESS WEEK

Mayor Cathey invited Eric Schlidt, a representative from Kindness Wyoming, to speak about Random Acts of Kindness Week. Mayor Cathey then read a proclamation, proclaiming February 11-17, 2024 as Random Acts of Kindness Week for the City of Casper. Mr. Schlidt accepted the proclamation on behalf of Kindness Wyoming.

6. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Ross Schriftman, thanking the City for following up on the speed issues on Coffman Ave and utility bill inserts for one cent sales tax education.

7. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Pacheco, seconded by Councilor Sutherland, to, by minute action, establish February 20, 2024, as the public hearing date for the consideration of an ordinance vacating a segment of alley abutting Lots 5, 6, and 7, Kenwood Addition to the City of Casper, located south of 816 South Jackson Street. Motion passed.

8.A.1. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell & South Lowell Streets.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 17, 2024; and a Casper Star-Tribune Ad Proof for Publication on January 20 and 27, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12TH STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS).

Councilor Haskins presented the foregoing ordinance for approval on first reading. Seconded by Councilor Gamroth. There was no discussion and no amendments. Motion passed unanimously.

8.A.2. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance approving the annexation and zoning for Lot 5, Bryan Subdivision.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter

Napier, dated January 17, 2024; and a Casper Star-Tribune Ad Proof for Publication on January 20 and 27, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 3-24
AN ORDINANCE APPROVING THE ANNEXATION AND ZONING
OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, “BRYAN
SUBDIVISION”.

Councilor Pollock presented the foregoing ordinance for approval on first reading. Seconded by Councilor Sutherland. There was no discussion and no amendments. Motion passed unanimously.

8.A.3. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance confirming the assessment for Local Assessment District No. 160 – Chinook Trail Improvements.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 29, 2024; and a Casper Star-Tribune Ad Proof for Publication on January 20 and 27, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 4-24
AN ORDINANCE RATIFYING ALL ACTION PREVIOUSLY TAKEN
CONCERNING CITY OF CASPER, WYOMING, LOCAL
ASSESSMENT DISTRICT NO. 160, CONFIRMING THE
PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT
THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE
PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR
AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE
CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND
TRANSMITTAL THEREOF TO THE CITY TREASURER;
PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE
PAID AND THE TERMS THEREOF; PROVIDING FOR THE
PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND
A SEPARATE FUND THEREFOR; PROVIDING FOR THE
COLLECTION OF DELINQUENT ASSESSMENTS; AND,
PRESCRIBING VARIOUS DETAILS CONCERNING SAID
PROVISIONS.

Councilor Pacheco presented the foregoing ordinance for approval on first reading. Seconded by Councilor Bond. There was no discussion and no amendments. Motion passed unanimously.

8.B.1. PUBLIC HEARING - RESOLUTION

Mayor Cathey opened the public hearing for the consideration of a resolution for the second amendment to the current budget for the fiscal year 2024 budget.

City Attorney Nelson entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated January 25, 2024; and a Casper Star-Tribune Ad Proof for Publication on January 18, 2024. City Manager Napier provided a brief report.

There were no citizens to speak for or against the resolution. The public hearing was closed.

Following ordinance read:

RESOLUTION NO. 24-12
A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE
FISCAL YEAR ENDING JUNE 30, 2024 (SECOND AMENDMENT TO
THE ORIGINAL ADOPTED BUDGET).

Councilor Bond presented the foregoing resolution for adoption. Seconded by Councilor Pollock. Vice Mayor Engebretsen asked where some of the amendment funding is coming from, and City Manager Napier and Finance Director, Jill Johnson, explained that this information is included in the packet, and that items that are not transfers are being paid for with cash on hand or revenue. Motion passed unanimously.

8.C.1. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the transfer of ownership interest for Retail Liquor License No. 15 for Wyoming Liquor LLC.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated January 31, 2024; an affidavit of website publication, dated January 4, 2024; Casper Star-Tribune Proof of Publication, published on January 4 & 9, 2024; and a liquor license application filed December 11, 2023. City Manager Napier gave a brief report for this item as well as the next public hearing.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Councilor Jensen, seconded by Councilor Gamroth to, by consent minute action approve the application for transfer of ownership interest for Retail Liquor License No. 15, Wyoming Liquor, LLC, dba Wyoming Discount Liquor, located at 4330 East 2nd Street. Councilor Pollock abstained from voting on the item. Motion passed.

8.B. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the transfer of ownership interest for Retail Liquor License No. 22 for Wyoming Spirits Inc.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated January 31, 2024; an affidavit of website publication, dated January 4, 2024; Casper Star-Tribune Proof of Publication, published on January 4 & 9, 2024; and a liquor license application filed December 11, 2023. City Manager Napier did not have any further comments.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Councilor Jensen, seconded by Councilor Bond to, by consent minute action approve the application for transfer of ownership interest for Retail Liquor License No. 22, Wyoming Spirits, Inc, dba 2nd Street Liquor & Wine, located at 939 East 2nd Street Ste 300, 400, & 500. Councilor Pollock abstained from voting on the item. Motion passed.

Councilor Pollock returned to the meeting room.

9. SECOND READING ORDINANCE

Vice Mayor Engebretsen exited the meeting room. Mayor Cathey stated that this item was postponed at the January 16th meeting to tonight. He also stated that Vice Mayor Engebretsen is recusing herself from discussing and voting on this item.

Following ordinance read:

ORDINANCE NO. 01-24
AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER
MUNICIPAL CODE REGARDING UTILITY BILLING AND
COLLECTION.

Councilor Pacheco presented the foregoing ordinance for approval on second reading. Seconded by Councilor Gamroth.

Speaking on the ordinance were: Ronna Boril and Pat Sweeney. Pat Sweeney also passed around a letter from Sharon Hubbard regarding the ordinance.

City Manager Napier, Finance Director, Jill Johnson, and Accounts Receivable Supervisor, Brandy Coyle, and City Attorney Nelson answered questions from Council regarding the benefits of hiring a collection agency as opposed to doing the collections in house. Councilor Gamroth asked about doing credit checks, and Ms. Johnson stated that doing credit checks would increase costs to the City. She also stated that higher deposits were concerning to Council, therefore higher deposits for those with bad credit did not fit into Council's direction to staff. Councilor Bond discussed the possibility of putting the accounts solely under the landlord's names, like Laramie and Cheyenne, and asked what the changes for those communities have been in response to the changes they implemented. Ms. Johnson responded that she did not have that information. Councilor Pollock stated that she like the collaboration with the landlords and thinks the ordinance does provide more mechanism for communication with the landlord. She expressed concern about the downstream effects on tenants should the landlords be held responsible in the form of higher rent. Ms. Coyle responded to questions regarding the current process for notifications when a bill is delinquent. She also explained that a tenant who has not paid on one account would not be allowed to set up a new account at a different location until the previous account is paid.

Councilor Gamroth moved to amend the ordinance to remove Section G from 13.03.050 Connection or Change of Service. Seconded by Councilor Pollock. There was no discussion. Vice Mayor Engebretsen abstained from voting and Councilors Gamroth and Pollock voted aye for the amendment, and all others voted nay. Motion failed.

Vice Mayor Engebretsen abstained from voting on the ordinance. Councilors Gamroth and Pollock

voted nay and all others voted aye. Motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-13

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CITY OF CASPER AND NELSON/NYGAARD CONSULTING ASSOCIATES, INC. FOR THE LONG RANGE TRANSPORTATION PLAN.

RESOLUTION NO. 24-14

A RESOLUTION AUTHORIZING A BETWEEN THE CITY OF CASPER AND NELSON/NYGAARD CONSULTING ASSOCIATES, INC., FOR THE CASPER AREA TRANSIT FARE STUDY.

RESOLUTION NO. 24-15

A RESOLUTION ACCEPTING A WATER LINE EASEMENT FROM JJM HYT CPR HOSPITALITY, LLC, AS PART OF THE HYATT PLACE HOTEL SITE DEVELOPMENT AT 407 NORTH WALSH DRIVE.

RESOLUTION NO. 24-16

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH XYLEM WATER SOLUTIONS USA, INC., FOR CALIBRATION AND REPAIR OF ELEVEN OZONE MONITORS USED AT THE WATER TREATMENT PLANT.

RESOLUTION NO. 24-17

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH FRONTIER PRECISION INC., FOR THE CITY SURVEYING EQUIPMENT UPGRADE, PROJECT NO. 23-004.

RESOLUTION NO. 24-18

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WESTERN HERITAGE CONSULTING & ENGINEERING, LLC, FOR DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE PARKS PEDESTRIAN BRIDGE REPAIRS, PROJECT NO. 23-034.

RESOLUTION NO. 24-19

A RESOLUTION AUTHORIZING A CONSERVATION SERVICES AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, AND THE CONSERVATION FUND FOR PROFESSIONAL SERVICES REGARDING THE POTENTIAL SALE OF CITY PROPERTY LOCATED CONTIGUOUS TO THE NATIONAL HISTORIC TRAILS INTERPRETIVE CENTER.

RESOLUTION NO. 24-20

A RESOLUTION AUTHORIZING A CONTRACT FOR

PROFESSIONAL SERVICES WITH WESTERN HERITAGE
CONSULTING & ENGINEERING, LLC, FOR DESIGN, BIDDING,
AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE
PARKS PEDESTRIAN BRIDGE REPAIRS, PROJECT NO. 23-034.

RESOLUTION NO. 24-19

A RESOLUTION AUTHORIZING A CONSERVATION SERVICES
AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, AND
THE CONSERVATION FUND FOR PROFESSIONAL SERVICES
REGARDING THE POTENTIAL SALE OF CITY PROPERTY
LOCATED CONTIGUOUS TO THE NATIONAL HISTORIC TRAILS
INTERPRETIVE CENTER.

Councilor Bond presented the foregoing seven (7) consent resolutions for adoption. Seconded by Councilor Sutherland. Motion passed unanimously.

11.A. CONSENT MINUTE ACTION

Moved by Councilor Pacheco, seconded by Councilor Haskins to, by consent minute action:

1. Authorize the Re-Appointment of Board Member James DeGolia to the Amoco Reuse Agreement Joint Powers Board;
2. Authorize the Appointment of Board Member William Nunn to the Amoco Reuse Agreement Joint Powers Board;
3. Authorize the Appointment of Board Member Thomas Smoll to the Amoco Reuse Agreement Joint Powers Board;
4. Authorize the Appointment of Board Member Robert Hopkins to the Amoco Reuse Agreement Joint Powers Board.

Motion passed unanimously.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Gamroth asked for support and discussion from Council for All Aboard West, a passenger rail system.

13. ADJOURN INTO EXECUTIVE SESSION

At 6:39 p.m., it was moved by Councilor Bond, seconded by Councilor Pollock, to adjourn into executive session to discuss matters related to personnel and litigation. Motion passed unanimously.

At 7:48 p.m., it was moved by Councilor Pacheco, seconded by Councilor Bond, to adjourn the executive session. Motion passed.

14. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Bond. Motion passed unanimously. The meeting was adjourned at 7:48 p.m.

CITY OF CASPER, WYOMING

ATTEST:

A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

City of Casper - Bills and Claims for March 05, 2024

4IMPRINT, INC

| | | | |
|--------------------------------------|------------|---|----------|
| 4IMPRINT, INC | Basketball | Backpacks for Youth Basketball Tournament | \$377.86 |
| 4IMPRINT, INC - Total For Basketball | | | \$377.86 |
| 4IMPRINT, INC - ALL DEPARTMENTS | | | \$377.86 |

5150 TOURISM DEVELOP

| | | | |
|--|---------------------|------------------------|------------|
| 5150 TOURISM DEVELOP | Ford Wyoming Center | Strategic Venues Study | \$5,000.00 |
| 5150 TOURISM DEVELOP - Total For Ford Wyoming Center | | | \$5,000.00 |
| 5150 TOURISM DEVELOP - ALL DEPARTMENTS | | | \$5,000.00 |

A.M.B.I. & SHIPPING,

| | | | |
|--|-----------------------|---------------------------|----------|
| A.M.B.I. & SHIPPING, | Police Administration | Postage / Mailing Service | \$585.89 |
| A.M.B.I. & SHIPPING, - Total For Police Administration | | | \$585.89 |
| A.M.B.I. & SHIPPING, - ALL DEPARTMENTS | | | \$585.89 |

ACT ACTIVE Credit Ca

| | | | |
|---|------------------------|--|----------|
| ACT ACTIVE Credit Ca | Ice Arena - Operations | Thermal Reciept Printer - Beer Concessions - | \$354.20 |
| ACT ACTIVE Credit Ca - Total For Ice Arena - Operations | | | \$354.20 |
| ACT ACTIVE Credit Ca - ALL DEPARTMENTS | | | \$354.20 |

ADVANCED NETWORK MAN

| | | | |
|---|-----------------------------|---|------------|
| ADVANCED NETWORK MAN | Capital Projects Fund | Network Switch | \$7,330.30 |
| ADVANCED NETWORK MAN | Capital Projects Fund | Network Switch | \$1,285.11 |
| ADVANCED NETWORK MAN - Total For Capital Projects Fund | | | \$8,615.41 |
| ADVANCED NETWORK MAN | Public Safety Communication | Router for call tree | \$1,461.93 |
| ADVANCED NETWORK MAN - Total For Public Safety Communications | | | \$1,461.93 |
| ADVANCED NETWORK MAN | Sewer Wastewater Collection | 33-mile radio communications supplies | \$662.02 |
| ADVANCED NETWORK MAN | Sewer Wastewater Collection | Meraki Z4C Hardware / License & Support | \$1,638.75 |
| ADVANCED NETWORK MAN - Total For Sewer Wastewater Collection | | | \$2,300.77 |

ADVANCED NETWORK MAN - ALL DEPARTMENTS

\$12,378.11

AED SUPERSTORE

| | | | |
|---|---------------------|--|------------------|
| AED SUPERSTORE | Fire-EMS Operations | Credit for tax on 1/2 of purchase for suction | (\$12.00) |
| AED SUPERSTORE | Fire-EMS Operations | Credit for taxes on second half of order of su | (\$13.00) |
| <i>AED SUPERSTORE - Total For Fire-EMS Operations</i> | | | <i>(\$25.00)</i> |
| AED SUPERSTORE - ALL DEPARTMENTS | | | (\$25.00) |

AFP Wyoming Recreati

| | | | |
|---|-------------------------|------------------|----------------|
| AFP Wyoming Recreati | Rec Center - Operations | CRC Day Training | \$25.00 |
| <i>AFP Wyoming Recreati - Total For Rec Center - Operations</i> | | | <i>\$25.00</i> |
| AFP Wyoming Recreati - ALL DEPARTMENTS | | | \$25.00 |

AIRBNB HMXFDSXX2X

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|---|--------------|-----------------|-----------------|
| AIRBNB HMXFDSXX2X | City Manager | TRAVEL AGENCIES | \$380.41 |
| <i>AIRBNB HMXFDSXX2X - Total For City Manager</i> | | | <i>\$380.41</i> |
| AIRBNB HMXFDSXX2X - ALL DEPARTMENTS | | | \$380.41 |

AIRGAS LLC -CENTRAL

| | | | |
|--|---------|--|-----------------|
| AIRGAS LLC -CENTRAL | Streets | 2 Pr Welding Gloves, Welding Helmet for Le | \$155.47 |
| <i>AIRGAS LLC -CENTRAL - Total For Streets</i> | | | <i>\$155.47</i> |
| AIRGAS LLC -CENTRAL - ALL DEPARTMENTS | | | \$155.47 |

AIRGAS USA LLC

| | | | |
|--|--------------------------------|--|-----------------|
| AIRGAS USA LLC | Balefill - Baler Processing | Propane for Forklifts | \$102.76 |
| AIRGAS USA LLC | Balefill - Baler Processing | Propane for Forklifts | \$102.76 |
| <i>AIRGAS USA LLC - Total For Balefill - Baler Processing</i> | | | <i>\$205.52</i> |
| AIRGAS USA LLC | Balefill - Diversion & Special | Safety Glasses for Special Waste | \$136.08 |
| AIRGAS USA LLC | Balefill - Diversion & Special | Full Face Respirator & Storage Bags FOR SW | \$182.63 |
| <i>AIRGAS USA LLC - Total For Balefill - Diversion & Special</i> | | | <i>\$318.71</i> |
| AIRGAS USA LLC - ALL DEPARTMENTS | | | \$524.23 |

ALLIANCE ELECTRIC LL

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|--|--------------------------------|---|-------------------|
| ALLIANCE ELECTRIC LL | Balefill - Disposal & Landfill | Electrical Switch Repl for Leachate Cell #1 | \$1,659.44 |
| ALLIANCE ELECTRIC LL | Balefill - Disposal & Landfill | Replace Motor Starter LS-1 LEACHET | \$2,098.09 |
| <i>ALLIANCE ELECTRIC LL - Total For Balefill - Disposal & Landfill</i> | | | \$3,757.53 |
| ALLIANCE ELECTRIC LL - ALL DEPARTMENTS | | | \$3,757.53 |

ALLIANT INSURANCE SV

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|---|-------------------------|--------------------------------|-----------------|
| ALLIANT INSURANCE SV | Property Insurance Fund | 24-25 PO Bond - Jill M Johnson | \$100.00 |
| <i>ALLIANT INSURANCE SV - Total For Property Insurance Fund</i> | | | \$100.00 |
| ALLIANT INSURANCE SV - ALL DEPARTMENTS | | | \$100.00 |

ALPINE MOTORSPORTS

| | | | |
|---|----------------------------|--|----------------|
| ALPINE MOTORSPORTS | Water Revenue and Transfer | | \$65.48 |
| <i>ALPINE MOTORSPORTS - Total For Water Revenue and Transfers</i> | | | \$65.48 |
| ALPINE MOTORSPORTS - ALL DEPARTMENTS | | | \$65.48 |

ALSCO

| | | | |
|---|--------------------------------|-------------------------------|----------|
| ALSCO | Balefill - Disposal & Landfill | Professional Laundry Services | \$56.57 |
| ALSCO | Balefill - Disposal & Landfill | Professional Laundry Services | \$84.84 |
| ALSCO | Balefill - Disposal & Landfill | Professional Laundry Services | \$84.84 |
| ALSCO | Balefill - Disposal & Landfill | Professional Laundry Services | \$56.57 |
| ALSCO | Balefill - Disposal & Landfill | Professional Laundry Services | \$56.57 |
| ALSCO | Balefill - Disposal & Landfill | Professional Laundry Services | \$84.84 |
| <i>ALSCO - Total For Balefill - Disposal & Landfill</i> | | | \$424.23 |
| ALSCO | Refuse - Residential | Professional Laundry Services | \$65.60 |
| ALSCO | Refuse - Residential | Professional Laundry Services | \$62.10 |
| ALSCO | Refuse - Residential | Professional Laundry Services | \$64.60 |
| <i>ALSCO - Total For Refuse - Residential</i> | | | \$192.30 |
| ALSCO | Regional Water Operations | Professional Laundry Services | \$41.41 |
| <i>ALSCO - Total For Regional Water Operations</i> | | | \$41.41 |
| ALSCO | WWTP Operations | Professional Laundry Services | \$153.78 |
| ALSCO | WWTP Operations | Professional Laundry Services | \$154.18 |
| <i>ALSCO - Total For WWTP Operations</i> | | | \$307.96 |

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| ALSCO - ALL DEPARTMENTS | \$965.90 |
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AM SIGNAL, INC.

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| AM SIGNAL, INC. | Risk Management | Aluminum Pedestal/Solar Panel Pkg-claim #2 | \$1,106.90 |
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| AM SIGNAL, INC. - Total For Risk Management | | | \$1,106.90 |
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| AM SIGNAL, INC. - ALL DEPARTMENTS | \$1,106.90 |
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Amazon Prime

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| Amazon Prime | Hogadon - Operations | CONTINUITY/SUBSCRIPTION MERCHANTS | \$14.99 |
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| Amazon Prime | Hogadon - Operations | CONTINUITY/SUBSCRIPTION MERCHANTS | \$14.99 |
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| Amazon Prime - Total For Hogadon - Operations | | | \$29.98 |
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| Amazon Prime - ALL DEPARTMENTS | \$29.98 |
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AMAZON RETAIL HALI

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| AMAZON RETAIL HALI | Balefill - Disposal & Landfill | SUPPLIES FOR TYLER CASHERING COMPUTER | \$34.98 |
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| AMAZON RETAIL HALI - Total For Balefill - Disposal & Landfill | | | \$34.98 |
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| AMAZON RETAIL HALI - ALL DEPARTMENTS | \$34.98 |
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AMAZON.COM RT4RW0P90

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| AMAZON.COM RT4RW0P90 | Hogadon - Operations | Micro Spikes | \$94.78 |
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| AMAZON.COM RT4RW0P90 - Total For Hogadon - Operations | | | \$94.78 |
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| AMAZON.COM RT4RW0P90 - ALL DEPARTMENTS | \$94.78 |
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AMERI-TECH EQUIPMENT

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| AMERI-TECH EQUIPMENT | Balefill - Disposal & Landfill | Replaced Ldf Rear loader Lights UNIT#14141 | \$2,073.80 |
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| AMERI-TECH EQUIPMENT | Balefill - Disposal & Landfill | Replacement of Roll Off Containers for Trans | \$29,892.00 |
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| AMERI-TECH EQUIPMENT - Total For Balefill - Disposal & Landfill | | | \$31,965.80 |
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| AMERI-TECH EQUIPMENT - ALL DEPARTMENTS | \$31,965.80 |
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AMZN MKTP US

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| AMZN MKTP US | Buildings & Structures Fund | Repair supplies for Aquatics Center - Amazon | \$841.48 |
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| <i>AMZN MKTP US - Total For Buildings & Structures Fund</i> | | | <i>\$841.48</i> |
| AMZN MKTP US | Ft. Caspar Museum | Exhibit supplies | \$9.99 |
| AMZN MKTP US | Ft. Caspar Museum | Exhibit Supplies | \$7.99 |
| <i>AMZN MKTP US - Total For Ft. Caspar Museum</i> | | | <i>\$17.98</i> |
| AMZN MKTP US | Hogadon - Operations | Vac parts Metal detector | \$385.94 |
| AMZN MKTP US | Hogadon - Operations | data logger batteries | \$24.99 |
| AMZN MKTP US | Hogadon - Operations | Amazon ski patrol parts | \$16.14 |
| <i>AMZN MKTP US - Total For Hogadon - Operations</i> | | | <i>\$427.07</i> |
| AMZN MKTP US | Ice Arena - Concessions | CONCESSION - Nacho Trays | \$134.54 |
| <i>AMZN MKTP US - Total For Ice Arena - Concessions</i> | | | <i>\$134.54</i> |
| AMZN MKTP US | Ice Arena - Operations | Deposit Bags CIA | \$69.00 |
| <i>AMZN MKTP US - Total For Ice Arena - Operations</i> | | | <i>\$69.00</i> |
| AMZN MKTP US | Rec Center - Admin | Rec Admin Desk Supplies | \$89.99 |
| AMZN MKTP US | Rec Center - Admin | Rec Division Supplies | \$88.81 |
| AMZN MKTP US | Rec Center - Admin | Rec Admin Name Plate Update | \$15.81 |
| AMZN MKTP US | Rec Center - Admin | REC DIV 9x12 MANILA MAILING ENVELOPES | \$21.63 |
| <i>AMZN MKTP US - Total For Rec Center - Admin</i> | | | <i>\$216.24</i> |
| AMZN MKTP US - ALL DEPARTMENTS | | | \$1,706.31 |

ANDERSON SEISMOGRAPH

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|--|--------------------|--|-----------------|
| ANDERSON SEISMOGRAPH | Water Distribution | ONE REBUILD & TWO MORE BITS- DRILL TRU | \$300.00 |
| <i>ANDERSON SEISMOGRAPH - Total For Water Distribution</i> | | | <i>\$300.00</i> |
| ANDERSON SEISMOGRAPH - ALL DEPARTMENTS | | | \$300.00 |

ANIXTER INC - UPS

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|--|-----------------|-------|-------------------|
| ANIXTER INC - UPS | WWTP Operations | Drive | \$1,940.30 |
| <i>ANIXTER INC - UPS - Total For WWTP Operations</i> | | | <i>\$1,940.30</i> |
| ANIXTER INC - UPS - ALL DEPARTMENTS | | | \$1,940.30 |

AT & T CORP

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|---|--------------------------------|--------------------|-----------------|
| AT & T CORP | Balefill - Disposal & Landfill | Acct #287325725737 | \$200.20 |
| <i>AT & T CORP - Total For Balefill - Disposal & Landfill</i> | | | <i>\$200.20</i> |
| AT & T CORP | Streets | Acct #287294643026 | \$200.20 |

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| AT & T CORP - Total For Streets | \$200.20 |
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| AT & T CORP - ALL DEPARTMENTS | \$400.40 |
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ATLAS OFFICE PRODUCT

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| ATLAS OFFICE PRODUCT | Balefill - Disposal & Landfill | Office supplies FOR SCALEHOUSE/REFUSE | \$44.72 |
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| ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill | | | \$44.72 |
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| ATLAS OFFICE PRODUCT | Balefill - Diversion & Special | Office supplies for special waste | \$9.15 |
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| ATLAS OFFICE PRODUCT - Total For Balefill - Diversion & Special | | | \$9.15 |
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| ATLAS OFFICE PRODUCT | Engineering | Paper | \$64.13 |
|----------------------|-------------|-------|---------|

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| ATLAS OFFICE PRODUCT - Total For Engineering | | | \$64.13 |
|--|--|--|---------|

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| ATLAS OFFICE PRODUCT | Health Insurance Fund | 2 pk envelopes for 1095-C mail | \$25.82 |
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| ATLAS OFFICE PRODUCT - Total For Health Insurance Fund | | | \$25.82 |
|--|--|--|---------|

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| ATLAS OFFICE PRODUCT | Municipal Court | Office Supplies | \$401.14 |
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| ATLAS OFFICE PRODUCT | Municipal Court | Office Supplies | \$28.67 |
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| ATLAS OFFICE PRODUCT - Total For Municipal Court | | | \$429.81 |
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| ATLAS OFFICE PRODUCT | Public Engagement | Paper | \$4.86 |
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| ATLAS OFFICE PRODUCT - Total For Public Engagement | | | \$4.86 |
|--|--|--|--------|

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| ATLAS OFFICE PRODUCT | Refuse - Residential | Office supplies FOR SCALEHOUSE/REFUSE | \$54.15 |
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| ATLAS OFFICE PRODUCT - Total For Refuse - Residential | | | \$54.15 |
|---|--|--|---------|

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|----------------------|----------------------|-------|--------|
| ATLAS OFFICE PRODUCT | Sewer Administration | Paper | \$3.66 |
|----------------------|----------------------|-------|--------|

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| ATLAS OFFICE PRODUCT - Total For Sewer Administration | | | \$3.66 |
|---|--|--|--------|

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| ATLAS OFFICE PRODUCT | Sewer Wastewater Collection office supplies | | \$227.34 |
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| ATLAS OFFICE PRODUCT - Total For Sewer Wastewater Collection | | | \$227.34 |
|--|--|--|----------|

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|----------------------|----------------------|-------|--------|
| ATLAS OFFICE PRODUCT | Water Administration | Paper | \$3.66 |
|----------------------|----------------------|-------|--------|

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| ATLAS OFFICE PRODUCT - Total For Water Administration | | | \$3.66 |
|---|--|--|--------|

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|---|-----------------|--|--|
| ATLAS OFFICE PRODUCT - ALL DEPARTMENTS | \$867.30 | | |
|---|-----------------|--|--|

ATLAS REPRODUCTION

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|--------------------|-----------------------|------------------|------------|
| ATLAS REPRODUCTION | Capital Projects Fund | Office Equipment | \$7,700.00 |
|--------------------|-----------------------|------------------|------------|

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| ATLAS REPRODUCTION - Total For Capital Projects Fund | | | \$7,700.00 |
|--|--|--|------------|

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| ATLAS REPRODUCTION | Community Development | Printing / Laminating Service | \$30.00 |
|--------------------|-----------------------|-------------------------------|---------|

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| ATLAS REPRODUCTION - Total For Community Development | | | \$30.00 |
|--|--|--|---------|

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| ATLAS REPRODUCTION | Fire-EMS Administration | Copier Usage | \$145.67 |
|--------------------|-------------------------|--------------|----------|

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| ATLAS REPRODUCTION - Total For Fire-EMS Administration | | | \$145.67 |
|--|--|--|----------|

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|---|---------------------|-------------------|-------------------|
| ATLAS REPRODUCTION | Ice Arena - Classes | Ice Arena Posters | \$171.20 |
| <i>ATLAS REPRODUCTION - Total For Ice Arena - Classes</i> | | | <i>\$171.20</i> |
| ATLAS REPRODUCTION - ALL DEPARTMENTS | | | \$8,046.87 |

AUTOMATION & ELECTRO

| | | | |
|--|--------------------------------|---|-------------------|
| AUTOMATION & ELECTRO | Balefill - Disposal & Landfill | Replace Transducer/Rewire Starter CRL LS -1 | \$1,828.64 |
| <i>AUTOMATION & ELECTRO - Total For Balefill - Disposal & Landfill</i> | | | <i>\$1,828.64</i> |
| AUTOMATION & ELECTRO - ALL DEPARTMENTS | | | \$1,828.64 |

BAILEYS ACE HDWE

| | | | |
|---|-----------------------------|---|----------------|
| BAILEYS ACE HDWE | Buildings & Structures Fund | Repair supplies for Metro Animal Shelter - B | \$3.59 |
| BAILEYS ACE HDWE | Buildings & Structures Fund | Repair supplies for Aquatics Center - Baileys | \$34.98 |
| <i>BAILEYS ACE HDWE - Total For Buildings & Structures Fund</i> | | | <i>\$38.57</i> |
| BAILEYS ACE HDWE | Sewer Wastewater Collection | safety supplies | \$51.98 |
| <i>BAILEYS ACE HDWE - Total For Sewer Wastewater Collection</i> | | | <i>\$51.98</i> |
| BAILEYS ACE HDWE - ALL DEPARTMENTS | | | \$90.55 |

BARGREEN WYOMING

| | | | |
|---|-----------------------------|---|-----------------|
| BARGREEN WYOMING | Buildings & Structures Fund | Oven installation supplies for Fire Station 2 - | \$209.19 |
| <i>BARGREEN WYOMING - Total For Buildings & Structures Fund</i> | | | <i>\$209.19</i> |
| BARGREEN WYOMING - ALL DEPARTMENTS | | | \$209.19 |

BARKER & ASSOCIATES

| | | | |
|--|-----------------------------|------------------------------|-------------------|
| BARKER & ASSOCIATES | Buildings & Structures Fund | Replacement Of HPA Amplifier | \$6,105.72 |
| <i>BARKER & ASSOCIATES - Total For Buildings & Structures Fund</i> | | | <i>\$6,105.72</i> |
| BARKER & ASSOCIATES - ALL DEPARTMENTS | | | \$6,105.72 |

BIG D #31

| | | | |
|---|--------------|---------------------------|----------------|
| BIG D #31 | City Manager | AUTOMATED FUEL DISPENSERS | \$45.38 |
| <i>BIG D #31 - Total For City Manager</i> | | | <i>\$45.38</i> |
| BIG D #31 - ALL DEPARTMENTS | | | \$45.38 |

BLACK HILLS ENERGY

| | | | |
|---|--------------------------------|--------------------|------------|
| BLACK HILLS ENERGY | Aquatics - Operations | Acct #7584 6122 74 | \$4,237.47 |
| BLACK HILLS ENERGY - Total For Aquatics - Operations | | | \$4,237.47 |
| BLACK HILLS ENERGY | Aquatics- Marion Kreiner Op | Acct #9723 1947 06 | \$116.83 |
| BLACK HILLS ENERGY - Total For Aquatics- Marion Kreiner Oper. | | | \$116.83 |
| BLACK HILLS ENERGY | Aquatics- Mike Sedar Oper. | Acct #9723 1947 06 | \$84.63 |
| BLACK HILLS ENERGY - Total For Aquatics- Mike Sedar Oper. | | | \$84.63 |
| BLACK HILLS ENERGY | Aquatics- Paradise Valley Op | Acct #9723 1947 06 | \$84.63 |
| BLACK HILLS ENERGY - Total For Aquatics- Paradise Valley Oper | | | \$84.63 |
| BLACK HILLS ENERGY | Aquatics- Washington Oper | Acct #9723 1947 06 | \$84.19 |
| BLACK HILLS ENERGY - Total For Aquatics- Washington Oper | | | \$84.19 |
| BLACK HILLS ENERGY | Ash Street Building | Acct #4376 8927 11 | \$1,005.39 |
| BLACK HILLS ENERGY - Total For Ash Street Building | | | \$1,005.39 |
| BLACK HILLS ENERGY | Balefill - Disposal & Landfill | Acct #7538 8605 37 | \$31.56 |
| BLACK HILLS ENERGY | Balefill - Disposal & Landfill | Acct #1919 8530 97 | \$8,299.98 |
| BLACK HILLS ENERGY - Total For Balefill - Disposal & Landfill | | | \$8,331.54 |
| BLACK HILLS ENERGY | Buildings & Structures Fund | Acct #0421 9638 76 | \$52.92 |
| BLACK HILLS ENERGY | Buildings & Structures Fund | Acct #8545 6521 02 | \$502.98 |
| BLACK HILLS ENERGY - Total For Buildings & Structures Fund | | | \$555.90 |
| BLACK HILLS ENERGY | Cemetery | Acct #9629 0042 60 | \$602.90 |
| BLACK HILLS ENERGY - Total For Cemetery | | | \$602.90 |
| BLACK HILLS ENERGY | City Center Building | Acct #8545 6521 02 | \$284.71 |
| BLACK HILLS ENERGY - Total For City Center Building | | | \$284.71 |
| BLACK HILLS ENERGY | City Hall | Acct #6837 4281 65 | \$1,018.65 |
| BLACK HILLS ENERGY - Total For City Hall | | | \$1,018.65 |
| BLACK HILLS ENERGY | Field Maintenance | Acct #5655 3404 55 | \$383.71 |
| BLACK HILLS ENERGY - Total For Field Maintenance | | | \$383.71 |
| BLACK HILLS ENERGY | Fire-EMS Administration | Acct #1783 9430 41 | \$3,901.57 |
| BLACK HILLS ENERGY | Fire-EMS Administration | Acct #3267 4234 58 | \$661.79 |
| BLACK HILLS ENERGY - Total For Fire-EMS Administration | | | \$4,563.36 |
| BLACK HILLS ENERGY | Ft. Caspar Museum | Acct #9861 5264 23 | \$800.93 |
| BLACK HILLS ENERGY - Total For Ft. Caspar Museum | | | \$800.93 |
| BLACK HILLS ENERGY | Golf - Operations | Acct #1340 9824 25 | \$108.59 |
| BLACK HILLS ENERGY | Golf - Operations | Acct #6566 7661 30 | \$577.19 |
| BLACK HILLS ENERGY - Total For Golf - Operations | | | \$685.78 |

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| BLACK HILLS ENERGY | Ice Arena - Operations | Acct #9570 6006 61 | \$1,689.59 |
| <i>BLACK HILLS ENERGY - Total For Ice Arena - Operations</i> | | | <i>\$1,689.59</i> |
| BLACK HILLS ENERGY | Marathon Building | Acct #8545 6521 02 | \$1,106.19 |
| <i>BLACK HILLS ENERGY - Total For Marathon Building</i> | | | <i>\$1,106.19</i> |
| BLACK HILLS ENERGY | Metro Animal Fund | Acct #9630 2229 58 | \$1,767.41 |
| <i>BLACK HILLS ENERGY - Total For Metro Animal Fund</i> | | | <i>\$1,767.41</i> |
| BLACK HILLS ENERGY | Miller St. Dormitory | Acct #8545 6521 02 | \$224.84 |
| <i>BLACK HILLS ENERGY - Total For Miller St. Dormitory</i> | | | <i>\$224.84</i> |
| BLACK HILLS ENERGY | Parks - Parks Maint. | Acct #2076 2356 87 | \$279.12 |
| <i>BLACK HILLS ENERGY - Total For Parks - Parks Maint.</i> | | | <i>\$279.12</i> |
| BLACK HILLS ENERGY | Public Transit - Operations | Acct #3470 5680 29 | \$403.98 |
| <i>BLACK HILLS ENERGY - Total For Public Transit - Operations</i> | | | <i>\$403.98</i> |
| BLACK HILLS ENERGY | Rec Center - Operations | Acct #4400 2150 46 | \$2,032.57 |
| <i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i> | | | <i>\$2,032.57</i> |
| BLACK HILLS ENERGY | Regional Water Operations | Acct #7513 1659 94 | \$8,480.48 |
| <i>BLACK HILLS ENERGY - Total For Regional Water Operations</i> | | | <i>\$8,480.48</i> |
| BLACK HILLS ENERGY | Sewer Wastewater Collection | Acct #6405 5357 61 lift station natural gas | \$34.07 |
| <i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i> | | | <i>\$34.07</i> |
| BLACK HILLS ENERGY | Water Distribution | Acct #0295 5402 18 | \$2,329.61 |
| <i>BLACK HILLS ENERGY - Total For Water Distribution</i> | | | <i>\$2,329.61</i> |
| BLACK HILLS ENERGY | WWTP Operations | Acct #5541 2887 44 | \$11,031.96 |
| <i>BLACK HILLS ENERGY - Total For WWTP Operations</i> | | | <i>\$11,031.96</i> |
| BLACK HILLS ENERGY - ALL DEPARTMENTS | | | \$52,220.44 |

BLAKEMAN PROPANE

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|--|--------------------------------|---------------------------------|-------------------|
| BLAKEMAN PROPANE | Balefill - Disposal & Landfill | Propane for Equipment Bldg heat | \$551.23 |
| BLAKEMAN PROPANE | Balefill - Disposal & Landfill | Propane for Equipment Bldg heat | \$510.52 |
| <i>BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill</i> | | | <i>\$1,061.75</i> |
| BLAKEMAN PROPANE | Hogadon - Operations | Propane | \$1,351.65 |
| BLAKEMAN PROPANE | Hogadon - Operations | Propane | \$1,124.50 |
| <i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i> | | | <i>\$2,476.15</i> |
| BLAKEMAN PROPANE - ALL DEPARTMENTS | | | \$3,537.90 |

BLOEDORN LUMBER CO

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|---|-----------------------------|--|-------------------|
| BLOEDORN LUMBER CO | Buildings & Structures Fund | Replacement Door closer for WWTP - Bloed | \$399.99 |
| BLOEDORN LUMBER CO | Buildings & Structures Fund | Repair supplies for CBC - Bloedorn | \$399.99 |
| <i>BLOEDORN LUMBER CO - Total For Buildings & Structures Fund</i> | | | <i>\$799.98</i> |
| BLOEDORN LUMBER CO | Capital Projects Fund | Sakrete for Antenna Pole Installation | \$44.76 |
| <i>BLOEDORN LUMBER CO - Total For Capital Projects Fund</i> | | | <i>\$44.76</i> |
| BLOEDORN LUMBER CO | Streets | Concrete Drill Bits and Screws | \$146.21 |
| <i>BLOEDORN LUMBER CO - Total For Streets</i> | | | <i>\$146.21</i> |
| BLOEDORN LUMBER CO | Traffic Control | Materials for signal head repair | \$29.64 |
| <i>BLOEDORN LUMBER CO - Total For Traffic Control</i> | | | <i>\$29.64</i> |
| BLOEDORN LUMBER CO - ALL DEPARTMENTS | | | \$1,020.59 |

BRENNTAG PACIFIC, IN

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| BRENNTAG PACIFIC, IN | WWTP Regional Interceptors | Ferrous Chloride Solution | \$20,727.49 |
| <i>BRENNTAG PACIFIC, IN - Total For WWTP Regional Interceptors</i> | | | <i>\$20,727.49</i> |
| BRENNTAG PACIFIC, IN - ALL DEPARTMENTS | | | \$20,727.49 |

BRIDGEPAY NETWORK SO

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| BRIDGEPAY NETWORK SO | City Clerk | CREDIT CARD FEES | \$18.63 |
| <i>BRIDGEPAY NETWORK SO - Total For City Clerk</i> | | | <i>\$18.63</i> |
| BRIDGEPAY NETWORK SO | Community Development | CREDIT CARD FEES | \$18.64 |
| <i>BRIDGEPAY NETWORK SO - Total For Community Development</i> | | | <i>\$18.64</i> |
| BRIDGEPAY NETWORK SO | Engineering | CREDIT CARD FEES | \$18.63 |
| <i>BRIDGEPAY NETWORK SO - Total For Engineering</i> | | | <i>\$18.63</i> |
| BRIDGEPAY NETWORK SO - ALL DEPARTMENTS | | | \$55.90 |

BROAD REACH HEALTH &

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| BROAD REACH HEALTH & | Property Insurance Fund | D&A Testing - Post-Accident After-Hours | \$125.00 |
| <i>BROAD REACH HEALTH & - Total For Property Insurance Fund</i> | | | <i>\$125.00</i> |
| BROAD REACH HEALTH & - ALL DEPARTMENTS | | | \$125.00 |

CAHOY PUMP SERVICE

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| CAHOY PUMP SERVICE | Regional Water Operations | Assemble and Install Headshafts | \$4,700.00 |
| <i>CAHOY PUMP SERVICE - Total For Regional Water Operations</i> | | | <i>\$4,700.00</i> |

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| CAHOY PUMP SERVICE - ALL DEPARTMENTS | \$4,700.00 |
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CANVA I04057-315570

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| CANVA I04057-315570 | Aquatics - Operations | Canva Subscription | \$119.99 |
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| <i>CANVA I04057-315570 - Total For Aquatics - Operations</i> | | | <i>\$119.99</i> |
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| CANVA I04057-315570 - ALL DEPARTMENTS | \$119.99 |
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CASPER COLLEGE

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| CASPER COLLEGE | City Clerk | COLLEGES, UNIVERSITIES, PROFESSIONAL SC | \$369.00 |
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| <i>CASPER COLLEGE - Total For City Clerk</i> | | | <i>\$369.00</i> |
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| CASPER COLLEGE - ALL DEPARTMENTS | \$369.00 |
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CASPER ELECTRIC, INC

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| CASPER ELECTRIC, INC | Capital Projects Fund | Ballfield Lighting Replacement | \$30,875.00 |
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| <i>CASPER ELECTRIC, INC - Total For Capital Projects Fund</i> | | | <i>\$30,875.00</i> |
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| CASPER ELECTRIC, INC - ALL DEPARTMENTS | \$30,875.00 |
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CASPER NATRONA COUNT

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| CASPER NATRONA COUNT | City Manager | Tax Revenues (City) - Feburary 2024 | \$47,916.67 |
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| <i>CASPER NATRONA COUNT - Total For City Manager</i> | | | <i>\$47,916.67</i> |
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| CASPER NATRONA COUNT - ALL DEPARTMENTS | \$47,916.67 |
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CASPER STAR-TRIBUNE,

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| CASPER STAR-TRIBUNE, | City Clerk | Council Meeting Minutes | \$1,106.70 |
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| CASPER STAR-TRIBUNE, | City Clerk | Transfer Of Ownership Liquor License Notice | \$118.76 |
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| CASPER STAR-TRIBUNE, | City Clerk | Transfer Of Ownership Liquor License Notice | \$118.76 |
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| CASPER STAR-TRIBUNE, | City Clerk | Transfer Of Ownership Liquor License Notice | \$113.00 |
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| CASPER STAR-TRIBUNE, | City Clerk | Transfer Of Ownership Liquor License Notice | \$107.24 |
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| CASPER STAR-TRIBUNE, | City Clerk | New Restaurant Liquor License Notice | \$104.36 |
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| CASPER STAR-TRIBUNE, | City Clerk | Council Meeting Minutes | \$804.30 |
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| <i>CASPER STAR-TRIBUNE, - Total For City Clerk</i> | | | <i>\$2,473.12</i> |
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| CASPER STAR-TRIBUNE, | Customer Service | Notice Of Hearing | \$65.56 |
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| CASPER STAR-TRIBUNE, - Total For Customer Service | \$65.56 |
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| CASPER STAR-TRIBUNE, - ALL DEPARTMENTS | \$2,538.68 |
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CASPER TIRE

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| CASPER TIRE | Balefill - Disposal & Landfill | Flat Repair UNIT#141534 FLAT REPAIR | \$35.00 |
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| CASPER TIRE - Total For Balefill - Disposal & Landfill | \$35.00 |
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| CASPER TIRE | Refuse - Commercial | Flat Repair TRK#2307 COMMERCIAL FL 2022 | \$90.00 |
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| CASPER TIRE - Total For Refuse - Commercial | \$90.00 |
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| CASPER TIRE | Refuse - Residential | Flat Repair & Valve Stem TRK#2285 RESIDEN | \$55.00 |
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| CASPER TIRE | Refuse - Residential | Flat Repair & Valve Stem TRK#2285 RESIDEN | \$55.00 |
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| CASPER TIRE - Total For Refuse - Residential | \$110.00 |
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| CASPER TIRE - ALL DEPARTMENTS | \$235.00 |
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CASPER WINNELSON CO

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| CASPER WINNELSON CO | Buildings & Structures Fund | HVAC Repair Supplies for CBC - Winnelson | \$425.00 |
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| CASPER WINNELSON CO | Buildings & Structures Fund | Repair supplies for Aquatics Center - Winnels | \$74.08 |
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| CASPER WINNELSON CO | Buildings & Structures Fund | Pool repair supplies for Aquatics Center - Wi | \$1,051.33 |
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| CASPER WINNELSON CO - Total For Buildings & Structures Fund | \$1,550.41 |
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| CASPER WINNELSON CO | WWTP Operations | Mistaken order | \$33.24 |
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| CASPER WINNELSON CO | WWTP Operations | Valve | \$57.83 |
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| CASPER WINNELSON CO | WWTP Operations | Plumbing parts | \$23.21 |
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| CASPER WINNELSON CO - Total For WWTP Operations | \$114.28 |
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| CASPER WINNELSON CO - ALL DEPARTMENTS | \$1,664.69 |
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CENTRAL TRUCK & DIES

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| CENTRAL TRUCK & DIES | WWTP Operations | Equipment Repair | \$1,195.46 |
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| CENTRAL TRUCK & DIES - Total For WWTP Operations | \$1,195.46 |
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| CENTRAL TRUCK & DIES - ALL DEPARTMENTS | \$1,195.46 |
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CENTURYLINK

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| CENTURYLINK | Balefill - Disposal & Landfill | Acct #307-265-4035 606B | \$83.34 |
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| CENTURYLINK - Total For Balefill - Disposal & Landfill | \$83.34 |
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| CENTURYLINK | Customer Service | Acct #307-577-0851 168B | \$57.85 |
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| <i>CENTURYLINK - Total For Customer Service</i> | | | \$57.85 |
| CENTURYLINK | Municipal Court | Acct #307-234-6291 349B | \$30.42 |
| <i>CENTURYLINK - Total For Municipal Court</i> | | | \$30.42 |
| CENTURYLINK | Public Safety Communication | Acct #307-235-7592 537B | \$222.63 |
| <i>CENTURYLINK - Total For Public Safety Communications</i> | | | \$222.63 |
| CENTURYLINK | Rec Center - Operations | Acct #P-307-111-5114 622M | \$322.69 |
| <i>CENTURYLINK - Total For Rec Center - Operations</i> | | | \$322.69 |
| CENTURYLINK | WWTP Operations | Acct #P-307-111-5113 619M | \$99.04 |
| <i>CENTURYLINK - Total For WWTP Operations</i> | | | \$99.04 |
| CENTURYLINK | WWTP Regional Interceptors | Acct #307-472-1129 839B | \$62.23 |
| <i>CENTURYLINK - Total For WWTP Regional Interceptors</i> | | | \$62.23 |
| CENTURYLINK - ALL DEPARTMENTS | | | \$878.20 |

CEUPLAN

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| CEUPLAN | WWTP Operations | Training course | \$59.45 |
| <i>CEUPLAN - Total For WWTP Operations</i> | | | \$59.45 |
| CEUPLAN - ALL DEPARTMENTS | | | \$59.45 |

CFF15109068075

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| CFF15109068075 | Balefill - Disposal & Landfill | CREDIT FOR ORGINAL RENTAL THAT WASNT | (\$50.00) |
| CFF15109068075 | Balefill - Disposal & Landfill | CREDIT FOR ORIGINAL CAR RENTAL THAT W | (\$198.00) |
| <i>CFF15109068075 - Total For Balefill - Disposal & Landfill</i> | | | (\$248.00) |
| CFF15109068075 - ALL DEPARTMENTS | | | (\$248.00) |

CHARTER COMMUNICATIO

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|---|-------------------|---------------------|-----------------|
| CHARTER COMMUNICATIO | Golf - Operations | Cable for clubhouse | \$130.25 |
| <i>CHARTER COMMUNICATIO - Total For Golf - Operations</i> | | | \$130.25 |
| CHARTER COMMUNICATIO - ALL DEPARTMENTS | | | \$130.25 |

CHEM-AQUA INC

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|---|------------------------|-------------------------------|----------|
| CHEM-AQUA INC | Ice Arena - Operations | Chem Aqua Service Agreement - | \$535.00 |
| <i>CHEM-AQUA INC - Total For Ice Arena - Operations</i> | | | \$535.00 |

CHEM-AQUA INC - ALL DEPARTMENTS

\$535.00

CITIZENS FOR CIVIC A

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| CITIZENS FOR CIVIC A | City Council | Council Chambers - The Lyric | \$1,000.00 |
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| <i>CITIZENS FOR CIVIC A - Total For City Council</i> | | | <i>\$1,000.00</i> |
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CITIZENS FOR CIVIC A - ALL DEPARTMENTS

\$1,000.00

CITY OF CASPER

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| CITY OF CASPER | Hogadon - Operations | Garbage Baler - Balefill Ticket #125659 | \$20.00 |
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| CITY OF CASPER | Hogadon - Operations | Public Garbage - Balefill Ticket #126001 | \$20.00 |
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| <i>CITY OF CASPER - Total For Hogadon - Operations</i> | | | <i>\$40.00</i> |
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| CITY OF CASPER | Metropolitan Planning Org | GIS - Interdepartmental Services | \$7,553.34 |
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| <i>CITY OF CASPER - Total For Metropolitan Planning Org</i> | | | <i>\$7,553.34</i> |
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| CITY OF CASPER | Public Transit - Operations | Monthly IT Services - February | \$4,553.17 |
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| <i>CITY OF CASPER - Total For Public Transit - Operations</i> | | | <i>\$4,553.17</i> |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash, Newspaper/Card | \$7,385.00 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash, Newspaper/Card | \$8,614.25 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler & Recycle Cardboard | \$987.00 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Public Garbage & Recycle Car | \$7,301.25 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash & Recycle Cardbo | \$7,485.88 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash, Newspaper/Card | \$8,017.25 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler & Recycle Cardboard | \$762.75 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash & Recycle Cardbo | \$8,097.00 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash & Recycle Cardbo | \$6,951.88 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler & Recycle Newspaper/Cardbo | \$7,595.25 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash & Recycle Cardbo | \$8,058.50 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash, Newspaper/Card | \$8,501.75 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler & Recycle Cardboard | \$7,678.50 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash, Newspaper/Card | \$7,303.25 |
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| CITY OF CASPER | Refuse - Residential | Garbage Baler, Park Trash, Newspaper & Car | \$8,094.00 |
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| <i>CITY OF CASPER - Total For Refuse - Residential</i> | | | <i>\$102,833.51</i> |
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| CITY OF CASPER | Risk Management | Repairs To Fire Hydrant - Claim #202400135 | \$409.14 |
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| <i>CITY OF CASPER - Total For Risk Management</i> | | | <i>\$409.14</i> |
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| CITY OF CASPER | WWTP Operations | Sump Sludge/Honey Wagon | \$128.25 |
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| CITY OF CASPER | WWTP Operations | Sump Sludge/Honey Wagon | \$108.00 |
| CITY OF CASPER | WWTP Operations | Sump Sludge/Honey Wagon | \$105.00 |
| <i>CITY OF CASPER - Total For WWTP Operations</i> | | | <i>\$341.25</i> |
| CITY OF CASPER - ALL DEPARTMENTS | | | \$115,730.41 |

CIVIL ENGINEERING PR

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|---|---------------------------|-------------------------|-------------------|
| CIVIL ENGINEERING PR | Metropolitan Planning Org | Western Gateway Phase 2 | \$3,391.25 |
| CIVIL ENGINEERING PR | Metropolitan Planning Org | Western Gateway Phase 2 | \$1,950.00 |
| <i>CIVIL ENGINEERING PR - Total For Metropolitan Planning Org</i> | | | <i>\$5,341.25</i> |
| CIVIL ENGINEERING PR - ALL DEPARTMENTS | | | \$5,341.25 |

CMI TECO, INC.

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|--|----------------------|---|--------------------|
| CMI TECO, INC. | Refuse - Commercial | 30 Series M/C Beehive Lam TRK#2305COM R | \$13.50 |
| CMI TECO, INC. | Refuse - Commercial | Equipment Repair TRK#2272 COMMERCIAL F | \$6,322.40 |
| CMI TECO, INC. | Refuse - Commercial | Equipment Repair TRK#2305 COMM ROLLOF | \$572.00 |
| CMI TECO, INC. | Refuse - Commercial | Drivers Seat TRK#2305 COMM ROLLOFF 202 | \$1,183.36 |
| CMI TECO, INC. | Refuse - Commercial | LED 10 Series BeehiveLAMTRK#2305 COMM | \$65.40 |
| CMI TECO, INC. | Refuse - Commercial | Equipment Repair TRK#2257 COMMERCIAL F | \$1,144.00 |
| <i>CMI TECO, INC. - Total For Refuse - Commercial</i> | | | <i>\$9,300.66</i> |
| CMI TECO, INC. | Refuse - Recycling | Replace Fuel Cap & Screen TRK#2276 RECYC | \$169.82 |
| CMI TECO, INC. | Refuse - Recycling | Service & Brake Repair TRK#2309 RECYCLE F | \$4,712.55 |
| <i>CMI TECO, INC. - Total For Refuse - Recycling</i> | | | <i>\$4,882.37</i> |
| CMI TECO, INC. | Refuse - Residential | Equipment Repair TRK#2313 RESIDENT SL 20 | \$6,342.96 |
| CMI TECO, INC. | Refuse - Residential | Fill Tube Seal TRK#2285 RESIDENT SL 2017 | \$62.48 |
| CMI TECO, INC. | Refuse - Residential | Seal, Door Cleanout TRK#2302 RESIDENT SL | \$283.02 |
| CMI TECO, INC. | Refuse - Residential | Replace Seat TRK#2286 RESIDENT SL 2017 | \$518.68 |
| CMI TECO, INC. | Refuse - Residential | Dipstick TRK#2285 RESIDENT SL 2017 | \$239.40 |
| <i>CMI TECO, INC. - Total For Refuse - Residential</i> | | | <i>\$7,446.54</i> |
| CMI TECO, INC. - ALL DEPARTMENTS | | | \$21,629.57 |

CODB CALE

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| CODB CALE | Balefill - Disposal & Landfill | PARKING FOR RENTAL CAR | \$8.00 |
| <i>CODB CALE - Total For Balefill - Disposal & Landfill</i> | | | <i>\$8.00</i> |

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| CODB CALE - ALL DEPARTMENTS | \$8.00 |
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COLLECTION CENTER IN

| | | | |
|---|-----------------------|--------------------|-----------------|
| COLLECTION CENTER IN | Community Development | Collection Service | \$69.76 |
| <i>COLLECTION CENTER IN - Total For Community Development</i> | | | \$69.76 |
| COLLECTION CENTER IN | Refuse - Residential | Collection Service | \$30.55 |
| <i>COLLECTION CENTER IN - Total For Refuse - Residential</i> | | | \$30.55 |
| COLLECTION CENTER IN | Sewer Administration | Collection Service | \$23.22 |
| <i>COLLECTION CENTER IN - Total For Sewer Administration</i> | | | \$23.22 |
| COLLECTION CENTER IN | Water Administration | Collection Service | \$68.43 |
| <i>COLLECTION CENTER IN - Total For Water Administration</i> | | | \$68.43 |
| COLLECTION CENTER IN - ALL DEPARTMENTS | | | \$191.96 |

COLORADO DOORWAYS IN

| | | | |
|---|-----------------------------|---|-------------------|
| COLORADO DOORWAYS IN | Buildings & Structures Fund | Repair supplies for Ford Wyoming Center - D | \$1,245.00 |
| <i>COLORADO DOORWAYS IN - Total For Buildings & Structures Fund</i> | | | \$1,245.00 |
| COLORADO DOORWAYS IN - ALL DEPARTMENTS | | | \$1,245.00 |

COMMUNICATION TECHNO

| | | | |
|--|--------------------------------|---|-------------------|
| COMMUNICATION TECHNO | Balefill - Disposal & Landfill | replace radio microphone for unit#141503 | \$81.00 |
| <i>COMMUNICATION TECHNO - Total For Balefill - Disposal & Landfill</i> | | | \$81.00 |
| COMMUNICATION TECHNO | Capital Projects Fund | Polyphaser, Crimps & Antenna Brackets | \$1,932.39 |
| COMMUNICATION TECHNO | Capital Projects Fund | Antenna Mount / Wall Mount / N Female Cri | \$219.38 |
| <i>COMMUNICATION TECHNO - Total For Capital Projects Fund</i> | | | \$2,151.77 |
| COMMUNICATION TECHNO | Police Administration | Antenna Battery By-Pass | \$110.00 |
| <i>COMMUNICATION TECHNO - Total For Police Administration</i> | | | \$110.00 |
| COMMUNICATION TECHNO - ALL DEPARTMENTS | | | \$2,342.77 |

CONSOLIDATED ELECTRI

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| CONSOLIDATED ELECTRI | Balefill - Disposal & Landfill | MULE TAPE TO TAPE OFF BALE PLACEMENT | \$696.00 |
| CONSOLIDATED ELECTRI | Balefill - Disposal & Landfill | Fuses for CRL Leachate System | \$1,443.61 |
| <i>CONSOLIDATED ELECTRI - Total For Balefill - Disposal & Landfill</i> | | | \$2,139.61 |

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| CONSOLIDATED ELECTRI - ALL DEPARTMENTS | \$2,139.61 |
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COUNTYFIREACTICS.CO

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| COUNTYFIREACTICS.CO | Fire-EMS Training | Class registration | \$375.00 |
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| <i>COUNTYFIREACTICS.CO - Total For Fire-EMS Training</i> | | | <i>\$375.00</i> |
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| COUNTYFIREACTICS.CO - ALL DEPARTMENTS | \$375.00 |
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COWBOY SUPPLY HOUSE

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| COWBOY SUPPLY HOUSE | Buildings & Structures Fund | Garbage Bags, Bucket, Cleaner, Toilet Brush, | \$483.88 |
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| COWBOY SUPPLY HOUSE | Buildings & Structures Fund | Arsenal Foamer & Sprayer | \$20.00 |
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| COWBOY SUPPLY HOUSE | Buildings & Structures Fund | Bathroom Tissue/Paper Towels/Mop/Cleane | \$978.42 |
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| <i>COWBOY SUPPLY HOUSE - Total For Buildings & Structures Fund</i> | | | <i>\$1,482.30</i> |
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| COWBOY SUPPLY HOUSE - ALL DEPARTMENTS | \$1,482.30 |
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CPS DISTRIBUTORS, IN

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| CPS DISTRIBUTORS, IN | Capital Projects Fund | Valve Box w/Cover & 18 Gauge Wire | \$186.90 |
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| CPS DISTRIBUTORS, IN | Capital Projects Fund | Lightning Arrestor for Soft Start Panel at Crsr | \$1,011.40 |
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| <i>CPS DISTRIBUTORS, IN - Total For Capital Projects Fund</i> | | | <i>\$1,198.30</i> |
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| CPS DISTRIBUTORS, IN - ALL DEPARTMENTS | \$1,198.30 |
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CPU IIT

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| CPU IIT | Information Services | Computer Replacements | \$20,390.00 |
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| <i>CPU IIT - Total For Information Services</i> | | | <i>\$20,390.00</i> |
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| CPU IIT - ALL DEPARTMENTS | \$20,390.00 |
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CROWN CONSTRUCTION L

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| CROWN CONSTRUCTION L | Capital Projects Fund | Contract Withholding: 23300114 | \$22,559.96 |
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| <i>CROWN CONSTRUCTION L - Total For Capital Projects Fund</i> | | | <i>\$22,559.96</i> |
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| CROWN CONSTRUCTION L - ALL DEPARTMENTS | \$22,559.96 |
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CRUM ELECTRIC SUPPLY

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| CRUM ELECTRIC SUPPLY | Buildings & Structures Fund | Repair supplies for Aquatics Center - Crum | \$32.54 |
| CRUM ELECTRIC SUPPLY | Buildings & Structures Fund | Lighting repair supplies for Transit Garage - C | \$116.32 |
| CRUM ELECTRIC SUPPLY | Buildings & Structures Fund | HVAC Repair Supplies for CBC - Crum | \$52.73 |
| <i>CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund</i> | | | <i>\$201.59</i> |
| CRUM ELECTRIC SUPPLY | RWS - Booster Stations | COUDUIT FOR PIONEER PUMP 2- REGIONAL | \$43.79 |
| <i>CRUM ELECTRIC SUPPLY - Total For RWS - Booster Stations</i> | | | <i>\$43.79</i> |
| CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS | | | \$245.38 |

DALCO INDUSTRIES INC

| | | | |
|--|----------------------|------------------------------------|-----------------|
| DALCO INDUSTRIES INC | Parks - Parks Maint. | Black Annealed Wire for snow fence | \$165.00 |
| <i>DALCO INDUSTRIES INC - Total For Parks - Parks Maint.</i> | | | <i>\$165.00</i> |
| DALCO INDUSTRIES INC - ALL DEPARTMENTS | | | \$165.00 |

DANA KEPNER COMPANY

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|---|------------------------|----------------------------------|-----------------|
| DANA KEPNER COMPANY | RWS - Booster Stations | PIONEER PUMP 2 PARTS- REGIONAL | \$41.56 |
| <i>DANA KEPNER COMPANY - Total For RWS - Booster Stations</i> | | | <i>\$41.56</i> |
| DANA KEPNER COMPANY | Water Distribution | INVENTORY PARTS DRESSER COUPLING | \$316.15 |
| <i>DANA KEPNER COMPANY - Total For Water Distribution</i> | | | <i>\$316.15</i> |
| DANA KEPNER COMPANY - ALL DEPARTMENTS | | | \$357.71 |

DAYTONA GRANDE HOTEL

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|--|--------------------------------|------------------------------------|-------------------|
| DAYTONA GRANDE HOTEL | Balefill - Disposal & Landfill | HOTEL FOR COMPOST CONVENTION | \$895.52 |
| DAYTONA GRANDE HOTEL | Balefill - Disposal & Landfill | DAYTON GRANDE HOTEL FOR COMPOST CO | \$895.52 |
| <i>DAYTONA GRANDE HOTEL - Total For Balefill - Disposal & Landfill</i> | | | <i>\$1,791.04</i> |
| DAYTONA GRANDE HOTEL - ALL DEPARTMENTS | | | \$1,791.04 |

DBC IRRIGATION SUPPL

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|---|-----------------------|--|----------------|
| DBC IRRIGATION SUPPL | Capital Projects Fund | Parts for Baseline Controller Installation | \$37.66 |
| <i>DBC IRRIGATION SUPPL - Total For Capital Projects Fund</i> | | | <i>\$37.66</i> |
| DBC IRRIGATION SUPPL - ALL DEPARTMENTS | | | \$37.66 |

DENNIS SUPPLY CO.

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|--|-----------------------------|-----------------------------------|----------------|
| DENNIS SUPPLY CO. | Buildings & Structures Fund | BAS Shop Supplies - Dennis Supply | \$77.06 |
| <i>DENNIS SUPPLY CO. - Total For Buildings & Structures Fund</i> | | | <i>\$77.06</i> |
| DENNIS SUPPLY CO. - ALL DEPARTMENTS | | | \$77.06 |

DENVER INDUSTRIAL PU

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|---|-----------------|----------------------|---------------|
| DENVER INDUSTRIAL PU | WWTP Operations | Credit | (\$25,826.78) |
| DENVER INDUSTRIAL PU | WWTP Operations | Wrong account charge | \$25,826.78 |
| <i>DENVER INDUSTRIAL PU - Total For WWTP Operations</i> | | | <i>\$0.00</i> |
| DENVER INDUSTRIAL PU - ALL DEPARTMENTS | | | \$0.00 |

DEWITT WATER SYSTEMS

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|---|-----------------|------------|----------------|
| DEWITT WATER SYSTEMS | WWTP Operations | RO filters | \$40.54 |
| <i>DEWITT WATER SYSTEMS - Total For WWTP Operations</i> | | | <i>\$40.54</i> |
| DEWITT WATER SYSTEMS - ALL DEPARTMENTS | | | \$40.54 |

DIAMOND VOGEL PAINTS

| | | | |
|--|------------------------|---------------------------------------|-----------------|
| DIAMOND VOGEL PAINTS | RWS - Booster Stations | TAX REFUND- PAINT FOR PIONEER REGIONA | (\$2.58) |
| DIAMOND VOGEL PAINTS | RWS - Booster Stations | PAINT FOR PIONEER- REGIONAL | \$147.32 |
| <i>DIAMOND VOGEL PAINTS - Total For RWS - Booster Stations</i> | | | <i>\$144.74</i> |
| DIAMOND VOGEL PAINTS | WWTP Operations | Paint | \$213.59 |
| <i>DIAMOND VOGEL PAINTS - Total For WWTP Operations</i> | | | <i>\$213.59</i> |
| DIAMOND VOGEL PAINTS - ALL DEPARTMENTS | | | \$358.33 |

DIVE RESCUE INTERNAT

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|---|---------------------|----------------------|-----------------|
| DIVE RESCUE INTERNAT | Fire-EMS Operations | Rope Bags | \$96.29 |
| DIVE RESCUE INTERNAT | Fire-EMS Operations | Double end rope bags | \$109.00 |
| <i>DIVE RESCUE INTERNAT - Total For Fire-EMS Operations</i> | | | <i>\$205.29</i> |
| DIVE RESCUE INTERNAT - ALL DEPARTMENTS | | | \$205.29 |

DOMINO'S 6042

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|---------------|------------|--------------------------------------|---------|
| DOMINO'S 6042 | Basketball | Pizza for youth basketball officials | \$53.18 |
| DOMINO'S 6042 | Basketball | Food for Officials | \$67.16 |

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| DOMINO'S 6042 - Total For Basketball | \$120.34 |
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| DOMINO'S 6042 - ALL DEPARTMENTS | \$120.34 |
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DOOLEY OIL, INC.

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| DOOLEY OIL, INC. | Fleet Maintenance Fund | Diesel Fuel | \$23,817.54 |
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| DOOLEY OIL, INC. - Total For Fleet Maintenance Fund | \$23,817.54 |
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| DOOLEY OIL, INC. - ALL DEPARTMENTS | \$23,817.54 |
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EAST PENN CASPER

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| EAST PENN CASPER | WWTP Regional Interceptors | Batteries | \$101.48 |
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| EAST PENN CASPER - Total For WWTP Regional Interceptors | \$101.48 |
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| EAST PENN CASPER - ALL DEPARTMENTS | \$101.48 |
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EDGE ENGINEERING GRO

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| EDGE ENGINEERING GRO | Balefill - Disposal & Landfill | Cleanout/Hydro Vac LS-4 piping | \$4,100.16 |
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| EDGE ENGINEERING GRO | Balefill - Disposal & Landfill | Consulting research on Cyanobacteria(algae) | \$2,400.00 |
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| EDGE ENGINEERING GRO - Total For Balefill - Disposal & Landfill | \$6,500.16 |
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| EDGE ENGINEERING GRO - ALL DEPARTMENTS | \$6,500.16 |
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EGGINGTONS

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|------------|--------------|----------------------------|---------|
| EGGINGTONS | City Manager | EATING PLACES, RESTAURANTS | \$76.48 |
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| EGGINGTONS - Total For City Manager | \$76.48 |
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| EGGINGTONS - ALL DEPARTMENTS | \$76.48 |
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EMPLOYEE REIMBURSEME

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|----------------------|-----------------------------|-------------------------|----------|
| EMPLOYEE REIMBURSEME | Buildings & Structures Fund | Work Boot Reimbursement | \$131.24 |
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| EMPLOYEE REIMBURSEME - Total For Buildings & Structures Fund | \$131.24 |
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| EMPLOYEE REIMBURSEME | Cemetery | Work Clothing Reimbursement | \$104.99 |
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| EMPLOYEE REIMBURSEME | Cemetery | Work Boot & Clothing Reimbursement | \$250.00 |
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| EMPLOYEE REIMBURSEME - Total For Cemetery | \$354.99 |
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| EMPLOYEE REIMBURSEME | Metro Animal Shelter | Items For Shelter Reimbursement | \$139.54 |
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| EMPLOYEE REIMBURSEME - Total For Metro Animal Shelter | \$139.54 |
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|--|------------------------|-----------------------------|-------------------|
| EMPLOYEE REIMBURSEME | Police Career Services | Work Clothing Reimbursement | \$98.65 |
| EMPLOYEE REIMBURSEME | Police Career Services | Work Clothing Reimbursement | \$176.40 |
| <i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i> | | | <i>\$275.05</i> |
| EMPLOYEE REIMBURSEME | Streets | Work Boot Reimbursement | \$150.00 |
| EMPLOYEE REIMBURSEME | Streets | Work Boot Reimbursement | \$150.00 |
| <i>EMPLOYEE REIMBURSEME - Total For Streets</i> | | | <i>\$300.00</i> |
| EMPLOYEE REIMBURSEME - ALL DEPARTMENTS | | | \$1,200.82 |

ENERGY LABORATORIES

| | | | |
|---|----------------------|--------------------|----------------|
| ENERGY LABORATORIES | Hogadon - Operations | Potable water test | \$50.00 |
| <i>ENERGY LABORATORIES - Total For Hogadon - Operations</i> | | | <i>\$50.00</i> |
| ENERGY LABORATORIES - ALL DEPARTMENTS | | | \$50.00 |

ENERGY LABRATORIES I

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|---|-------------|---------------------------------------|-----------------|
| ENERGY LABRATORIES I | Water Tanks | Bacteria, Public Water Supply Testing | \$528.00 |
| <i>ENERGY LABRATORIES I - Total For Water Tanks</i> | | | <i>\$528.00</i> |
| ENERGY LABRATORIES I - ALL DEPARTMENTS | | | \$528.00 |

EUROFINS EATON ANALY

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|---|---------------------------|-----------------------|-------------------|
| EUROFINS EATON ANALY | Regional Water Operations | PFAS Testing - Napoli | \$1,175.00 |
| <i>EUROFINS EATON ANALY - Total For Regional Water Operations</i> | | | <i>\$1,175.00</i> |
| EUROFINS EATON ANALY - ALL DEPARTMENTS | | | \$1,175.00 |

EVERWASH 215-618-880

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|---|-------------------------|------------------|----------------|
| EVERWASH 215-618-880 | Fire-EMS Administration | Car wash service | \$26.21 |
| <i>EVERWASH 215-618-880 - Total For Fire-EMS Administration</i> | | | <i>\$26.21</i> |
| EVERWASH 215-618-880 - ALL DEPARTMENTS | | | \$26.21 |

EXXON GOOD TO GO STO

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|---|---------------------|------|----------------|
| EXXON GOOD TO GO STO | Fire-EMS Operations | Fuel | \$42.92 |
| EXXON GOOD TO GO STO | Fire-EMS Operations | Fuel | \$47.44 |
| <i>EXXON GOOD TO GO STO - Total For Fire-EMS Operations</i> | | | <i>\$90.36</i> |

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| EXXON GOOD TO GO STO - ALL DEPARTMENTS | \$90.36 |
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FACEBK 3K4ZPVT2B2

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|---|-----------------------------|--------------|----------|
| FACEBK 3K4ZPVT2B2 | Ice Arena - Operations | Facebook Ads | \$366.25 |
| FACEBK 3K4ZPVT2B2 - Total For Ice Arena - Operations | | | \$366.25 |
| FACEBK 3K4ZPVT2B2 | Public Engagement | Facebook Ads | \$15.51 |
| FACEBK 3K4ZPVT2B2 - Total For Public Engagement | | | \$15.51 |
| FACEBK 3K4ZPVT2B2 | Refuse - Residential | Facebook Ads | \$145.00 |
| FACEBK 3K4ZPVT2B2 - Total For Refuse - Residential | | | \$145.00 |
| FACEBK 3K4ZPVT2B2 | Sewer Wastewater Collection | Facebook Ads | \$97.99 |
| FACEBK 3K4ZPVT2B2 - Total For Sewer Wastewater Collection | | | \$97.99 |
| FACEBK 3K4ZPVT2B2 - ALL DEPARTMENTS | | | \$624.75 |

FACEBK JA5UQV32B2

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|---|-----------------------------|----------------------|---------|
| FACEBK JA5UQV32B2 | Ice Arena - Operations | ADVERTISING SERVICES | \$49.36 |
| FACEBK JA5UQV32B2 - Total For Ice Arena - Operations | | | \$49.36 |
| FACEBK JA5UQV32B2 | Sewer Wastewater Collection | ADVERTISING SERVICES | \$2.01 |
| FACEBK JA5UQV32B2 - Total For Sewer Wastewater Collection | | | \$2.01 |
| FACEBK JA5UQV32B2 - ALL DEPARTMENTS | | | \$51.37 |

FASTENAL COMPANY

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|--|---------------------------|------------------------------|---------|
| FASTENAL COMPANY | Regional Water Operations | CASPER WELL PUMP DRAIN LINES | \$42.05 |
| FASTENAL COMPANY - Total For Regional Water Operations | | | \$42.05 |
| FASTENAL COMPANY - ALL DEPARTMENTS | | | \$42.05 |

FEDEX270486541013

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|---|-------------------------|-------------------------------------|---------|
| FEDEX270486541013 | Fire-EMS Administration | Shipment of air samples for testing | \$24.03 |
| FEDEX270486541013 - Total For Fire-EMS Administration | | | \$24.03 |
| FEDEX270486541013 - ALL DEPARTMENTS | | | \$24.03 |

FERGUSON ENTERPRISES

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| FERGUSON ENTERPRISES | Water Distribution | STOIZZ CAPS FOR MUELLER | \$650.00 |
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| FERGUSON ENTERPRISES | Water Distribution | 2023 CPU MATERIALS | \$8,258.50 |
| <i>FERGUSON ENTERPRISES - Total For Water Distribution</i> | | | <i>\$8,908.50</i> |
| FERGUSON ENTERPRISES | WWTP Operations | PLUMBING Parts | \$35.51 |
| <i>FERGUSON ENTERPRISES - Total For WWTP Operations</i> | | | <i>\$35.51</i> |
| FERGUSON ENTERPRISES - ALL DEPARTMENTS | | | \$8,944.01 |

FIRST INTERSTATE BAN

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|---|-------------------|-----------------------|----------------|
| FIRST INTERSTATE BAN | Ft. Caspar Museum | Tamper Resistant Bags | \$52.15 |
| <i>FIRST INTERSTATE BAN - Total For Ft. Caspar Museum</i> | | | <i>\$52.15</i> |
| FIRST INTERSTATE BAN - ALL DEPARTMENTS | | | \$52.15 |

FISHER SCIENTIFIC

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|--|-----------------|--------------|-----------------|
| FISHER SCIENTIFIC | WWTP Operations | Lab supplies | \$706.80 |
| <i>FISHER SCIENTIFIC - Total For WWTP Operations</i> | | | <i>\$706.80</i> |
| FISHER SCIENTIFIC - ALL DEPARTMENTS | | | \$706.80 |

FIXTUREPRONTO

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|--|-------------------|---|-----------------|
| FIXTUREPRONTO | Ft. Caspar Museum | Shipping charges for exhibit shirt form | \$64.58 |
| FIXTUREPRONTO | Ft. Caspar Museum | Shirt form for exhibits | \$98.00 |
| <i>FIXTUREPRONTO - Total For Ft. Caspar Museum</i> | | | <i>\$162.58</i> |
| FIXTUREPRONTO - ALL DEPARTMENTS | | | \$162.58 |

FLYWATER INC

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|---|-------------------|--------------------|-------------------|
| FLYWATER INC | River Restoration | Miscellaneous Item | \$3,428.40 |
| <i>FLYWATER INC - Total For River Restoration</i> | | | <i>\$3,428.40</i> |
| FLYWATER INC - ALL DEPARTMENTS | | | \$3,428.40 |

GALLS, INC.

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|---|------------------------|------------------|-----------------|
| GALLS, INC. | Police Career Services | Uniform Supplies | \$121.50 |
| GALLS, INC. | Police Career Services | Uniform Supplies | \$104.40 |
| <i>GALLS, INC. - Total For Police Career Services</i> | | | <i>\$225.90</i> |

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| GALLS, INC. - ALL DEPARTMENTS | \$225.90 |
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GARCIA, AMBER

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| GARCIA, AMBER | Water Revenue and Transfer | \$202.37 |
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| <i>GARCIA, AMBER - Total For Water Revenue and Transfers</i> | <i>\$202.37</i> |
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| GARCIA, AMBER - ALL DEPARTMENTS | \$202.37 |
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GDP GDP PastPerfect

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| GDP GDP PastPerfect | Ft. Caspar Museum | Online Database Hosting | \$380.00 |
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| <i>GDP GDP PastPerfect - Total For Ft. Caspar Museum</i> | <i>\$380.00</i> |
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| GDP GDP PastPerfect - ALL DEPARTMENTS | \$380.00 |
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GFOA

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| GFOA | Finance | GAAFR 2024 edition | \$199.00 |
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| <i>GFOA - Total For Finance</i> | <i>\$199.00</i> |
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| GFOA - ALL DEPARTMENTS | \$199.00 |
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GLOBAL SPECTRUM L.P.

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| GLOBAL SPECTRUM L.P. | City Manager | Legislative Dinner | \$1,213.20 |
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| <i>GLOBAL SPECTRUM L.P. - Total For City Manager</i> | <i>\$1,213.20</i> |
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| GLOBAL SPECTRUM L.P. | Ford Wyoming Center | February Net Loss Funds | \$74,166.67 |
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| <i>GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center</i> | <i>\$74,166.67</i> |
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| GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS | \$75,379.87 |
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GOPHERHAWK

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| GOPHERHAWK | Golf - Operations | Gopher Traps | \$93.48 |
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| <i>GOPHERHAWK - Total For Golf - Operations</i> | <i>\$93.48</i> |
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| GOPHERHAWK - ALL DEPARTMENTS | \$93.48 |
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GOVERNMENTJOBS.COM

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| GOVERNMENTJOBS.COM | Human Resources | NEOGOV Insight subscription 12/23-12/24 | \$13,982.55 |
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| GOVERNMENTJOBS.COM - Total For Human Resources | \$13,982.55 |
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| GOVERNMENTJOBS.COM - ALL DEPARTMENTS | \$13,982.55 |
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GRAINGER, INC.

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|----------------|-----------------------------|--|----------|
| GRAINGER, INC. | Buildings & Structures Fund | HVAC Repair Supplies for WWTP - Grainger | \$865.57 |
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| GRAINGER, INC. | Buildings & Structures Fund | Tool Backpack & Microtorch | \$241.83 |
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| GRAINGER, INC. - Total For Buildings & Structures Fund | | | \$1,107.40 |
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| GRAINGER, INC. | Hogadon - Operations | Miniature Incandescent Light Bulb | \$3.29 |
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| GRAINGER, INC. - Total For Hogadon - Operations | | | \$3.29 |
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| GRAINGER, INC. | Regional Water Operations | HVAC FILTERS | \$62.46 |
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| GRAINGER, INC. - Total For Regional Water Operations | | | \$62.46 |
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| GRAINGER, INC. | WWTP Operations | Tracer kit | \$219.02 |
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| GRAINGER, INC. | WWTP Operations | Brushes | \$64.10 |
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| GRAINGER, INC. | WWTP Operations | Fans | \$7.38 |
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| GRAINGER, INC. | WWTP Operations | Fuse | \$41.00 |
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| GRAINGER, INC. - Total For WWTP Operations | | | \$331.50 |
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| GRAINGER, INC. - ALL DEPARTMENTS | | | \$1,504.65 |
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GREAT WESTERN INSTAL

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|----------------------|-----------------------|--------------------------------|-------------|
| GREAT WESTERN INSTAL | Capital Projects Fund | 2023 Parks Playground Improvem | \$90,548.29 |
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| GREAT WESTERN INSTAL - Total For Capital Projects Fund | | | \$90,548.29 |
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| GREAT WESTERN INSTAL - ALL DEPARTMENTS | | | \$90,548.29 |
|--|--|--|-------------|

HARBOR FREIGHT TOOLS

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|----------------------|-----------------------------|--|---------|
| HARBOR FREIGHT TOOLS | Buildings & Structures Fund | Pool repair supplies for Aquatics Center - Har | \$99.99 |
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| HARBOR FREIGHT TOOLS - Total For Buildings & Structures Fund | | | \$99.99 |
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| HARBOR FREIGHT TOOLS | Ice Arena - Operations | GLASS CLEANUP TOOLS | \$7.98 |
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| HARBOR FREIGHT TOOLS - Total For Ice Arena - Operations | | | \$7.98 |
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| HARBOR FREIGHT TOOLS | Water Distribution | NEW MAGNET FOR LIFTING VALVE TOPS OFF | \$19.99 |
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| HARBOR FREIGHT TOOLS | Water Distribution | PLUG INS FOR TRUCKS | \$69.95 |
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| HARBOR FREIGHT TOOLS - Total For Water Distribution | | | \$89.94 |
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| HARBOR FREIGHT TOOLS - ALL DEPARTMENTS | | | \$197.91 |
|--|--|--|----------|

HARDWARE PARTNERS LL

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|---|-----------------------------|--|-----------------|
| HARDWARE PARTNERS LL | Buildings & Structures Fund | Vandalism repair supplies for FOD - CY Ace | \$25.80 |
| HARDWARE PARTNERS LL | Buildings & Structures Fund | Repair supplies for Aquatics Center - CY Ace | \$54.74 |
| <i>HARDWARE PARTNERS LL - Total For Buildings & Structures Fund</i> | | | <i>\$80.54</i> |
| HARDWARE PARTNERS LL | Fire-EMS Administration | Supplies for Marathon Building | \$69.99 |
| <i>HARDWARE PARTNERS LL - Total For Fire-EMS Administration</i> | | | <i>\$69.99</i> |
| HARDWARE PARTNERS LL | Fire-EMS Operations | Station Supplies | \$12.51 |
| <i>HARDWARE PARTNERS LL - Total For Fire-EMS Operations</i> | | | <i>\$12.51</i> |
| HARDWARE PARTNERS LL | Ft. Caspar Museum | Staples for exhibits | \$6.99 |
| <i>HARDWARE PARTNERS LL - Total For Ft. Caspar Museum</i> | | | <i>\$6.99</i> |
| HARDWARE PARTNERS LL | Hogadon - Operations | RV antifreeze drains | \$19.96 |
| <i>HARDWARE PARTNERS LL - Total For Hogadon - Operations</i> | | | <i>\$19.96</i> |
| HARDWARE PARTNERS LL - ALL DEPARTMENTS | | | \$189.99 |

HD SUPPLY FACILITIES

| | | | |
|---|---------------------------|--|-----------------|
| HD SUPPLY FACILITIES | Regional Water Operations | Submers Slim Level Transmitter 50' Cable | \$767.65 |
| <i>HD SUPPLY FACILITIES - Total For Regional Water Operations</i> | | | <i>\$767.65</i> |
| HD SUPPLY FACILITIES - ALL DEPARTMENTS | | | \$767.65 |

HDR ENGINEERING, INC

| | | | |
|--|----------------------|--------------------------------|-------------------|
| HDR ENGINEERING, INC | Water Administration | Water Rights Activities & Stud | \$3,612.50 |
| <i>HDR ENGINEERING, INC - Total For Water Administration</i> | | | <i>\$3,612.50</i> |
| HDR ENGINEERING, INC - ALL DEPARTMENTS | | | \$3,612.50 |

HERCULES INDUSTRIES

| | | | |
|---|--------------------------------|---|-------------------|
| HERCULES INDUSTRIES | Balefill - Disposal & Landfill | 70M BTU Cont Torque / 3.5 Ton 13 Seer 410 | \$3,914.24 |
| <i>HERCULES INDUSTRIES - Total For Balefill - Disposal & Landfill</i> | | | <i>\$3,914.24</i> |
| HERCULES INDUSTRIES - ALL DEPARTMENTS | | | \$3,914.24 |

HILTON HOTELS

| | | | |
|--|-----------------|--------------------------------------|-----------------|
| HILTON HOTELS | Risk Management | FTA Conference - 1 Day Hotel Deposit | \$207.24 |
| <i>HILTON HOTELS - Total For Risk Management</i> | | | <i>\$207.24</i> |

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| HILTON HOTELS - ALL DEPARTMENTS | \$207.24 |
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HOBBY-LOBBY #0233

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| HOBBY-LOBBY #0233 | Ft. Caspar Museum | Exhibit Supplies | \$18.96 |
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| <i>HOBBY-LOBBY #0233 - Total For Ft. Caspar Museum</i> | | | <i>\$18.96</i> |
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|-------------------|--------------------|------------------------------------|----------|
| HOBBY-LOBBY #0233 | Refuse - Recycling | Framing MRF Salvaged Antique Photo | \$216.20 |
|-------------------|--------------------|------------------------------------|----------|

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| <i>HOBBY-LOBBY #0233 - Total For Refuse - Recycling</i> | | | <i>\$216.20</i> |
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| HOBBY-LOBBY #0233 - ALL DEPARTMENTS | \$235.16 |
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HOMAX OIL SALES INC

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| HOMAX OIL SALES INC | WWTP Operations | Lubricant | \$137.60 |
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| <i>HOMAX OIL SALES INC - Total For WWTP Operations</i> | | | <i>\$137.60</i> |
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| HOMAX OIL SALES INC - ALL DEPARTMENTS | \$137.60 |
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HOMAX OIL SALES, INC

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| HOMAX OIL SALES, INC | Aquatics - Operations | Fleet Charge 50/50 & Drum Deposit | \$498.50 |
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| HOMAX OIL SALES, INC | Aquatics - Operations | Fleet Charge 50/50 & Drum Deposit | \$997.00 |
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| <i>HOMAX OIL SALES, INC - Total For Aquatics - Operations</i> | | | <i>\$1,495.50</i> |
|---|--|--|-------------------|

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|----------------------|--------------------------------|---|-------------|
| HOMAX OIL SALES, INC | Balefill - Disposal & Landfill | Dyed Diesel Fuel & Winter Diesel Fuel FOR L | \$22,700.86 |
|----------------------|--------------------------------|---|-------------|

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|--|--|--|--------------------|
| <i>HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill</i> | | | <i>\$22,700.86</i> |
|--|--|--|--------------------|

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| HOMAX OIL SALES, INC - ALL DEPARTMENTS | \$24,196.36 |
|---|--------------------|

HOSE AND RUBBER SUPP

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|----------------------|----------------------------|-------|---------|
| HOSE AND RUBBER SUPP | WWTP Regional Interceptors | Belts | \$12.00 |
|----------------------|----------------------------|-------|---------|

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| <i>HOSE AND RUBBER SUPP - Total For WWTP Regional Interceptors</i> | | | <i>\$12.00</i> |
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|---|----------------|
| HOSE AND RUBBER SUPP - ALL DEPARTMENTS | \$12.00 |
|---|----------------|

HOWIES HOCKEY INC

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|-------------------|-------------------------|----------------------------|----------|
| HOWIES HOCKEY INC | Ice Arena - Concessions | Howies Proshop Resale Tape | \$155.52 |
|-------------------|-------------------------|----------------------------|----------|

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| <i>HOWIES HOCKEY INC - Total For Ice Arena - Concessions</i> | | | <i>\$155.52</i> |
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| HOWIES HOCKEY INC - ALL DEPARTMENTS | \$155.52 |
|--|-----------------|

HYDRO OPTIMIZATION &

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|---|---------------------------|----------------------------|-----------------|
| HYDRO OPTIMIZATION & | Regional Water Operations | Industrial Ethernet Switch | \$250.00 |
| <i>HYDRO OPTIMIZATION & - Total For Regional Water Operations</i> | | | <i>\$250.00</i> |
| HYDRO OPTIMIZATION & - ALL DEPARTMENTS | | | \$250.00 |

IMAGE TREND LLC

| | | | |
|--|-------------------------|--------------------------------|--------------------|
| IMAGE TREND LLC | Fire-EMS Administration | Image Trend Annual Contract Fe | \$27,570.00 |
| <i>IMAGE TREND LLC - Total For Fire-EMS Administration</i> | | | <i>\$27,570.00</i> |
| IMAGE TREND LLC - ALL DEPARTMENTS | | | \$27,570.00 |

IMLSS UTAH

| | | | |
|---|-----------------------------|--|-------------------|
| IMLSS UTAH | Buildings & Structures Fund | Replacement door locks for FOD - IMLSS | \$2,066.50 |
| IMLSS UTAH | Buildings & Structures Fund | Vandalism repair supplies for Tani - IMLSS | \$111.85 |
| <i>IMLSS UTAH - Total For Buildings & Structures Fund</i> | | | <i>\$2,178.35</i> |
| IMLSS UTAH - ALL DEPARTMENTS | | | \$2,178.35 |

INTERMOUNTAIN MOTOR

| | | | |
|--|-----------------|-----------------|-----------------|
| INTERMOUNTAIN MOTOR | WWTP Operations | Motor | \$735.29 |
| INTERMOUNTAIN MOTOR | WWTP Operations | Grit pump motor | \$100.00 |
| INTERMOUNTAIN MOTOR | WWTP Operations | Fans | \$121.51 |
| <i>INTERMOUNTAIN MOTOR - Total For WWTP Operations</i> | | | <i>\$956.80</i> |
| INTERMOUNTAIN MOTOR - ALL DEPARTMENTS | | | \$956.80 |

INT'L CODE COUNCIL I

| | | | |
|---|-----------------------|------------------------------------|-----------------|
| INT'L CODE COUNCIL I | Community Development | MEMBERSHIP ORGANIZATIONS NOT ELSEW | \$192.70 |
| INT'L CODE COUNCIL I | Community Development | MEMBERSHIP ORGANIZATIONS NOT ELSEW | \$69.00 |
| <i>INT'L CODE COUNCIL I - Total For Community Development</i> | | | <i>\$261.70</i> |
| INT'L CODE COUNCIL I - ALL DEPARTMENTS | | | \$261.70 |

INTUIT, INC.

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|--------------|------------|----------------------|---------|
| INTUIT, INC. | Basketball | ADVERTISING SERVICES | \$25.00 |
|--------------|------------|----------------------|---------|

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| <i>INTUIT, INC. - Total For Basketball</i> | | | \$25.00 |
| INTUIT, INC. | Buildings & Structures Fund | Electrician work for Aquatics Center - Summi | \$155.86 |
| <i>INTUIT, INC. - Total For Buildings & Structures Fund</i> | | | \$155.86 |
| INTUIT, INC. | Ft. Caspar Museum | Plexiglass for exhibits | \$176.00 |
| <i>INTUIT, INC. - Total For Ft. Caspar Museum</i> | | | \$176.00 |
| INTUIT, INC. | Risk Management | Ice Arena Shielding - Claim 202400113 | \$820.31 |
| <i>INTUIT, INC. - Total For Risk Management</i> | | | \$820.31 |
| INTUIT, INC. - ALL DEPARTMENTS | | | \$1,177.17 |

ITC ELECTRICAL TECHN

| | | | |
|---|-----------------|--|-------------------|
| ITC ELECTRICAL TECHN | WWTP Operations | Add Blower HMI Screens & Alarms To SCADA | \$3,888.00 |
| <i>ITC ELECTRICAL TECHN - Total For WWTP Operations</i> | | | \$3,888.00 |
| ITC ELECTRICAL TECHN - ALL DEPARTMENTS | | | \$3,888.00 |

ITRON

| | | | |
|---------------------------------------|--------------|--|-------------------|
| ITRON | Water Meters | MC3 RF/Antenna Maintenance/Software Ma | \$9,680.32 |
| <i>ITRON - Total For Water Meters</i> | | | \$9,680.32 |
| ITRON - ALL DEPARTMENTS | | | \$9,680.32 |

JACOBS ENGINEERING G

| | | | |
|---|-----------------|--------------------------------|-------------------|
| JACOBS ENGINEERING G | WWTP Operations | Engineering Services with Jaco | \$2,070.00 |
| <i>JACOBS ENGINEERING G - Total For WWTP Operations</i> | | | \$2,070.00 |
| JACOBS ENGINEERING G - ALL DEPARTMENTS | | | \$2,070.00 |

JIMMY JOHNS -

| | | | |
|--|-------------------------|----------------------------------|-----------------|
| JIMMY JOHNS - | Basketball | Jimmy Johns for youth basketball | \$73.70 |
| <i>JIMMY JOHNS - - Total For Basketball</i> | | | \$73.70 |
| JIMMY JOHNS - | Ice Arena - Concessions | Casper College Event Concessions | \$19.99 |
| JIMMY JOHNS - | Ice Arena - Concessions | Casper College Event Concessions | \$197.97 |
| <i>JIMMY JOHNS - - Total For Ice Arena - Concessions</i> | | | \$217.96 |
| JIMMY JOHNS - - ALL DEPARTMENTS | | | \$291.66 |

JONAS SOFTWARE USA

| | | | |
|---|-------------------|-----------------|-----------------|
| JONAS SOFTWARE USA | Golf - Operations | Maintenance Fee | \$349.00 |
| <i>JONAS SOFTWARE USA - Total For Golf - Operations</i> | | | <i>\$349.00</i> |
| JONAS SOFTWARE USA - ALL DEPARTMENTS | | | \$349.00 |

KATOM RESTA

| | | | |
|---|----------------------------|-------------------|-------------------|
| KATOM RESTA | Direct Distribution - Fire | Range for station | \$3,432.31 |
| <i>KATOM RESTA - Total For Direct Distribution - Fire</i> | | | <i>\$3,432.31</i> |
| KATOM RESTA - ALL DEPARTMENTS | | | \$3,432.31 |

KETEL THORSTENSON, L

| | | | |
|---|---------|---------------------|--------------------|
| KETEL THORSTENSON, L | Finance | FY24 Audit Services | \$16,732.69 |
| <i>KETEL THORSTENSON, L - Total For Finance</i> | | | <i>\$16,732.69</i> |
| KETEL THORSTENSON, L - ALL DEPARTMENTS | | | \$16,732.69 |

KNIFE RIVER/JTL

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|--|---------|--|-----------------|
| KNIFE RIVER/JTL | Streets | City Mix 2/Load Fee/Fiber Mesh/Fuel Surcha | \$510.30 |
| <i>KNIFE RIVER/JTL - Total For Streets</i> | | | <i>\$510.30</i> |
| KNIFE RIVER/JTL - ALL DEPARTMENTS | | | \$510.30 |

KONE, INC.

| | | | |
|---|-----------------------------|-----------------|-----------------|
| KONE, INC. | Buildings & Structures Fund | Elevator Repair | \$242.87 |
| <i>KONE, INC. - Total For Buildings & Structures Fund</i> | | | <i>\$242.87</i> |
| KONE, INC. - ALL DEPARTMENTS | | | \$242.87 |

KUBWATER RESOURCES,

| | | | |
|--|-----------------|-------|-------------------|
| KUBWATER RESOURCES, | WWTP Operations | Zetag | \$8,300.00 |
| <i>KUBWATER RESOURCES, - Total For WWTP Operations</i> | | | <i>\$8,300.00</i> |
| KUBWATER RESOURCES, - ALL DEPARTMENTS | | | \$8,300.00 |

LITTLE BEAR INN

| | | | |
|---|--------------|----------------------------|-----------------|
| LITTLE BEAR INN | City Manager | EATING PLACES, RESTAURANTS | \$241.42 |
| <i>LITTLE BEAR INN - Total For City Manager</i> | | | <i>\$241.42</i> |
| LITTLE BEAR INN - ALL DEPARTMENTS | | | \$241.42 |

LOAF N JUG #0109

| | | | |
|--|--------------------|-----------------------------------|----------------|
| LOAF N JUG #0109 | Rec Center - Admin | REC ADMIN MOUNTAIN MOVER SUPPLIES | \$11.57 |
| <i>LOAF N JUG #0109 - Total For Rec Center - Admin</i> | | | <i>\$11.57</i> |
| LOAF N JUG #0109 - ALL DEPARTMENTS | | | \$11.57 |

LONG BUILDING TECHNO

| | | | |
|---|-----------------------|---------------------------------------|-----------------|
| LONG BUILDING TECHNO | Aquatics - Operations | Pressure Transmitter & Freight Charge | \$268.94 |
| <i>LONG BUILDING TECHNO - Total For Aquatics - Operations</i> | | | <i>\$268.94</i> |
| LONG BUILDING TECHNO - ALL DEPARTMENTS | | | \$268.94 |

MALLORY SAFETY AND S

| | | | |
|---|---------|---|-----------------|
| MALLORY SAFETY AND S | Streets | 3 new jackets with logo | \$187.92 |
| MALLORY SAFETY AND S | Streets | Summer Gloves, Safety Glasses, Ear Plugs, | \$439.25 |
| <i>MALLORY SAFETY AND S - Total For Streets</i> | | | <i>\$627.17</i> |
| MALLORY SAFETY AND S - ALL DEPARTMENTS | | | \$627.17 |

MENARDS CASPER WY

| | | | |
|---|--------------------------------|--|-----------------|
| MENARDS CASPER WY | Balefill - Diversion & Special | CONCRETE FLOOR PATCH FOR COMPOST BL | \$26.98 |
| MENARDS CASPER WY | Balefill - Diversion & Special | TOOLS FOR PROCESSING BLDG/PRY BAR SCA | \$289.35 |
| MENARDS CASPER WY | Balefill - Diversion & Special | SUPPLIES FOR REFRIGERATOR FILTERS/ BREA | \$114.97 |
| <i>MENARDS CASPER WY - Total For Balefill - Diversion & Special</i> | | | <i>\$431.30</i> |
| MENARDS CASPER WY | Buildings & Structures Fund | Plumbing install supplies for Fire Station 5 - | \$547.13 |
| MENARDS CASPER WY | Buildings & Structures Fund | Backflow installation supplies for Washingto | \$248.10 |
| MENARDS CASPER WY | Buildings & Structures Fund | Plumbing supplies for Fire Station 5 - Menar | \$226.28 |
| MENARDS CASPER WY | Buildings & Structures Fund | Repair supplies for Metro Animal Shelter and | \$293.74 |
| MENARDS CASPER WY | Buildings & Structures Fund | Return of supplies for Fire Station 5 - Menar | (\$164.59) |
| MENARDS CASPER WY | Buildings & Structures Fund | Return of pluming supplies for Fire Station 5 | (\$226.28) |

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|--|---------------------------|---------------------------------------|-------------------|
| <i>MENARDS CASPER WY - Total For Buildings & Structures Fund</i> | | | \$924.38 |
| MENARDS CASPER WY | Community Development | HOME SUPPLY WAREHOUSE STORES | \$1,951.72 |
| <i>MENARDS CASPER WY - Total For Community Development</i> | | | \$1,951.72 |
| MENARDS CASPER WY | Regional Water Operations | MORAD- CASPER WELL FIELD TURB & DRAIN | \$109.36 |
| <i>MENARDS CASPER WY - Total For Regional Water Operations</i> | | | \$109.36 |
| MENARDS CASPER WY | Traffic Control | Hardware to repair signal heads | \$24.67 |
| <i>MENARDS CASPER WY - Total For Traffic Control</i> | | | \$24.67 |
| MENARDS CASPER WY | Water Distribution | PVC & PARTS TO MAKE CURB BOXES FOR SH | \$25.42 |
| <i>MENARDS CASPER WY - Total For Water Distribution</i> | | | \$25.42 |
| MENARDS CASPER WY - ALL DEPARTMENTS | | | \$3,466.85 |

MERBACK AWARDS COMPA

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|--|--------------|---------------------------------|----------------|
| MERBACK AWARDS COMPA | City Council | MISCELLANEOUS AND RETAIL STORES | \$24.90 |
| <i>MERBACK AWARDS COMPA - Total For City Council</i> | | | \$24.90 |
| MERBACK AWARDS COMPA - ALL DEPARTMENTS | | | \$24.90 |

MIDLAND SCIENTIFIC

| | | | |
|---|-----------------|--------------|-----------------|
| MIDLAND SCIENTIFIC | WWTP Operations | Lab supplies | \$109.71 |
| MIDLAND SCIENTIFIC | WWTP Operations | LAB supplies | \$308.81 |
| <i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i> | | | \$418.52 |
| MIDLAND SCIENTIFIC - ALL DEPARTMENTS | | | \$418.52 |

MOBILE CONCRETE, INC

| | | | |
|--|--------------------|-------------------------|-------------------|
| MOBILE CONCRETE, INC | Water Distribution | 1,500 TONS OF FILL SAND | \$4,646.97 |
| <i>MOBILE CONCRETE, INC - Total For Water Distribution</i> | | | \$4,646.97 |
| MOBILE CONCRETE, INC - ALL DEPARTMENTS | | | \$4,646.97 |

Monson

| | | | |
|---|-----------------------------|--|-------------------|
| Monson | Buildings & Structures Fund | Monthly Janitorial Service - February 2024 | \$225.00 |
| Monson | Buildings & Structures Fund | Monthly Janitorial Service - February 2024 | \$7,373.56 |
| <i>Monson - Total For Buildings & Structures Fund</i> | | | \$7,598.56 |
| Monson - ALL DEPARTMENTS | | | \$7,598.56 |

MOUNTAIN STATES

| | | | |
|--|-----------------------|--|-------------------|
| MOUNTAIN STATES | Community Development | Printing Service - building inspection door ha | \$120.73 |
| <i>MOUNTAIN STATES - Total For Community Development</i> | | | <i>\$120.73</i> |
| MOUNTAIN STATES | Municipal Court | Printing Service - business cards | \$110.17 |
| MOUNTAIN STATES | Municipal Court | Printing Service - custody release receipts | \$306.98 |
| <i>MOUNTAIN STATES - Total For Municipal Court</i> | | | <i>\$417.15</i> |
| MOUNTAIN STATES | Police Administration | Printing Service - parking ticket envelopes | \$586.80 |
| <i>MOUNTAIN STATES - Total For Police Administration</i> | | | <i>\$586.80</i> |
| MOUNTAIN STATES - ALL DEPARTMENTS | | | \$1,124.68 |

MSEC INC

| | | | |
|---|-----------------|--------------------------|--------------------|
| MSEC INC | WWTP Operations | 3 way flow control valve | \$12,571.00 |
| <i>MSEC INC - Total For WWTP Operations</i> | | | <i>\$12,571.00</i> |
| MSEC INC - ALL DEPARTMENTS | | | \$12,571.00 |

MURDOCH'S RANCH&HOME

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|---|-----------------|---------------------------------|---------------|
| MURDOCH'S RANCH&HOM | Traffic Control | Hardware to repair signal heads | \$9.38 |
| <i>MURDOCH'S RANCH&HOME - Total For Traffic Control</i> | | | <i>\$9.38</i> |
| MURDOCH'S RANCH&HOME - ALL DEPARTMENTS | | | \$9.38 |

NAPA AUTO PARTS CORP

| | | | |
|---|-----------------------------|--|---------------------|
| NAPA AUTO PARTS CORP | Buildings & Structures Fund | Repair supplies for Aquatics Center - NAPA | \$26.12 |
| <i>NAPA AUTO PARTS CORP - Total For Buildings & Structures Fund</i> | | | <i>\$26.12</i> |
| NAPA AUTO PARTS CORP | Fleet Maintenance Fund | Consumables, Small Tools, IBS Expenses & P | \$84,265.00 |
| NAPA AUTO PARTS CORP | Fleet Maintenance Fund | Consumables, Small Tools, IBS Expenses & P | \$111,580.78 |
| NAPA AUTO PARTS CORP | Fleet Maintenance Fund | Consumables, Small Tools, IBS Expenses & P | \$1,470.05 |
| NAPA AUTO PARTS CORP | Fleet Maintenance Fund | Consumables, Small Tools, IBS Expenses & P | \$13,149.42 |
| NAPA AUTO PARTS CORP | Fleet Maintenance Fund | Consumables, Small Tools, IBS Expenses & P | \$13,049.43 |
| NAPA AUTO PARTS CORP | Fleet Maintenance Fund | Consumables, Small Tools, IBS Expenses & P | \$2,130.85 |
| <i>NAPA AUTO PARTS CORP - Total For Fleet Maintenance Fund</i> | | | <i>\$225,645.53</i> |
| NAPA AUTO PARTS CORP | Sewer Stormwater | lift station generator supplies | \$63.27 |
| <i>NAPA AUTO PARTS CORP - Total For Sewer Stormwater</i> | | | <i>\$63.27</i> |
| NAPA AUTO PARTS CORP | Sewer Wastewater Collection | lift station generator supplies | \$4.44 |

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| <i>NAPA AUTO PARTS CORP - Total For Sewer Wastewater Collection</i> | | | <i>\$4.44</i> |
| NAPA AUTO PARTS CORP | Water Distribution | WINDSHIELD WIPERS FOR SERVICE TRUCK 26 | \$54.53 |
| NAPA AUTO PARTS CORP | Water Distribution | VENT CAP FOR UNIT 260 | \$50.17 |
| <i>NAPA AUTO PARTS CORP - Total For Water Distribution</i> | | | <i>\$104.70</i> |
| NAPA AUTO PARTS CORP | WWTP Regional Interceptors | Credit | (\$195.20) |
| NAPA AUTO PARTS CORP | WWTP Regional Interceptors | Filters | \$286.14 |
| <i>NAPA AUTO PARTS CORP - Total For WWTP Regional Interceptors</i> | | | <i>\$90.94</i> |
| NAPA AUTO PARTS CORP - ALL DEPARTMENTS | | | \$225,935.00 |

NATIONAL SKI PATROL

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|---|----------------------|-------------------|-----------------|
| NATIONAL SKI PATROL | Hogadon - Operations | NSP dues R Butler | \$128.00 |
| <i>NATIONAL SKI PATROL - Total For Hogadon - Operations</i> | | | <i>\$128.00</i> |
| NATIONAL SKI PATROL - ALL DEPARTMENTS | | | \$128.00 |

NATRONA COUNTY OFFIC

| | | | |
|---|-------------------------------|--|-------------------|
| NATRONA COUNTY OFFIC | Direct Distrib - Soc Com Svcs | Replacement Of Sewer Lines (50%) | \$7,560.47 |
| <i>NATRONA COUNTY OFFIC - Total For Direct Distrib - Soc Com Svcs</i> | | | <i>\$7,560.47</i> |
| NATRONA COUNTY OFFIC | Police Grants Fund | Equitable Sharing Check For DCI #2023-0757 | \$322.80 |
| <i>NATRONA COUNTY OFFIC - Total For Police Grants Fund</i> | | | <i>\$322.80</i> |
| NATRONA COUNTY OFFIC - ALL DEPARTMENTS | | | \$7,883.27 |

NORCO, INC.

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|--|-----------------------------|---|-------------------|
| NORCO, INC. | Buildings & Structures Fund | Advance Vacuum Motor Cassette | \$195.07 |
| NORCO, INC. | Buildings & Structures Fund | Bathroom Tissue & Cleaner | \$179.51 |
| NORCO, INC. | Buildings & Structures Fund | Windsor caster/blades/hose vac & drain/lab | \$633.80 |
| NORCO, INC. | Buildings & Structures Fund | Lodge Supplies | \$241.56 |
| NORCO, INC. | Buildings & Structures Fund | Custodial Supplies for Aquatics Ctr and CBC - | \$35.12 |
| NORCO, INC. | Buildings & Structures Fund | Custodial Supplies for Ice Arena - Norco | \$548.80 |
| NORCO, INC. | Buildings & Structures Fund | Lodge supplies | \$87.02 |
| <i>NORCO, INC. - Total For Buildings & Structures Fund</i> | | | <i>\$1,920.88</i> |
| NORCO, INC. | Hogadon - Operations | First Aid Kits | \$196.65 |
| <i>NORCO, INC. - Total For Hogadon - Operations</i> | | | <i>\$196.65</i> |
| NORCO, INC. | RWS - Booster Stations | PIONEER BOOSTER- REGIONAL | \$43.87 |

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| NORCO, INC. - Total For RWS - Booster Stations | \$43.87 |
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| NORCO, INC. - ALL DEPARTMENTS | \$2,161.40 |
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NORTH PARK TRANSPORA

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| NORTH PARK TRANSPORA | Ft. Caspar Museum | Freight Charges - exhibit crates | \$181.97 |
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| NORTH PARK TRANSPORA - Total For Ft. Caspar Museum | \$181.97 |
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| NORTH PARK TRANSPORA - ALL DEPARTMENTS | \$181.97 |
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NORTHWEST CONTRACTOR

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| NORTHWEST CONTRACTOR | Balefill - Diversion & Special | SAW BLADES TO CUT CONCRETE COMPOST | \$200.00 |
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| NORTHWEST CONTRACTOR - Total For Balefill - Diversion & Special | \$200.00 |
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| NORTHWEST CONTRACTOR | Direct Distribution - Fire | FY24 Milwaukee Tools | \$9,874.00 |
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| NORTHWEST CONTRACTOR | Direct Distribution - Fire | FY24 Milwaukee Tools | \$6,383.00 |
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| NORTHWEST CONTRACTOR - Total For Direct Distribution - Fire | \$16,257.00 |
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| NORTHWEST CONTRACTOR | Traffic Control | Multi tool for sign and signal repair | \$265.00 |
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| NORTHWEST CONTRACTOR - Total For Traffic Control | \$265.00 |
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| NORTHWEST CONTRACTOR - ALL DEPARTMENTS | \$16,722.00 |
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ODP BUS SOL LLC

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| ODP BUS SOL LLC | Human Resources | memo pads, highlighters | \$17.99 |
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| ODP BUS SOL LLC - Total For Human Resources | \$17.99 |
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| ODP BUS SOL LLC - ALL DEPARTMENTS | \$17.99 |
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OFFICE OF WATER PROG

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| OFFICE OF WATER PROG | WWTP Operations | Training course | \$155.00 |
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| OFFICE OF WATER PROG - Total For WWTP Operations | \$155.00 |
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| OFFICE OF WATER PROG - ALL DEPARTMENTS | \$155.00 |
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OVERHEAD DOOR CO

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| OVERHEAD DOOR CO | WWTP Operations | Logic Board For RSX 1/2HP 3PH | \$407.95 |
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| OVERHEAD DOOR CO - Total For WWTP Operations | \$407.95 |
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| OVERHEAD DOOR CO - ALL DEPARTMENTS | \$407.95 |
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OVERHEAD DOOR OF CAS

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| OVERHEAD DOOR OF CAS | Buildings & Structures Fund | Door repair supplies for Cemetery - Overhea | \$199.76 |
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| <i>OVERHEAD DOOR OF CAS - Total For Buildings & Structures Fund</i> | | | <i>\$199.76</i> |
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| OVERHEAD DOOR OF CAS - ALL DEPARTMENTS | \$199.76 |
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PACE ANALYTICAL SERV

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| PACE ANALYTICAL SERV | WWTP Operations | Sample Testing & Disposal | \$2,054.00 |
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| <i>PACE ANALYTICAL SERV - Total For WWTP Operations</i> | | | <i>\$2,054.00</i> |
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| PACE ANALYTICAL SERV - ALL DEPARTMENTS | \$2,054.00 |
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PEDEN'S INC

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| PEDEN'S INC | Buildings & Structures Fund | Embroidery Service | \$173.00 |
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| <i>PEDEN'S INC - Total For Buildings & Structures Fund</i> | | | <i>\$173.00</i> |
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| PEDEN'S INC | Municipal Court | Embroidery Service | \$174.00 |
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| <i>PEDEN'S INC - Total For Municipal Court</i> | | | <i>\$174.00</i> |
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| PEDEN'S INC - ALL DEPARTMENTS | \$347.00 |
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PEPSI COLA OF CASPER

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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$155.80 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$50.00 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$105.20 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$104.00 |
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| PEPSI COLA OF CASPER | Ice Arena - Concessions | Beverage Supplies / Snacks & Delivery Charg | \$54.60 |
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| <i>PEPSI COLA OF CASPER - Total For Ice Arena - Concessions</i> | | | <i>\$797.20</i> |
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| PEPSI COLA OF CASPER - ALL DEPARTMENTS | \$797.20 |
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POSTAL PROS, INC.

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| POSTAL PROS, INC. | Customer Service | UB/Past Due Printing / Postage / Mail Servic | \$4,716.58 |
| POSTAL PROS, INC. | Customer Service | UB/Past Due Printing / Postage / Mail Servic | \$7,967.53 |
| POSTAL PROS, INC. | Customer Service | UB/Past Due Printing / Postage / Mail Servic | \$535.29 |
| POSTAL PROS, INC. | Customer Service | E-Statements, Texts & Payments / IVR Paym | \$2,936.05 |

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| POSTAL PROS, INC. - Total For Customer Service | | | \$16,155.45 |
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| POSTAL PROS, INC. - ALL DEPARTMENTS | \$16,155.45 |
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PVS DX INC

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| PVS DX INC | Regional Water Operations | Sodium Hypochlorite | \$13,290.30 |
| PVS DX INC | Regional Water Operations | Sodium Hypochlorite | \$13,143.49 |

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| PVS DX INC - Total For Regional Water Operations | | | \$26,433.79 |
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| PVS DX INC - ALL DEPARTMENTS | \$26,433.79 |
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QDOBA 2791

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| QDOBA 2791 | Balefill - Baler Processing | Working Lunch for Staff Emergency Baler We | \$170.50 |
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| QDOBA 2791 - Total For Balefill - Baler Processing | | | \$170.50 |
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| QDOBA 2791 - ALL DEPARTMENTS | \$170.50 |
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QDOBA 2791 OLO

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| QDOBA 2791 OLO | Rec Center - Admin | Rec Division Lunch Meeting Order Qdoba mi | \$160.00 |
| QDOBA 2791 OLO | Rec Center - Admin | Rec Division Lunch Meeting | \$279.30 |
| QDOBA 2791 OLO | Rec Center - Admin | Rec Division Lunch Meeting Qdoba Refund d | (\$160.00) |

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| QDOBA 2791 OLO - Total For Rec Center - Admin | | | \$279.30 |
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| QDOBA 2791 OLO - ALL DEPARTMENTS | \$279.30 |
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RAFTELIS FINANCIAL C

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| RAFTELIS FINANCIAL C | Sewer Wastewater Collection Water & Sewer Utility Rate Stu | \$2,630.31 |
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| RAFTELIS FINANCIAL C - Total For Sewer Wastewater Collection | | \$2,630.31 |
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| RAFTELIS FINANCIAL C | Water Administration | Water & Sewer Utility Rate Stu | \$7,890.90 |
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| RAFTELIS FINANCIAL C - Total For Water Administration | \$7,890.90 |
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| RAFTELIS FINANCIAL C - ALL DEPARTMENTS | \$10,521.21 |
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RAPID FIRE PROTECTIO

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| RAPID FIRE PROTECTIO | Balefill - Diversion & Special | Emergency Fire Sprinkler System Service Call | \$1,310.00 |
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| RAPID FIRE PROTECTIO - Total For Balefill - Diversion & Special | \$1,310.00 |
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| RAPID FIRE PROTECTIO - ALL DEPARTMENTS | \$1,310.00 |
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RDG PLANNING & DESIG

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|----------------------|-----------------------|--------------------------------|-------------|
| RDG PLANNING & DESIG | Capital Projects Fund | Casper Area Parks and Recreati | \$28,275.20 |
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| RDG PLANNING & DESIG - Total For Capital Projects Fund | \$28,275.20 |
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| RDG PLANNING & DESIG - ALL DEPARTMENTS | \$28,275.20 |
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RED LOBSTER 0639

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| RED LOBSTER 0639 | City Manager | EATING PLACES, RESTAURANTS | \$60.92 |
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| RED LOBSTER 0639 - Total For City Manager | \$60.92 |
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| RED LOBSTER 0639 - ALL DEPARTMENTS | \$60.92 |
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REPUBLIC PARKING SYS

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|----------------------|------------------|-----------------------|----------|
| REPUBLIC PARKING SYS | Customer Service | Parking Stalls/Spaces | \$212.00 |
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| REPUBLIC PARKING SYS - Total For Customer Service | \$212.00 |
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| REPUBLIC PARKING SYS - ALL DEPARTMENTS | \$212.00 |
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REXEL USA INC

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|---------------|-----------------|------------------------------|------------|
| REXEL USA INC | WWTP Operations | Controllogix AC Power Supply | \$2,699.67 |
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| REXEL USA INC - Total For WWTP Operations | \$2,699.67 |
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| REXEL USA INC - ALL DEPARTMENTS | \$2,699.67 |
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Rocky Mountain

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|----------------|---------------------------|----------------|----------|
| Rocky Mountain | Regional Water Operations | Monthly Rental | \$144.56 |
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| Rocky Mountain - Total For Regional Water Operations | \$144.56 |
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Rocky Mountain - ALL DEPARTMENTS

\$144.56

ROCKY MOUNTAIN POWER

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|---|--------------------------------|---|-------------|
| ROCKY MOUNTAIN POWER | Aquatics - Operations | Acct #54730761-088 1 | \$3,990.70 |
| ROCKY MOUNTAIN POWER - Total For Aquatics - Operations | | | \$3,990.70 |
| ROCKY MOUNTAIN POWER | Aquatics- Marion Kreiner Op | Acct #54730761-112 9 | \$106.97 |
| ROCKY MOUNTAIN POWER - Total For Aquatics- Marion Kreiner Oper. | | | \$106.97 |
| ROCKY MOUNTAIN POWER | Aquatics- Mike Sedar Oper. | Acct #54730761-112 9 | \$46.85 |
| ROCKY MOUNTAIN POWER - Total For Aquatics- Mike Sedar Oper. | | | \$46.85 |
| ROCKY MOUNTAIN POWER | Aquatics- Paradise Valley Op | Acct #54730761-112 9 | \$73.55 |
| ROCKY MOUNTAIN POWER - Total For Aquatics- Paradise Valley Oper | | | \$73.55 |
| ROCKY MOUNTAIN POWER | Aquatics- Washington Oper | Acct #54730761-112 9 | \$32.16 |
| ROCKY MOUNTAIN POWER - Total For Aquatics- Washington Oper | | | \$32.16 |
| ROCKY MOUNTAIN POWER | Ash Street Building | Acct #54730761-154 1 | \$447.26 |
| ROCKY MOUNTAIN POWER - Total For Ash Street Building | | | \$447.26 |
| ROCKY MOUNTAIN POWER | Balefill - Disposal & Landfill | Acct #54730761-139 2 | \$206.16 |
| ROCKY MOUNTAIN POWER | Balefill - Disposal & Landfill | Cell 5_Quonset Hut Acct #54730761-002 2 | \$490.83 |
| ROCKY MOUNTAIN POWER | Balefill - Disposal & Landfill | Acct #54730761-090 7 | \$12,788.30 |
| ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill | | | \$13,485.29 |
| ROCKY MOUNTAIN POWER | Buildings & Structures Fund | Acct #54730761-089 9 | \$171.96 |
| ROCKY MOUNTAIN POWER - Total For Buildings & Structures Fund | | | \$171.96 |
| ROCKY MOUNTAIN POWER | Fire-EMS Administration | Acct #54730761-141 8 | \$823.04 |
| ROCKY MOUNTAIN POWER | Fire-EMS Administration | Acct #54730761-097 2 | \$2,820.19 |
| ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration | | | \$3,643.23 |
| ROCKY MOUNTAIN POWER | Ft. Caspar Museum | Acct #54730761-098 0 | \$822.12 |
| ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum | | | \$822.12 |
| ROCKY MOUNTAIN POWER | Hogadon - Operations | Acct #54730761-100 4 | \$12,952.39 |
| ROCKY MOUNTAIN POWER - Total For Hogadon - Operations | | | \$12,952.39 |
| ROCKY MOUNTAIN POWER | Ice Arena - Operations | Acct #54730761-147 5 | \$4,724.15 |
| ROCKY MOUNTAIN POWER | Ice Arena - Operations | Acct #54730761-101 2 | \$3,476.96 |
| ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations | | | \$8,201.11 |
| ROCKY MOUNTAIN POWER | Parks - Parks Maint. | Acct #54730761-103 8 | \$2,957.53 |
| ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint. | | | \$2,957.53 |
| ROCKY MOUNTAIN POWER | Police Administration | Acct #54730761-104 6 | \$231.90 |
| ROCKY MOUNTAIN POWER - Total For Police Administration | | | \$231.90 |

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| ROCKY MOUNTAIN POWER | Rec Center - Operations | Acct #54730761-095 6 | \$3,668.44 |
| <i>ROCKY MOUNTAIN POWER - Total For Rec Center - Operations</i> | | | <i>\$3,668.44</i> |
| ROCKY MOUNTAIN POWER | Regional Water Operations | Acct #60931133-009 4 | \$29,950.25 |
| ROCKY MOUNTAIN POWER | Regional Water Operations | Acct #60931133-018 5 | \$4,513.70 |
| ROCKY MOUNTAIN POWER | Regional Water Operations | Acct #60931133-002 9 | \$695.82 |
| ROCKY MOUNTAIN POWER | Regional Water Operations | Acct #60931133-005 2 | \$390.93 |
| <i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i> | | | <i>\$35,550.70</i> |
| ROCKY MOUNTAIN POWER | RWS - Booster Stations | Acct #60931133-009 4 | \$2,153.47 |
| ROCKY MOUNTAIN POWER | RWS - Booster Stations | Acct #60931133-022 7 | \$33.21 |
| ROCKY MOUNTAIN POWER | RWS - Booster Stations | Acct #60931133-003 7 | \$2,530.74 |
| <i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i> | | | <i>\$4,717.42</i> |
| ROCKY MOUNTAIN POWER | Sewer Wastewater Collection | Acct #54730761-105 3 lift station electricity | \$694.83 |
| <i>ROCKY MOUNTAIN POWER - Total For Sewer Wastewater Collection</i> | | | <i>\$694.83</i> |
| ROCKY MOUNTAIN POWER | Traffic Control | Acct #54730761-106 1 | \$51,887.99 |
| <i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i> | | | <i>\$51,887.99</i> |
| ROCKY MOUNTAIN POWER | WWTP Operations | Acct #54730761-108 7 | \$30,591.61 |
| <i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i> | | | <i>\$30,591.61</i> |
| ROCKY MOUNTAIN POWER - ALL DEPARTMENTS | | | \$174,274.01 |

ROLLINS, EROS

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|--|----------------------------|--|-----------------|
| ROLLINS, EROS | Water Revenue and Transfer | | \$151.35 |
| <i>ROLLINS, EROS - Total For Water Revenue and Transfers</i> | | | <i>\$151.35</i> |
| ROLLINS, EROS - ALL DEPARTMENTS | | | \$151.35 |

Rooter

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|--|----------------------|---------------------|-----------------|
| Rooter | Parks - Parks Maint. | Porta-John from R&R | \$104.40 |
| Rooter | Parks - Parks Maint. | Porta-John from R&R | \$331.65 |
| <i>Rooter - Total For Parks - Parks Maint.</i> | | | <i>\$436.05</i> |
| Rooter - ALL DEPARTMENTS | | | \$436.05 |

SAMS CLUB #6425

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|---|--------------------------------|--|----------------|
| SAMS CLUB #6425 | Balefill - Disposal & Landfill | SUPPLIES FOR REFUSE, BALEFILL AND SPECIA | \$33.25 |
| <i>SAMS CLUB #6425 - Total For Balefill - Disposal & Landfill</i> | | | <i>\$33.25</i> |

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|---|--------------------------------|--|-----------------|
| SAMS CLUB #6425 | Balefill - Diversion & Special | SUPPLIES FOR REFUSE, BALEFILL AND SPECIA | \$33.25 |
| <i>SAMS CLUB #6425 - Total For Balefill - Diversion & Special</i> | | | \$33.25 |
| SAMS CLUB #6425 | City Manager | WHOLESALE CLUBS | \$27.98 |
| <i>SAMS CLUB #6425 - Total For City Manager</i> | | | \$27.98 |
| SAMS CLUB #6425 | Ice Arena - Concessions | CONCESSIONS - CHIPS, PRETZELS, CANDY, W | \$544.35 |
| <i>SAMS CLUB #6425 - Total For Ice Arena - Concessions</i> | | | \$544.35 |
| SAMS CLUB #6425 | Refuse - Residential | SUPPLIES FOR REFUSE, BALEFILL AND SPECIA | \$33.24 |
| <i>SAMS CLUB #6425 - Total For Refuse - Residential</i> | | | \$33.24 |
| SAMS CLUB #6425 - ALL DEPARTMENTS | | | \$672.07 |

SAMSClub #6425

| | | | |
|--|--------------------------------|---------------------------------------|-----------------|
| SAMSClub #6425 | Balefill - Disposal & Landfill | SUPPLIES FOR REFUSE/BALER/LDF CREWS | \$231.50 |
| <i>SAMSClub #6425 - Total For Balefill - Disposal & Landfill</i> | | | \$231.50 |
| SAMSClub #6425 | City Manager | WHOLESALE CLUBS | \$67.92 |
| <i>SAMSClub #6425 - Total For City Manager</i> | | | \$67.92 |
| SAMSClub #6425 | Ice Arena - Concessions | CONCESSIONS - PRETZELS,CHIPS,CANDY,WA | \$417.48 |
| <i>SAMSClub #6425 - Total For Ice Arena - Concessions</i> | | | \$417.48 |
| SAMSClub #6425 | Information Services | WHOLESALE CLUBS | \$38.58 |
| <i>SAMSClub #6425 - Total For Information Services</i> | | | \$38.58 |
| SAMSClub #6425 | Refuse - Residential | SUPPLIES FOR REFUSE/BALER/LDF CREWS | \$17.70 |
| <i>SAMSClub #6425 - Total For Refuse - Residential</i> | | | \$17.70 |
| SAMSClub #6425 | WWTP Operations | Kitchen supplies | \$111.90 |
| <i>SAMSClub #6425 - Total For WWTP Operations</i> | | | \$111.90 |
| SAMSClub #6425 - ALL DEPARTMENTS | | | \$885.08 |

SAMSClub.COM

| | | | |
|---|-------------------------|-----------------------|-----------------|
| SAMSClub.COM | Fire-EMS Operations | Station Supplies | \$515.45 |
| <i>SAMSClub.COM - Total For Fire-EMS Operations</i> | | | \$515.45 |
| SAMSClub.COM | Ice Arena - Concessions | CONCESSIONS - POPCORN | \$131.04 |
| <i>SAMSClub.COM - Total For Ice Arena - Concessions</i> | | | \$131.04 |
| SAMSClub.COM - ALL DEPARTMENTS | | | \$646.49 |

SAWDON, JASON

| | | |
|--|-----------------------------|-----------------|
| SAWDON, JASON | Refuse Revenue and Transfer | \$160.18 |
| SAWDON, JASON - Total For Refuse Revenue and Transfers | | \$160.18 |
| SAWDON, JASON - ALL DEPARTMENTS | | \$160.18 |

SELF HELP CENTER, IN

| | | | |
|--|-----------------------|--------------------------------|-------------------|
| SELF HELP CENTER, IN | Capital - One Cent 17 | OC 17 Community Projects - Sel | \$2,390.91 |
| SELF HELP CENTER, IN - Total For Capital - One Cent 17 | | | \$2,390.91 |
| SELF HELP CENTER, IN - ALL DEPARTMENTS | | | \$2,390.91 |

SHELL OIL 5744651130

| | | | |
|---|--------------|------------------|---------------|
| SHELL OIL 5744651130 | City Manager | SERVICE STATIONS | \$6.98 |
| SHELL OIL 5744651130 - Total For City Manager | | | \$6.98 |
| SHELL OIL 5744651130 - ALL DEPARTMENTS | | | \$6.98 |

SHERRILL INC

| | | | |
|---|------------------------------|----------------------------|--------------------|
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$40.49 |
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$264.44 |
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$49.49 |
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$35.99 |
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$416.00 |
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$3,338.28 |
| SHERRILL INC | Special Fire Assistance Fund | FY24 RRT2 Tech Rescue Gear | \$7,326.08 |
| SHERRILL INC - Total For Special Fire Assistance Fund | | | \$11,470.77 |
| SHERRILL INC - ALL DEPARTMENTS | | | \$11,470.77 |

SHERWIN-WILLIAMS COR

| | | | |
|--|-----------------------------|---|----------------|
| SHERWIN-WILLIAMS COR | Buildings & Structures Fund | Paint for Ft. Caspar - Sherwin Williams | \$92.26 |
| SHERWIN-WILLIAMS COR - Total For Buildings & Structures Fund | | | \$92.26 |
| SHERWIN-WILLIAMS COR - ALL DEPARTMENTS | | | \$92.26 |

SIXT RENT A CAR

| | | | |
|-----------------|--------------------------------|-----------------------------------|----------|
| SIXT RENT A CAR | Balefill - Disposal & Landfill | CAR RENTAL for COMPOST CONVENTION | \$669.61 |
|-----------------|--------------------------------|-----------------------------------|----------|

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|---|--|--|-----------------|
| <i>SIXT RENT A CAR - Total For Balefill - Disposal & Landfill</i> | | | \$669.61 |
| SIXT RENT A CAR - ALL DEPARTMENTS | | | \$669.61 |

SOLSBURY HILL LLC

| | | | |
|--|-----------------------|---|-------------------|
| SOLSBURY HILL LLC | Capital Projects Fund | RD Baseline Replacement & Flow Station Co | \$3,581.74 |
| SOLSBURY HILL LLC | Capital Projects Fund | Return of RD Baseline Replacement Display | (\$1,479.80) |
| <i>SOLSBURY HILL LLC - Total For Capital Projects Fund</i> | | | <i>\$2,101.94</i> |
| SOLSBURY HILL LLC - ALL DEPARTMENTS | | | \$2,101.94 |

SOURCE MANAGEMENT

| | | | |
|---|----------|------------|-----------------|
| SOURCE MANAGEMENT | Cemetery | copier ink | \$602.39 |
| <i>SOURCE MANAGEMENT - Total For Cemetery</i> | | | <i>\$602.39</i> |
| SOURCE MANAGEMENT - ALL DEPARTMENTS | | | \$602.39 |

SP 1800CEILING

| | | | |
|---|-----------------------------|---|-----------------|
| SP 1800CEILING | Buildings & Structures Fund | Lighting repair supplies for Transit Garage - 1 | \$263.87 |
| <i>SP 1800CEILING - Total For Buildings & Structures Fund</i> | | | <i>\$263.87</i> |
| SP 1800CEILING - ALL DEPARTMENTS | | | \$263.87 |

SP BULLETPPOINT MOUNT

| | | | |
|--|---------------------|--------------------------------------|-----------------|
| SP BULLETPPOINT MOUNT | Fire-EMS Operations | Credit for Phone and Radio mounts | (\$189.49) |
| SP BULLETPPOINT MOUNT | Fire-EMS Operations | Phone and radio mounts for apparatus | \$189.49 |
| SP BULLETPPOINT MOUNT | Fire-EMS Operations | Phone and Radio mounts for BC rig | \$163.97 |
| <i>SP BULLETPPOINT MOUNT - Total For Fire-EMS Operations</i> | | | <i>\$163.97</i> |
| SP BULLETPPOINT MOUNT - ALL DEPARTMENTS | | | \$163.97 |

SQ COMPUTER PROFESS

| | | | |
|---|------------------|---|-----------------|
| SQ COMPUTER PROFESS | Cemetery | COMPUTER MAINTENANCE,REPAIR & SERVI | \$132.00 |
| SQ COMPUTER PROFESS | Cemetery | COMPUTER MAINTENANCE,REPAIR & SERVI | \$35.00 |
| <i>SQ COMPUTER PROFESS - Total For Cemetery</i> | | | <i>\$167.00</i> |
| SQ COMPUTER PROFESS | Customer Service | 15' surge protector for the greeter desk. | \$18.69 |
| <i>SQ COMPUTER PROFESS - Total For Customer Service</i> | | | <i>\$18.69</i> |

| | | | |
|---|------------------------|---|-----------------|
| SQ COMPUTER PROFESS | Ice Arena - Operations | Epson Scanners (2) for Ice Arena - Need due | \$238.00 |
| <i>SQ COMPUTER PROFESS - Total For Ice Arena - Operations</i> | | | <i>\$238.00</i> |
| SQ COMPUTER PROFESS | Information Services | COMPUTER MAINTENANCE,REPAIR & SERVI | \$27.95 |
| <i>SQ COMPUTER PROFESS - Total For Information Services</i> | | | <i>\$27.95</i> |
| SQ COMPUTER PROFESS - ALL DEPARTMENTS | | | \$451.64 |

SQ MY EDUCATIONAL R

| | | | |
|--|-------------------|----------------------------------|-----------------|
| SQ MY EDUCATIONAL R | Fire-EMS Training | BLS and ACLS cards for A Platton | \$415.00 |
| <i>SQ MY EDUCATIONAL R - Total For Fire-EMS Training</i> | | | <i>\$415.00</i> |
| SQ MY EDUCATIONAL R - ALL DEPARTMENTS | | | \$415.00 |

SQ PEDEN'S INC.

| | | | |
|---|----------|------------------------|----------------|
| SQ PEDEN'S INC. | Cemetery | Miller coat embroidery | \$25.00 |
| <i>SQ PEDEN'S INC. - Total For Cemetery</i> | | | <i>\$25.00</i> |
| SQ PEDEN'S INC. - ALL DEPARTMENTS | | | \$25.00 |

SQ WYOMING STATE AR

| | | | |
|--|-------------------|-------------------------|----------------|
| SQ WYOMING STATE AR | Ft. Caspar Museum | Photo for exhibit | \$8.00 |
| SQ WYOMING STATE AR | Ft. Caspar Museum | Photographs for exhibit | \$24.00 |
| <i>SQ WYOMING STATE AR - Total For Ft. Caspar Museum</i> | | | <i>\$32.00</i> |
| SQ WYOMING STATE AR - ALL DEPARTMENTS | | | \$32.00 |

SQUARESPACE INC.

| | | | |
|--|----------------------|--|----------------|
| SQUARESPACE INC. | Parks - Parks Maint. | Square Space - Play Natrona - Master Plan Si | \$33.00 |
| <i>SQUARESPACE INC. - Total For Parks - Parks Maint.</i> | | | <i>\$33.00</i> |
| SQUARESPACE INC. - ALL DEPARTMENTS | | | \$33.00 |

STAPLES

| | | | |
|---|--------------------|------------------------------------|-----------------|
| STAPLES | Rec Center - Admin | HP LaserJet Ink - Casper Ice Arena | \$404.96 |
| <i>STAPLES - Total For Rec Center - Admin</i> | | | <i>\$404.96</i> |
| STAPLES - ALL DEPARTMENTS | | | \$404.96 |

STATE OF WY.

| | | | |
|--|-----------------------|--------------------------------|-------------|
| STATE OF WY. | Health Insurance Fund | Retiree Subsidy - January 2024 | \$17,093.58 |
| STATE OF WY. - Total For Health Insurance Fund | | | \$17,093.58 |
| STATE OF WY. - ALL DEPARTMENTS | | | \$17,093.58 |

STATELINE NO 7 ARCHI

| | | | |
|--|-----------------------|--------------------------------|------------|
| STATELINE NO 7 ARCHI | Capital Projects Fund | Washington Park Restroom Upgra | \$1,426.61 |
| STATELINE NO 7 ARCHI - Total For Capital Projects Fund | | | \$1,426.61 |
| STATELINE NO 7 ARCHI - ALL DEPARTMENTS | | | \$1,426.61 |

STELLAR PROGRAMMING

| | | | |
|--|--------------------------------|---------------------------------------|----------|
| STELLAR PROGRAMMING | Balefill - Disposal & Landfill | Litter and Work Order Systems Support | \$41.25 |
| STELLAR PROGRAMMING - Total For Balefill - Disposal & Landfill | | | \$41.25 |
| STELLAR PROGRAMMING | Refuse - Commercial | Litter and Work Order Systems Support | \$165.00 |
| STELLAR PROGRAMMING - Total For Refuse - Commercial | | | \$165.00 |
| STELLAR PROGRAMMING - ALL DEPARTMENTS | | | \$206.25 |

STERLING EXCAVATION

| | | | |
|--|--------------------|-------------------------|------------|
| STERLING EXCAVATION | Water Distribution | Cut and Remove Concrete | \$3,400.00 |
| STERLING EXCAVATION - Total For Water Distribution | | | \$3,400.00 |
| STERLING EXCAVATION - ALL DEPARTMENTS | | | \$3,400.00 |

SUMMIT FIRE & SECURI

| | | | |
|--|-----------------------------|--|----------|
| SUMMIT FIRE & SECURI | Aquatics - Operations | Inspection - dry chemical extinguisher annua | \$234.50 |
| SUMMIT FIRE & SECURI - Total For Aquatics - Operations | | | \$234.50 |
| SUMMIT FIRE & SECURI | Buildings & Structures Fund | Inspection - compliance fee/annual srvc/truc | \$474.00 |
| SUMMIT FIRE & SECURI - Total For Buildings & Structures Fund | | | \$474.00 |
| SUMMIT FIRE & SECURI - ALL DEPARTMENTS | | | \$708.50 |

TCKS HOLDINGS

| | | | |
|---------------|----------------------------|--|------------|
| TCKS HOLDINGS | Water Revenue and Transfer | | \$1,258.55 |
|---------------|----------------------------|--|------------|

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|---|--|--|------------|
| TCKS HOLDINGS - Total For Water Revenue and Transfers | | | \$1,258.55 |
| TCKS HOLDINGS - ALL DEPARTMENTS | | | \$1,258.55 |
| THE HOME DEPOT | | | |
| THE HOME DEPOT | Aquatics - Operations | Blinds Return | (\$12.48) |
| THE HOME DEPOT | Aquatics - Operations | Blinds | \$12.48 |
| THE HOME DEPOT | Aquatics - Operations | Blinds, Power Washer | \$292.98 |
| THE HOME DEPOT - Total For Aquatics - Operations | | | \$292.98 |
| THE HOME DEPOT | Fire-EMS Operations | Equipment Supplies | \$199.68 |
| THE HOME DEPOT - Total For Fire-EMS Operations | | | \$199.68 |
| THE HOME DEPOT | Traffic Control | Material for signal head repairs | \$42.66 |
| THE HOME DEPOT | Traffic Control | Shop vac filter for Traffic | \$37.88 |
| THE HOME DEPOT | Traffic Control | Signal repair parts | \$62.65 |
| THE HOME DEPOT | Traffic Control | Signal head parts | \$5.91 |
| THE HOME DEPOT - Total For Traffic Control | | | \$149.10 |
| THE HOME DEPOT | Water Meters | 4 CANS OF PAINT FOR REBUILT METERS | \$27.92 |
| THE HOME DEPOT - Total For Water Meters | | | \$27.92 |
| THE HOME DEPOT - ALL DEPARTMENTS | | | \$669.68 |
| THE WASH LLC | | | |
| THE WASH LLC | Police Administration | Car Wash | \$67.30 |
| THE WASH LLC - Total For Police Administration | | | \$67.30 |
| THE WASH LLC - ALL DEPARTMENTS | | | \$67.30 |
| TOWN OF MILLS | | | |
| TOWN OF MILLS | Police Grants Fund | Equitable Sharing Check For DCI #2023-0757 | \$322.80 |
| TOWN OF MILLS - Total For Police Grants Fund | | | \$322.80 |
| TOWN OF MILLS - ALL DEPARTMENTS | | | \$322.80 |
| TOWN SQUARE MEDIA | | | |
| TOWN SQUARE MEDIA | Sewer Wastewater Collection Advertising Service - Grease - 2023 Holidays | | \$197.50 |
| TOWN SQUARE MEDIA | Sewer Wastewater Collection Advertising Service - Grease - 2023 Holidays | | \$210.00 |
| TOWN SQUARE MEDIA - Total For Sewer Wastewater Collection | | | \$407.50 |

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|--|-----------------|--|-----------------|
| TOWN SQUARE MEDIA | WWTP Operations | Advertising Service - Grease - 2023 Holidays | \$197.50 |
| TOWN SQUARE MEDIA | WWTP Operations | Advertising Service - Grease - 2023 Holidays | \$210.00 |
| <i>TOWN SQUARE MEDIA - Total For WWTP Operations</i> | | | <i>\$407.50</i> |
| TOWN SQUARE MEDIA - ALL DEPARTMENTS | | | \$815.00 |

TRI-STATE TRUCK & EQ

| | | | |
|--|--------------------------------|--|-------------------|
| TRI-STATE TRUCK & EQ | Balefill - Disposal & Landfill | Equipment Repair UNIT#141420 REPLACE FU | \$8,172.44 |
| TRI-STATE TRUCK & EQ | Balefill - Disposal & Landfill | UNIT#141420 Troubleshoot Haul Truck Prob | \$632.70 |
| <i>TRI-STATE TRUCK & EQ - Total For Balefill - Disposal & Landfill</i> | | | <i>\$8,805.14</i> |
| TRI-STATE TRUCK & EQ - ALL DEPARTMENTS | | | \$8,805.14 |

TYLER TECHNOLOGIES I

| | | | |
|--|----------------------|---|-------------------|
| TYLER TECHNOLOGIES I | Information Services | Tyler Connect Conference | \$1,399.00 |
| TYLER TECHNOLOGIES I | Information Services | Tyler Connect 2024 Workshop (Sunday) Canc | (\$200.00) |
| <i>TYLER TECHNOLOGIES I - Total For Information Services</i> | | | <i>\$1,199.00</i> |
| TYLER TECHNOLOGIES I - ALL DEPARTMENTS | | | \$1,199.00 |

UNIFORMS 2 GEAR

| | | | |
|-----------------|------------------------|------------------|------------|
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$705.00 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$54.75 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$204.33 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$367.58 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$808.71 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$20.00 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$82.50 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$1,228.35 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$180.64 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$1,605.68 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$60.00 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$315.00 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$165.00 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$74.33 |
| UNIFORMS 2 GEAR | Police Career Services | Uniform Supplies | \$622.50 |

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|---|--|--|-------------------|
| <i>UNIFORMS 2 GEAR - Total For Police Career Services</i> | | | \$6,494.37 |
| UNIFORMS 2 GEAR - ALL DEPARTMENTS | | | \$6,494.37 |

UNION WIRELESS

| | | | |
|---|-------------|--|----------------|
| UNION WIRELESS | Water Tanks | Upper Rock Creek Reservoir SCADA & Cell Ph | \$95.26 |
| <i>UNION WIRELESS - Total For Water Tanks</i> | | | <i>\$95.26</i> |
| UNION WIRELESS - ALL DEPARTMENTS | | | \$95.26 |

UNITED 0164276487

| | | | |
|--|-----------------|-----------------------|----------------|
| UNITED 0164276487 | Risk Management | FTA Conference Flight | \$34.00 |
| UNITED 0164276487 | Risk Management | FTA Conference Flight | \$13.00 |
| <i>UNITED 0164276487 - Total For Risk Management</i> | | | <i>\$47.00</i> |
| UNITED 0164276487 - ALL DEPARTMENTS | | | \$47.00 |

UNITED 0167024981

| | | | |
|--|-----------------|-----------------------|-------------------|
| UNITED 0167024981 | Risk Management | FTA Conference Flight | \$1,418.20 |
| <i>UNITED 0167024981 - Total For Risk Management</i> | | | <i>\$1,418.20</i> |
| UNITED 0167024981 - ALL DEPARTMENTS | | | \$1,418.20 |

URGENT CARE OF CASPE

| | | | |
|---|-------------------------|---------------------------------------|-------------------|
| URGENT CARE OF CASPE | Property Insurance Fund | Confidential Legal Or Medical Matters | \$3,487.00 |
| <i>URGENT CARE OF CASPE - Total For Property Insurance Fund</i> | | | <i>\$3,487.00</i> |
| URGENT CARE OF CASPE - ALL DEPARTMENTS | | | \$3,487.00 |

USPS PO 5715590945

| | | | |
|---|-----------------------|----------------|----------------|
| USPS PO 5715590945 | Community Development | POSTAGE STAMPS | \$78.80 |
| <i>USPS PO 5715590945 - Total For Community Development</i> | | | <i>\$78.80</i> |
| USPS PO 5715590945 - ALL DEPARTMENTS | | | \$78.80 |

VERIZON WIRELESS

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|------------------|----------|-----------------------|----------|
| VERIZON WIRELESS | Cemetery | Acct #442204089-00001 | \$160.04 |
|------------------|----------|-----------------------|----------|

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|---|-----------------------------|--|-----------------|
| <i>VERIZON WIRELESS - Total For Cemetery</i> | | | \$160.04 |
| VERIZON WIRELESS | Golf - Operations | Acct #942041246-00001 | \$120.03 |
| <i>VERIZON WIRELESS - Total For Golf - Operations</i> | | | \$120.03 |
| VERIZON WIRELESS | Sewer Wastewater Collection | Acct #742239432-00002 remote device data | \$164.97 |
| <i>VERIZON WIRELESS - Total For Sewer Wastewater Collection</i> | | | \$164.97 |
| VERIZON WIRELESS | WWTP Operations | Acct #842227834-00001 | \$147.75 |
| <i>VERIZON WIRELESS - Total For WWTP Operations</i> | | | \$147.75 |
| VERIZON WIRELESS - ALL DEPARTMENTS | | | \$592.79 |

VISTAPRINT

| | | | |
|--|--------------|---------------------------------|----------------|
| VISTAPRINT | City Council | Council for Disabilities Poster | \$79.98 |
| <i>VISTAPRINT - Total For City Council</i> | | | \$79.98 |
| VISTAPRINT - ALL DEPARTMENTS | | | \$79.98 |

VZWRLSS MY VZ VB P

| | | | |
|---|---------------------------|-------------------------|----------------|
| VZWRLSS MY VZ VB P | Regional Water Operations | WTP Operator Cell Phone | \$77.94 |
| <i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i> | | | \$77.94 |
| VZWRLSS MY VZ VB P - ALL DEPARTMENTS | | | \$77.94 |

WAL-MART #1617

| | | | |
|--|--------------------------------|---|-----------------|
| WAL-MART #1617 | Balefill - Disposal & Landfill | SUPPLIES FOR BALEFILL ANS SPECIAL WASTE | \$10.98 |
| <i>WAL-MART #1617 - Total For Balefill - Disposal & Landfill</i> | | | \$10.98 |
| WAL-MART #1617 | Balefill - Diversion & Special | SUPPLIES FOR BALEFILL ANS SPECIAL WASTE | \$11.26 |
| <i>WAL-MART #1617 - Total For Balefill - Diversion & Special</i> | | | \$11.26 |
| WAL-MART #1617 | Metro Animal Shelter | GROCERY STORES, SUPERMARKETS shelter s | \$145.70 |
| <i>WAL-MART #1617 - Total For Metro Animal Shelter</i> | | | \$145.70 |
| WAL-MART #1617 - ALL DEPARTMENTS | | | \$167.94 |

WATSON MARLOW INC

| | | | |
|--|---------------------------|-----------------|-----------------|
| WATSON MARLOW INC | Regional Water Operations | HYPO PUMP HOSES | \$539.00 |
| <i>WATSON MARLOW INC - Total For Regional Water Operations</i> | | | \$539.00 |
| WATSON MARLOW INC - ALL DEPARTMENTS | | | \$539.00 |

WEAR PARTS INC

| | | | |
|---|-----------------|-------------------------------------|-----------------|
| WEAR PARTS INC | Traffic Control | Signal repair parts | \$24.73 |
| WEAR PARTS INC | Traffic Control | Hardware for sign and signal repair | \$89.11 |
| <i>WEAR PARTS INC - Total For Traffic Control</i> | | | <i>\$113.84</i> |
| WEAR PARTS INC | WWTP Operations | Bolts | \$140.71 |
| <i>WEAR PARTS INC - Total For WWTP Operations</i> | | | <i>\$140.71</i> |
| WEAR PARTS INC - ALL DEPARTMENTS | | | \$254.55 |

WESTERN SIGN & DESIG

| | | | |
|---|-----------------------|---|-----------------|
| WESTERN SIGN & DESIG | Police Administration | CPD Door Decals - installation & set up fee | \$360.76 |
| <i>WESTERN SIGN & DESIG - Total For Police Administration</i> | | | <i>\$360.76</i> |
| WESTERN SIGN & DESIG - ALL DEPARTMENTS | | | \$360.76 |

WESTERN WATER CONSUL

| | | | |
|---|-----------------------------|--------------------------------|-------------------|
| WESTERN WATER CONSUL | Capital Projects Fund | College Drive Improvements | \$186.00 |
| WESTERN WATER CONSUL | Capital Projects Fund | Gems S028465 - K STREET REHAB | \$5,838.96 |
| WESTERN WATER CONSUL | Capital Projects Fund | Engineering - Midwest Ave from | \$17.60 |
| <i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i> | | | <i>\$6,042.56</i> |
| WESTERN WATER CONSUL | Sewer Wastewater Collection | Gems S028465 - K STREET REHAB | \$2,655.29 |
| <i>WESTERN WATER CONSUL - Total For Sewer Wastewater Collection</i> | | | <i>\$2,655.29</i> |
| WESTERN WATER CONSUL - ALL DEPARTMENTS | | | \$8,697.85 |

WM SUPERCENTER

| | | | |
|---|-----------------------|-------------------------------|-----------------|
| WM SUPERCENTER | Aquatics - Operations | Aquatic Division Vacuum | \$229.00 |
| <i>WM SUPERCENTER - Total For Aquatics - Operations</i> | | | <i>\$229.00</i> |
| WM SUPERCENTER | Community Development | GROCERY STORES, SUPERMARKETS | \$20.85 |
| <i>WM SUPERCENTER - Total For Community Development</i> | | | <i>\$20.85</i> |
| WM SUPERCENTER | Human Resources | 2 canisters of coffee grounds | \$13.24 |
| <i>WM SUPERCENTER - Total For Human Resources</i> | | | <i>\$13.24</i> |
| WM SUPERCENTER | Risk Management | 2 canisters of coffee grounds | \$13.24 |
| <i>WM SUPERCENTER - Total For Risk Management</i> | | | <i>\$13.24</i> |
| WM SUPERCENTER | WWTP Operations | Ice | \$10.46 |
| <i>WM SUPERCENTER - Total For WWTP Operations</i> | | | <i>\$10.46</i> |

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|---|-----------------|
| WM SUPERCENTER - ALL DEPARTMENTS | \$286.79 |
|---|-----------------|

WY. ASSOC. OF MUNICI

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|----------------------|--------------|---------------------------------|---------|
| WY. ASSOC. OF MUNICI | City Manager | WWW Thursday Dinner - F. Tremel | \$52.00 |
|----------------------|--------------|---------------------------------|---------|

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|--|--|--|----------------|
| <i>WY. ASSOC. OF MUNICI - Total For City Manager</i> | | | <i>\$52.00</i> |
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|---|----------------|
| WY. ASSOC. OF MUNICI - ALL DEPARTMENTS | \$52.00 |
|---|----------------|

WY. MACHINERY CO.

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|-------------------|----------|---|--------------|
| WY. MACHINERY CO. | Balefill | Equipment - Large Excavator unit#141539 | \$329,931.66 |
|-------------------|----------|---|--------------|

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| <i>WY. MACHINERY CO. - Total For Balefill</i> | | | <i>\$329,931.66</i> |
|---|--|--|---------------------|

| | | | |
|-------------------|-----------------------------|--|----------|
| WY. MACHINERY CO. | Balefill - Baler Processing | Equipment Repair UNIT#141532 CAT LOADE | \$188.69 |
|-------------------|-----------------------------|--|----------|

| | | | |
|--|--|--|-----------------|
| <i>WY. MACHINERY CO. - Total For Balefill - Baler Processing</i> | | | <i>\$188.69</i> |
|--|--|--|-----------------|

| | |
|--|---------------------|
| WY. MACHINERY CO. - ALL DEPARTMENTS | \$330,120.35 |
|--|---------------------|

WYCOMP INC

| | | | |
|------------|----------------------------|--|------------|
| WYCOMP INC | Water Revenue and Transfer | | \$1,350.00 |
|------------|----------------------------|--|------------|

| | | | |
|---|--|--|-------------------|
| <i>WYCOMP INC - Total For Water Revenue and Transfers</i> | | | <i>\$1,350.00</i> |
|---|--|--|-------------------|

| | |
|-------------------------------------|-------------------|
| WYCOMP INC - ALL DEPARTMENTS | \$1,350.00 |
|-------------------------------------|-------------------|

WYCOMP, INC.

| | | | |
|--------------|----------------|---------------------------------------|------------|
| WYCOMP, INC. | RWS - Guardian | Collection of Samples - GWG - Testing | \$1,572.00 |
|--------------|----------------|---------------------------------------|------------|

| | | | |
|--|--|--|-------------------|
| <i>WYCOMP, INC. - Total For RWS - Guardian</i> | | | <i>\$1,572.00</i> |
|--|--|--|-------------------|

| | |
|---------------------------------------|-------------------|
| WYCOMP, INC. - ALL DEPARTMENTS | \$1,572.00 |
|---------------------------------------|-------------------|

WYLD GEAR LLC

| | | | |
|---------------|------------|-------------------------|------------|
| WYLD GEAR LLC | Basketball | Wyld Gear for Officials | \$1,400.00 |
|---------------|------------|-------------------------|------------|

| | | | |
|---|--|--|-------------------|
| <i>WYLD GEAR LLC - Total For Basketball</i> | | | <i>\$1,400.00</i> |
|---|--|--|-------------------|

| | |
|--|-------------------|
| WYLD GEAR LLC - ALL DEPARTMENTS | \$1,400.00 |
|--|-------------------|

WYOMING FIRST AID

| | | | |
|-------------------|-----------------------------|----------------------------|---------|
| WYOMING FIRST AID | Public Transit - Operations | First Aid Cabinet supplies | \$68.92 |
|-------------------|-----------------------------|----------------------------|---------|

\$68.92

\$68.92

\$1,752,569.55

SUBMITTED BY (Finance Dir) _____ **DATE** _____

APPROVED BY (Mayor) _____ **DATE** _____

CITY of CASPER, WYOMING
BILLS and CLAIMS ADDENDUM
Council Meeting
03/05/24

Additional Accounts Payable

| | | |
|----------------------------|--|-------------------------|
| <u>02/15/24</u> | Prewrits - Travel Reimbursement | |
| | Robert Tasler - Travel Reimbursement | 252.94 |
| | | <u>252.94</u> |
| <u>02/22/24</u> | Prewrits - Travel Reimbursement | |
| | Bob Willis - Travel Reimbursement | 178.45 |
| | | <u>178.45</u> |
| Total Additional AP | | <u>\$ 431.39</u> |

Payroll

| | | |
|------------------------|--|-------------------------------|
| <u>02/15/24</u> | City Payroll | |
| | Salary & Wages | 935,493.36 |
| | Other Employee Liabilities | 3,527.53 |
| | Internal Revenue Service | 249,969.16 |
| | NCPERS Group | 528.00 |
| | Wyoming Retirement System | 231,989.26 |
| | State of Wyoming Workers Comp | 21,993.65 |
| | State of Wyoming Employee Benefits Insurance | 387,080.49 |
| | ICMA Retirement | 25,572.95 |
| | Lincoln National Life Insurance | (11.71) |
| | Orchard Trust Retirement | 2,170.00 |
| | Reliastar Life Insurance-Accident/Voya | 2,102.90 |
| | Pre-Paid Legal Services | 365.00 |
| | | <u>1,860,780.59</u> |
| <u>02/26/24</u> | Fire Payroll | |
| | Salary & Wages | 147,874.22 |
| | Internal Revenue Service | 24,426.36 |
| | Wyoming Retirement System | 53,504.79 |
| | State of Wyoming Workers Comp | 3,593.77 |
| | Orchard Trust Retirement | 4,920.00 |
| | | <u>234,319.14</u> |
| Total Payroll | | <u>\$ 2,095,099.73</u> |
| Addendum Total | | <u>\$ 2,095,531.12</u> |

February 15, 2024

MEMO TO: J. Carter Napier, City Manager *an for*

FROM: Justin Scott, Chief Building Official *SS*

CC: Liz Becher, Community Development Director
Keith McPheeters, Casper Police Chief
Eric Nelson, City Attorney

SUBJECT: Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and Ordinance Amending Chapter 8.20 - Noise

Meeting Type & Date:

Regular Council Meeting, March 5, 2024.

Action Type:

Establish Public Hearing for March 19, 2024.

Recommendation:

That Council, by minute action, establish March 19, 2024 as the date of public hearing for consideration of an Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Summary:

In a Council Pre-Meeting held on February 6, 2024, Chief Building Official Justin Scott reported that the current Ordinance regulating hours for construction activity, Section 15.16.010, is extremely vague in how it is written which makes enforcing it difficult for both Community Development and the Casper Police Department. As written, the Ordinance applies to everyone residing in the City of Casper. Therefore, nobody is technically allowed to perform any form of commercial or residential construction other than during the hours of 7 a.m. to 6 p.m., Monday through Friday. The Ordinance does not account for the climate that we live in, current labor practices, nor the current state of supply chain issues which lead to project delays.

The Building Division met with the City Attorney and the Chief of Police to discuss the best path of enforcement. The recommendation brought to Council at the Pre-Meeting was to repeal Section 15.16.010 and move the enforcement of construction hours/activities to Chapter 8.20 – Noise, Section 8.20.030 as an exception. The recommendation was to line up allowed construction hours within our already established and regulated noise hours of 7 a.m. to 9 p.m. This would increase permitted times for construction activities to occur 7 days a week and account for longer days during our warmer months. Council directed staff to proceed with re-writing the Ordinances to reflect the Repeal of 15.16.010 with the regulation of the hours for construction activity being moved to Chapter 8.20 – Noise.

Financial Considerations:

None.

Oversight/Project Responsibility:

The City of Casper Building Division is responsible for enforcing all City of Casper municipal and building codes, and performing all inspections required by municipal code and the International Codes.

The Casper Police Department responds to after-hours complaint calls and is responsible for enforcing 15.16.010 and 8.20 as the events are happening.

Attachments:

Casper Municipal Code Ordinance Repealing Section 15.16.010

Casper Municipal Code Ordinance Amending Chapter 8.20

ORDINANCE NO.

AN ORDINANCE REPEALING SECTION 15.16.010 –
BUILDING CONSTRUCTION PROHIBITED DURING
CERTAIN HOURS - EXCEPTIONS.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 15.16.010 of the Municipal Code is repealed:

15.16.010 ~~Building construction prohibited during certain hours—Exceptions~~ Repealed.

~~The erection (including excavating), demolition, alteration or repair of any building other than between the hours of seven a.m. and six p.m. on weekdays, is declared to be unlawful except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the building inspector, which permit may be granted for a period not to exceed three days or less while the emergency continues, and which permit may be renewed for periods of three days or less while the emergency continues. If the building inspector should determine that the public health and safety will not be impaired by the erection, demolition, alteration or repair of any building or the excavation of streets and highways within the hours of six p.m. and seven a.m., and if he shall further determine that loss or inconvenience would result to any party in interest, he may grant permission for such work to be done within the hours of six p.m. and seven a.m. upon application being made at the time the permit for the work is awarded or during the progress of the work.~~

~~(Prior code § 26-8)~~

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 15, 2024

MEMO TO: J. Carter Napier, City Manager *an for*

FROM: Justin Scott, Chief Building Official *SS*

CC: Liz Becher, Community Development Director
Keith McPheeters, Casper Police Chief
Eric Nelson, City Attorney

SUBJECT: Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and Ordinance Amending Chapter 8.20 - Noise

Meeting Type & Date:

Regular Council Meeting, March 5, 2024.

Action Type:

Establish Public Hearing for March 19, 2024.

Recommendation:

That Council, by minute action, establish March 19, 2024 as the date of public hearing for consideration of an Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Summary:

In a Council Pre-Meeting held on February 6, 2024, Chief Building Official Justin Scott reported that the current Ordinance regulating hours for construction activity, Section 15.16.010, is extremely vague in how it is written which makes enforcing it difficult for both Community Development and the Casper Police Department. As written, the Ordinance applies to everyone residing in the City of Casper. Therefore, nobody is technically allowed to perform any form of commercial or residential construction other than during the hours of 7 a.m. to 6 p.m., Monday through Friday. The Ordinance does not account for the climate that we live in, current labor practices, nor the current state of supply chain issues which lead to project delays.

The Building Division met with the City Attorney and the Chief of Police to discuss the best path of enforcement. The recommendation brought to Council at the Pre-Meeting was to repeal Section 15.16.010 and move the enforcement of construction hours/activities to Chapter 8.20 – Noise, Section 8.20.030 as an exception. The recommendation was to line up allowed construction hours within our already established and regulated noise hours of 7 a.m. to 9 p.m. This would increase permitted times for construction activities to occur 7 days a week and account for longer days during our warmer months. Council directed staff to proceed with re-writing the Ordinances to reflect the Repeal of 15.16.010 with the regulation of the hours for construction activity being moved to Chapter 8.20 – Noise.

Financial Considerations:

None.

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 8.20 – NOISE, OF
THE CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 8.20 of the Municipal Code is amended and shall be replaced and codified as follows:

8.20.010 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- A. "Ambient noise" means ~~all-encompassing~~all-encompassing noise associated with a given environment, being usually a composite of sounds from many sources, near and far.
- B. "A-weighted sound pressure level" means sound pressure level as measured with a sound-level meter using the A-weighting network. The standard unit notation is dB (A).
- C. "Decibel" means logarithm and dimensionless unit of measures used in describing the amplitude of sound. Denoted as dB.
- D. "Emergency work" means work made necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from an imminent exposure to danger.
- E. "Sound-level meter" means an instrument, including a microphone, an amplifier, an output meter and frequency weighting networks for the measurement of noise and sound levels in a specified manner, as per American National Standards Institute Publication S 1.4-1971.

- F. "Sound pressure level" means twenty times the logarithm to the base ten of the ratio of the root mean square pressure of a sound to the reference pressure, which is 20×10^{-6} micronewtons per meter squared.
- G. All technical terminology used in this chapter, unless its context otherwise requires, shall be defined in accordance with American National Standard Institute (ANSI) Publication S 1.1-1960, revised 1971, or successor publications.

8.20.020 Loud and unnecessary noises—General regulations.

It is unlawful for any person to make, continue to cause to be made or continued, any loud, unnecessary or unusual noise or noises by yelling, singing, whistling, shouting or otherwise, which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of any person within the city. It is unlawful for any person to use, operate or permit to be played, used or operated, any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound in any manner that disturbs the peace, quiet and comfort of any person in the city at any time with a louder volume than is necessary for convenient hearing for the person or persons who are in the room, vehicle or chamber in which such machine or device is operated and who are voluntary listeners thereto. The operation of such set, instrument, phonograph, machine or device so as to generate a sound pressure level in excess of 15 dB (A) over the levels allowable in Table 8.20.040 measured at a distance of not less than fifty feet from such building, structure or vehicle and of any time duration, shall be prima facie evidence of a violation of this section.

8.20.030 Exemption for certain uses and activities.

The following uses and activities shall be exempt from noise level regulations:

- A. Noise of safety signals and warning devices;
- B. Noises resulting from any authorized emergency vehicle when responding to an emergency call or acting in time of emergency;
- C. Noises resulting from emergency work or noise levels for which a special permit has been granted as hereinafter provided for.
- D. Noise caused by commercial or residential building repair, maintenance, or construction, grounds construction or maintenance, or excavation and construction on streets and highways, between the hours of 7 a.m. and 9 p.m.
 - 1. Noise shall be limited to any tools or equipment used in construction, drilling, earthmoving, maintenance, or demolition, provided that all equipment is functioning as designed by the manufacture and all motorized equipment used in such activities is equipped with functioning mufflers.
 - 2. Construction activities may be permitted to be performed during the hours of 9 p.m. to 7 a.m. by obtaining a Special Permit as required by Section 8.20.060.

8.20.040 Districts—Maximum sound levels.

- A. It is unlawful to project a sound level, excluding noise emanating from cars, trucks or motorcycles, from one property into another property within the boundary of a use district, which exceeds the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section. Sound level shall not be projected for more than ninety percent of any measurement period, which shall not be less than ten minutes.
- B. Sound projected from one use district into another use district with a different noise level limit shall not exceed the limits of the districts into which the noise is projected.
- C.
 - 1. The measure of sound shall be made with a sound-level meter and shall meet the standards prescribed by the American National Standards Institute Type II or better.
 - 2. The slow meter response of the sound level meter shall be used in order to best determine that the average amplitude has not exceeded the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section.
 - 3. The measurement shall be made at or beyond the property line of the property on which such sound pressure level is generated or perceived, at approximately five feet above ground.
- D. In the case of an elevated or directional sound source, compliance with the noise limits is to be maintained at any elevation at the boundary.

Table 8.20.040

LIMITING NOISE LEVELS FOR USE DISTRICT

Maximum permissible sound pressure levels in decibels dB (A)

Day 7:00 a.m.—9:00 p.m.

Night 9:00 p.m.—7:00 a.m.

| | Residential | Business | Commercial | Industrial |
|-------|-------------|----------|------------|------------|
| Day | 55 | 60 | 70 | 80 |
| Night | 50 | 55 | 65 | 75 |

8.20.050 Motorized vehicles.

It is unlawful to operate a motorized vehicle within the city limits which creates a sound pressure level which exceeds the noise level limits set forth in Table 8.20.050 in this section to be measured in accordance with subdivision 1 of subsection C of Section 8.20.040, at speeds of forty m.p.h. or less, or in posted speed limit zones of forty m.p.h. or less.

Table 8.20.050
MAXIMUM ALLOWABLE LIMIT

- A. Vehicles over ten thousand pounds: Ninety dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.

- B. Under ten thousand pounds: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.
- C. Motorcycles: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.
- D. Domestic power equipment: Eighty dB (A) measured at a point beyond property line—maximum limit.
- E. Mufflers required: It is unlawful for any person to operate, or for the owner to cause or knowingly permit the operation of, any vehicle or a combination of vehicles within the city which is not equipped with an adequate muffler in constant operation and properly maintained to prevent any unnecessary noise; no such muffler or exhaust system shall be modified from original factory configuration except that the modification shall have the necessary components to provide:
 - 1. One or two exhaust manifolds and one or two exhaust pipes or one or two exhaust collector-header assemblies;
 - 2. One or two mufflers of adequate type to cause the exhaust noise emissions to conform to noise levels dictated in Table 8.20.050 as allowed for the particular vehicle described;
 - 3. One or two tail pipes which will extend at least four inches beyond the limits of the passenger-carrying compartments of the vehicles, also to extend beyond the outer limits of the vehicle dimensions, and no such muffler or exhaust system shall be modified or used with a cutoff, bypass or similar device.

8.20.060 Special permit—Application.

- A. Applications for a permit for relief from the noise level designated in this chapter on the basis of undue hardship may be made to the city manager or his duly authorized representative. Any permit granted by the city manager hereunder shall contain all conditions upon which such permit has been granted and shall specify a reasonable time that the permit may be effective. The city manager or his duly authorized representative may grant the relief as applied for if he finds:
 - 1. That additional time is necessary for the applicant to alter or modify his activity or operation to comply with this chapter; or
 - 2. The activity, operation or noise source will be of temporary duration and cannot be done in a manner that would comply with other subsections of this section; or
 - 3. That no other reasonable alternative is available to the applicant.
- B. The city manager may prescribe any conditions or requirements he deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

8.20.070 Violation—Penalty.

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and may be punished in accordance with Chapter 1.28 of this code. Each day such violation is committed or permitted to continue shall constitute a separate offense.

8.20.080 Violation—Additional remedy.

The operation or maintenance of any device, instrument, vehicle or machinery in violation of any provision hereof and which causes discomfort or annoyance to reasonable persons of normal sensitiveness or which endangers the comfort, repose, health or peace of residents in the area shall be deemed, and is declared to be, a public nuisance and may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 21, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *lb*

SUBJECT: Consideration of a Resolution certifying the Annexation of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision," complies with W.S. §15-1-402.

Meeting Type & Date:

Regular Council meeting, March 5, 2024.

Action Type:

Resolution and public hearing

Recommendation:

That Council, by Resolution, accept the Annexation Report/Study, and determine that the Annexation of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision," complies with W.S. §15-1-402.

Summary:

Pursuant to the Wyoming State Statutes pertaining to annexations, as amended, Council must find that any annexation complies with certain conditions related to the suitability and feasibility of the annexation. In addition, the Council must also accept an annexation report/study prepared to outline the costs and benefits of the annexation to the City and to the future owners of the property to be annexed.

An application has been received requesting annexation of 0.51-acres, described as Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road. The purpose of the annexation is to obtain water and sewer for the property. The property is contiguous with the Casper city limits on all sides. A notice of public hearing was published in the Casper Star-Tribune advertising the City Council public hearing, pursuant to State law. All public hearings are also advertised on the City's website (casperwy.gov).

The annexation report concluded that the City of Casper can provide services to the property without incurring any capital or operational costs related to a need for additional staff, equipment or publicly funded facility expansion or infrastructure. The property being annexed consists of a single, undeveloped, industrially-zoned lot. Future development of the property may occur; however, at this time, nothing is proposed.

Financial Considerations:

Not Applicable

Oversight/Project Responsibility:

The Community Development Department (Planning Division) is responsible for processing annexation applications.

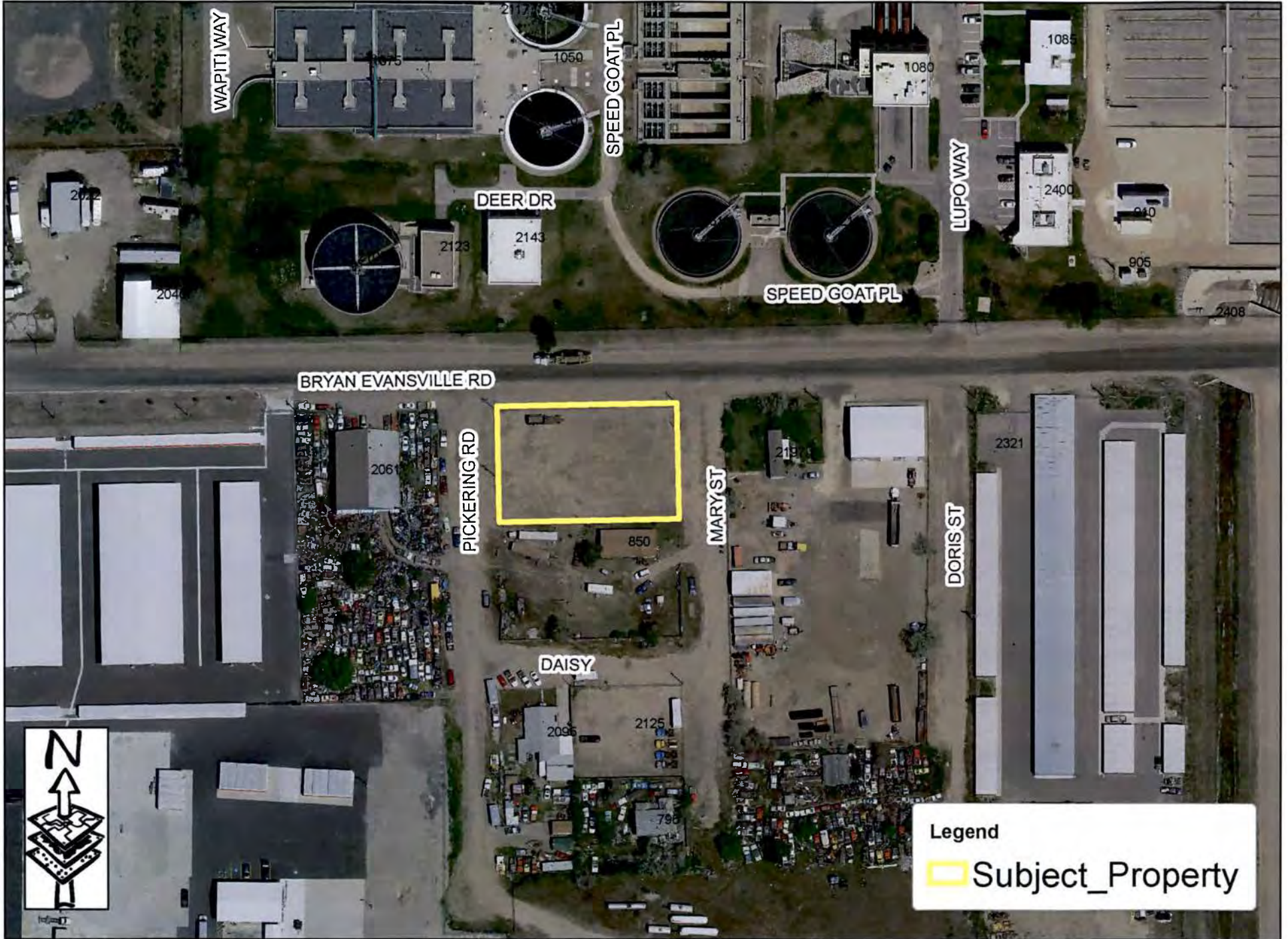
Attachments:

Location Map

Resolution

Annexation Report/Study

Annexation - Lot 5, Bryan Subdivision



ANNEXATION OF LOT 5, BRYAN
SUBDIVISION

2024 ANNEXATION REPORT

PREPARED BY:

CITY OF CASPER
COMMUNITY DEVELOPMENT DEPARTMENT

PURPOSE

This report, a statutory requirement of annexations, is in general terms, a cost/benefit analysis meant to provide the City and affected property owners a clear picture of the financial considerations of annexing properties into the City of Casper.

BACKGROUND INFORMATION / DESCRIPTION OF AREA

An application has been received requesting annexation of 0.51-acres, described as Lot 5, “Bryan Subdivision,” located at the southwest corner of Mary Street and Bryan-Evansville Road. The purpose of the annexation is to obtain water and sewer for the property. The property is contiguous with the Casper city limits on all sides.

For the purpose of analysis within this report, the following assumptions/calculations have been utilized: *All valuations and tax information were derived from public information available on the Natrona County Assessor’s website.*

| | |
|---|--|
| ▪ Estimated Population increase | 0 (2.36 persons per household x 0 Dwellings) |
| ▪ Yearly sales tax revenue for City | \$0 (\$566 x 0 residential population) |
| ▪ 2023 Market Value | \$64,663 (approx.) |
| ▪ 2023 Assessed Value | \$6,143 (approx.) |
| ▪ Yearly property tax revenue (@ 8 mills) | \$49 (approx. City portion) |
| ▪ Area within designated Growth Boundary | Yes |
| ▪ Potential building permit revenue | Yes |
| ▪ Transit/Bus | Green Line - Nearest |
| ▪ Municipal Code Compliance | Property is vacant/undeveloped |
| ▪ Proposed zoning classification | M-2 (General Industrial) |

DEVELOPMENT COSTS

There will not be any City-borne infrastructure development costs as a result of this annexation. The property is currently undeveloped, with no immediate plans for improvement. Bryan Evansville Road, fronting the subject property, will be improved by the City in 2024 as part of a previously-planned construction project.

STATUTORY REQUIREMENTS

Wyoming Statute 15-1-402 sets specific requirements with regard to the annexation process and the supporting documentation. Subsection (c) requires that an annexing municipality prepare an annexation report, which shall, at a minimum, contain:

- (i) A map of the area proposed to be annexed showing identifiable landmarks and boundaries and the area which, as a result of the annexation, will then be brought within one-half (1/2) mile of the new corporate limits of the City, if it has exercised the authority granted under W.S. 15-3-202(b)(ii); (*See appendix for map*).

- (ii) The total estimated cost of infrastructure improvements required of all landowners by the annexing municipality related to the annexation; (*See "Development Costs" section above*).
- (iii) A list of basic and other services customarily available to residents of the city or town and a timetable when those services will reasonably be available to the area proposed to be annexed; (*See individual City Department or Division sections below, all services will be available immediately upon annexation*).
- (iv) A projected annual fee or service cost for services described in paragraph (iii) of this subsection; (*See individual City Department or Division sections below*).
- (v) The current and projected property tax mill levies imposed by the municipality; and, (*See "Economics and Sources of Revenue" section below for tax information*).
- (vi) The cost of infrastructure improvements required within the existing boundaries of the municipality to accommodate the proposed annexation. (*See "Development Costs" section above*).

COMPLIANCE WITH W.S. 15-1-402.

The annexation of the subject property meets the requirements of W.S. 15-1-402 for the following specific reasons:

1. The annexation of the area is for the protection of health, safety, and welfare of the persons residing in the area and in the City because public utilities, including water and/or sewer, are available to the property, as are all other City services, including, but not limited to Emergency Services.
2. The urban development of the area will constitute a natural, geographical, economical, and social part of the City because the area is directly adjacent to current City properties. The area is not isolated by any natural or man-made features and is a natural extension of the City limits.
3. The annexation of the area is a logical and feasible addition to the City and the provision of basic and other services customarily available to the residents of the City can reasonably be furnished to the area because the area is surrounded by, and immediately adjacent to, properties currently being served by the City. The area can be serviced without the need for additional City-funded infrastructure such as water trunk lines, booster stations, or storage tanks. The City of Casper will not have to expend capital dollars on emergency response or public works equipment, nor hire additional personnel to serve this area for the foreseeable future.
4. The annexation of the area is contiguous with, and adjacent to, the City limits.
5. The City does not operate its own electric utility. Rocky Mountain Power will provide electric service for the area, as they do for the balance of the City of Casper.

6. All of the conditions required and set forth in Wyoming State Statute 15-1-402(c) exist and the required procedures for the annexation of the area have been met. This annexation report was prepared pursuant to Wyoming State Statute 15-1-402(c) and will be disseminated to affected landowners and utility companies according to Wyoming Law.
7. The time and place for the public hearing to determine whether or not the proposed annexation complies with Wyoming State Statute 15-1-402 will be published in the Casper Star-Tribune twice; a minimum of 15-days prior to the final public hearing, and notice will be given as provided by Wyoming State Statute 15-1-405.

SERVICES TO BE PROVIDED BY THE CITY OF CASPER AND ESTIMATED COSTS.

Properties located within the City of Casper benefit from all the programs and services of local government. For purposes of this study, the nine (9) departments or divisions that provide direct, basic City services to incorporated properties have been considered to gain a relative measure of service costs.

The relative service costs for City services were derived by dividing each department's/division's FY 2024 budget by the number of "properties" or "accounts" in the City of Casper (obtained from Public Utility Billing). According to the Public Utilities Division, there are approximately 21,000 residential properties/accounts and 2,000 commercial properties/accounts, **for an estimated total of 23,000 properties/accounts in Casper.** This analysis is only intended to meet the Wyoming State Statutes' requirement to provide estimated service "costs" associated with the annexation. The analysis; however, does not suggest ACTUAL costs that are being incurred by the City, unless specifically noted as such, but rather, attempts to measure the relative impact of the annexation, based on existing budgets and the number of lots/properties served. Typically, annexation reports also provide a secondary method of estimating costs based on population rather than the number of properties/accounts in Casper. In this particular case, the secondary method of estimating costs has not been included because the property is industrial, and will not result in an increase in population. It is acknowledged that neither method is an ideal way to determine ACTUAL costs, but instead, are useful to illustrate the conceptual financial effects of growth on the organization.

Although the costs provided within this report can, in most cases, be considered theoretical, and are only a consideration of immediate costs/benefits today, it is important for decision-makers to note that in general, whenever the City grows through annexations, and if new streets are constructed/improved, or if new utilities are constructed, the City also acquires long-term maintenance costs associated with that new infrastructure, even if the improvements are initially paid for by a developer, as is the case with most annexations. In addition, over the long-term, the incremental expansion of the City requires that City services such as fire, police, sanitation, snow plowing, transit, etc. must also expand,

typically, with an inadequate increase in City funding/revenue necessary to cover the yearly provision of those services. It is, more often than not, a misconception that the increased tax revenue that the City receives as a result of annexations will adequately cover the actual long-term costs involved, especially if life-cycle/maintenance costs, and service costs are considered. Incrementally, these continuing costs, over time, can have a negative impact on City finances. For this reason, carefully managing growth to be located in appropriate (infill) areas, and also managing the eventual land uses and densities associated with growth, is a financially conservative strategy that the City must consider to remain solvent over the long term.

Below are some examples of general development/maintenance costs for public streets:

- \$600 per lineal foot – Cost to build a standard City street is approximately \$3M per lane mile and includes curb, gutter, sidewalk, streetlights, asphalt, etc. *(Source: City Engineering Division, April, 2023)*
- \$300,000 - \$591,000 per mile – Cost to maintain a local City Street (not collector or arterial) over a 20-year life-cycle. *(Source: City Engineering Division)*
 - Expected routine maintenance includes:
 - Year 2 – Crack Sealing
 - Year 5 – Chip Seal and Crack Seal
 - Year 7 – Crack Sealing
 - Year 10 – Major Repair/Patching
 - Year 13 – Crack Seal
 - Year 15 – Chip Seal and Crack Seal
 - Year 20 – Reconstruction

POLICE DEPARTMENT COST OF PROVIDING SERVICE:

The Casper Police Department provides law enforcement services, which consist of answering calls for service, and patrolling City properties. Based on the total budget for the Police Department, and the 23,000 properties served in the City of Casper, it is estimated that the cost to provide Police Department services is approximately \$789 per property *(\$18,154,173 FY-24 Police Department budget, divided by 23,000 properties/accounts in the City)*. This annexation is adding a single lot/property; therefore, the total estimated cost of this annexation would be \$789 *(1 lot x \$789)*.

The Casper Police Department will not have to make any departmental changes in terms of personnel, equipment or vehicles that involve actual costs to the City as a result of this annexation. Police services will be available immediately upon the completion of the annexation.

FIRE DEPARTMENT COST OF PROVIDING SERVICE:

The Casper Fire Department provides fire / EMS services, which consist primarily of answering calls for emergency services. Based on the total budget for the Fire Department, and the 23,000 properties served in the City of Casper, it is estimated that the cost to provide Fire Department services is \$532 per property (*\$12,232,441 FY-24 Fire Department budget, divided by 23,000 properties*). This annexation is adding a single lot/property; therefore, the total cost of this annexation would be \$532 (*1 lot x \$532*).

The Casper Fire Department will not have to make any departmental changes in terms of personnel, equipment or vehicles that involve actual costs to the City as a result of this annexation. Fire service will be available immediately upon the completion of the annexation.

STREETS AND TRAFFIC DIVISIONS COST OF PROVIDING SERVICE:

The Casper Street Division provides services such as road maintenance, snow-plowing and snow removal. The Traffic Division provides services such as traffic sign installation, streetlight repair, and traffic signal maintenance. Based on the combined total budget for the Street and Traffic Divisions, and the 23,000 properties served in the City of Casper, it is estimated that the cost to provide Street and Traffic Division services is \$174 per property (*\$4,011,820 FY-24 Street/Traffic budget, divided by 23,000 properties*). This annexation is adding a single lot/property; therefore, the total cost of this annexation would be \$174 (*1 lot x \$174*).

The Streets/Traffic Division will not incur additional capital costs as a result of this annexation, and will not need to hire additional personnel or purchase additional equipment to service this property. Streets/Traffic Division service will be available immediately upon the completion of the annexation.

PUBLIC UTILITIES DIVISION (WATER AND SEWER) COST OF PROVIDING SERVICE:

The Public Utilities Division provides services such as water and sewer service, main maintenance, meter reading, hydrant flushing, meter replacement, and service line installation. The Public Utilities Division is an Enterprise Account and is entirely self-funded through various fees.

The City will not incur any capital costs associated with providing water or sewer service to the area because the annexation is located in an infill area, adjacent to existing utility lines. All City costs to provide water and sewer service to an area should be equal to revenues generated.

SANITATION DIVISION COST OF PROVIDING SERVICE:

The Sanitation Division provides weekly garbage collection and disposal services. The Sanitation Division is an Enterprise account, which means that the service is entirely paid for by user fees and is not funded out of the City general fund. All sanitation costs typically equal the revenues generated. Sanitation service will be available immediately upon the completion of the annexation of the area.

PARKS DIVISION COST OF PROVIDING SERVICE:

The Parks Division builds and maintains parks, landscaping, sports facilities, open space and trails throughout the City, for the benefit of Casper residents. Based on the total budget for the Parks Division, and the 23,000 properties served in the City of Casper, it is estimated that the cost to provide Parks Division services is \$82 per property (*\$1,882,683 FY-24 Parks Division budget, divided by 23,000 properties*). This annexation is adding a single lot/property; therefore, the total cost of this annexation is \$82 (*1 lot x \$82*).

The Parks Division will not have to make any departmental changes in terms of personnel, equipment, vehicles or new parks that involve actual costs to the City as a result of this annexation. Parks Division service will be available immediately upon the completion of the annexation.

COMMUNITY DEVELOPMENT DEPARTMENT COST OF PROVIDING SERVICE:

The Planning, Building/Code Enforcement Divisions provide services related to the inspection of structures as they are constructed, response to citizen complaints regarding violations of the Municipal Zoning Code, permitting and licensing contractors, and future land-use planning for the City. Based on the total budget for the Community Development Department, and the 23,000 properties served in the City of Casper, it is estimated that the cost to provide Community Development Department services is \$65 per property (*\$1,493,843 FY-24 Planning/Code Enforcement budget, divided by 23,000 properties*). This annexation is adding a single lot/property; therefore, the total cost of this annexation is \$65 (*1 lot x \$65*).

The Community Development Department will not need to make any changes that will involve additional costs to the City, as a result of the annexation of the area. Community Development Department service will be available immediately upon the completion of the annexation.

ENGINEERING DIVISION COST OF PROVIDING SERVICE:

The Engineering Division provides services such as the permitting of curb cuts, public utility locating, investigating drainage concerns, surveying, and oversight of capital construction projects. Based on the total budget for the Engineering Division, and the 23,000 properties served in the City of Casper, it is estimated that the cost to provide

Engineering Division services is \$48 per property (*\$1,093,510 FY-24 Engineering Division budget, divided by 23,000 properties*). This annexation is adding a single lot/property; therefore, the total cost of this annexation is \$48 (*1 lot x \$48*).

Current Engineering Division staff levels and equipment are adequate, and there will be no actual cost increase to the Engineering Division as a result of the annexation of the area. Engineering Division service will be available immediately upon the completion of the annexation.

TRANSIT COST OF PROVIDING SERVICE:

The City of Casper operates the Public Transit service for Casper, and the surrounding towns. Transit is financed through a combination of federal grant sources, the Wyoming Department of Transportation (WYDOT) and intergovernmental agreements/matches. Services include both a fixed-route bus system and a door-to-door on-demand, paratransit service. Based on the portion of the Public Transit budget paid for by the City of Casper for FY-24, including Optional One Cent Funds, is (\$458,485), and the 23,000 properties served within the City of Casper, the estimated cost to provide Transit services is \$19 per property (*\$448,408 FY-24 Casper Match, divided by 23,000 properties*). This annexation is adding a single lot/property; therefore, the total cost of this annexation is \$19 (*1 lot x \$19*).

There will be no budgetary impact to Public Transit resulting from this annexation. Transit service is already available to all, regardless of the status of the property as incorporated, or unincorporated.

ECONOMICS AND SOURCES OF REVENUE

General Fund services are funded through a number of sources, including various taxes and service/user fees. As indicated above, the enterprise fund services (water, sewer, and sanitation) are paid for one hundred percent (100%) by service/user fees collected, and do not impact the City's general fund. The three (3) largest sources of projected general fund revenues for the City in FY-24, accounting for approximately 83% of all projected revenues to be collected, are "Intergovernmental" (*Sales Taxes, Mineral Royalties, Gasoline Tax, Severance Tax, Gaming Revenue, Automobile Tax, and Direct Distributions*) - (\$32,440,313), "Local Taxes" - (\$6,235,890) and "License and Permits" - (\$5,602,477).

In general, as properties are developed, license/permit fees will be paid to the City in the form of building permits. Once developed, these areas generate revenues in the form of franchise fees for utilities such as cable, telephone, electricity and natural gas, in addition to ongoing property taxes. With residential annexations, the City typically sees a corresponding increase in sales tax revenue, because in Wyoming, population is used as the basis for determining tax distributions. A cost/benefit analysis is usually more favorable for the City when annexations/growth occur in infill areas, where few, if any, public infrastructure and improvements are needed to service the area, and where adjacent properties are already receiving City services.

Secondary impacts of annexation/development are not easily quantifiable, but are no less important to the community as a whole. With all development, comes construction jobs, sale of construction materials, furniture, furnishings, and numerous direct and indirect support to existing local businesses. In addition to direct employment generated in the construction industry, other employment sectors likely benefit as well, such as, but not limited to, real estate, engineers, environmental testing, architects and utility companies, all of which positively contribute to the overall local economy. The decision as to whether an annexation is appropriate or not is akin to an investment decision, in that the City, and ultimately the citizens, should only invest in development that will pay for itself over time, and ultimately result in a stronger financial position in the future.

CONCLUSION

Assuming the City Council ultimately annexes the property in question; the property owners will receive the same City services that all other properties within the incorporated City receive. As illustrated throughout this report, the City of Casper can provide these services without incurring any capital or operational costs related to a need for additional staff, equipment or publicly funded facility expansion or infrastructure. The property being annexed consists of a single, undeveloped, industrially-zoned lot. Future development of the property may occur; however, at this time there is none proposed. As is the case with the annexation of most commercial/industrial properties, the revenues collected by the City do not cover the cost of providing the property with City services.

Summary of Yearly Service Costs by Department/Division

| General Fund Department/Division | Estimated Cost to Provide Service |
|----------------------------------|-----------------------------------|
| Police | \$789 |
| Fire | \$532 |
| Streets/Traffic | \$174 |
| Parks | \$82 |
| Community Development | \$65 |
| Engineering | \$48 |
| Transit | \$19 |
| Total Yearly Cost | \$1,709 |
| Total 20-Year Cost | \$34,180 |

Summary of Yearly Revenues

| Source of Revenue | Estimated Amount |
|------------------------------------|------------------|
| | |
| Sales Tax | \$0 |
| Property Tax | \$49 |
| Building Permits <i>(one time)</i> | Unknown |

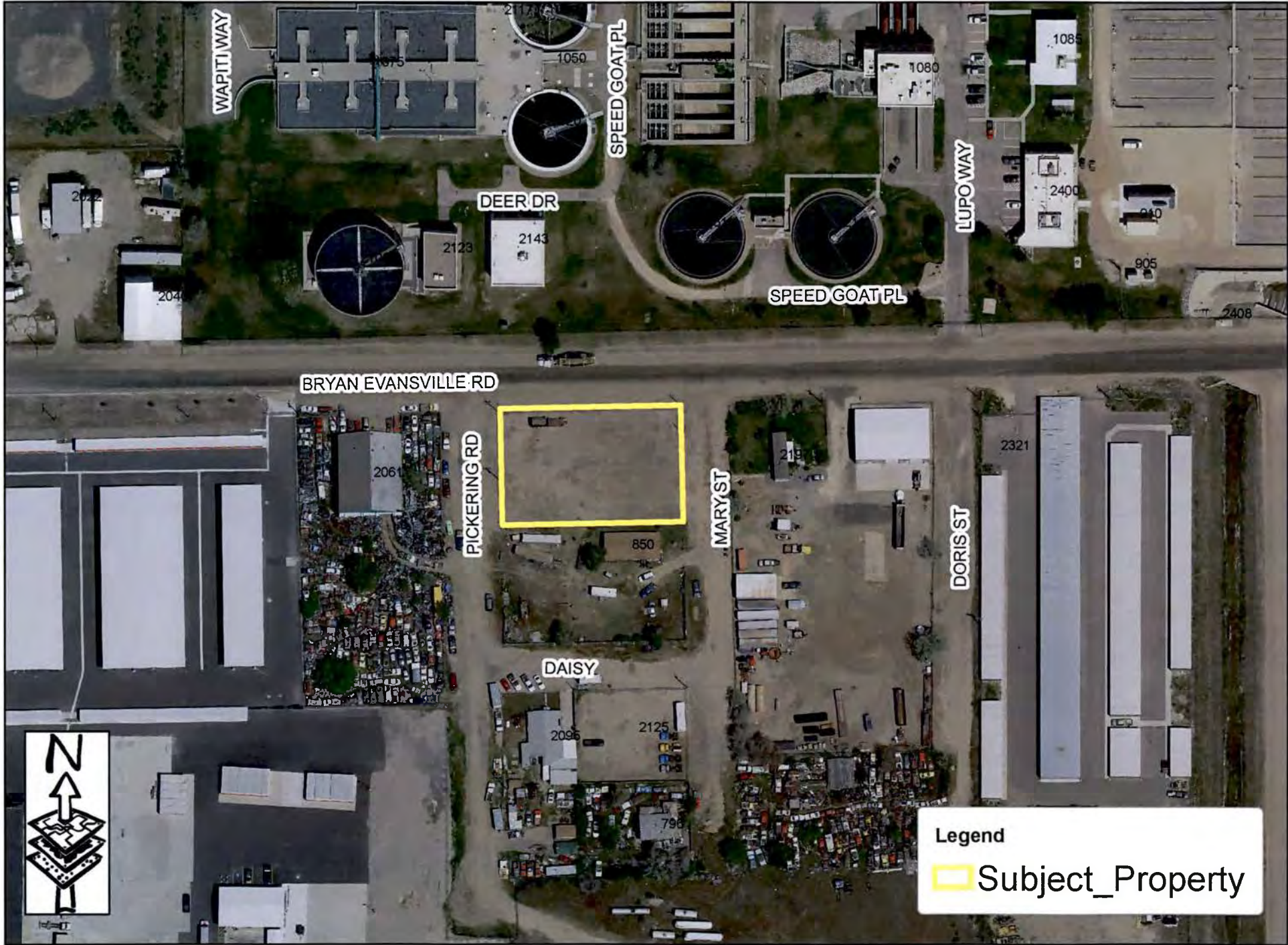
| | |
|---------------------------------|-------|
| Total First Year Revenue | \$49 |
| Total 20-Year Revenue | \$980 |

| | |
|--|-------------------------|
| Projected 20-year yield <i>(Revenue minus Expenses)</i> | -\$33,200 (loss) |
|--|-------------------------|

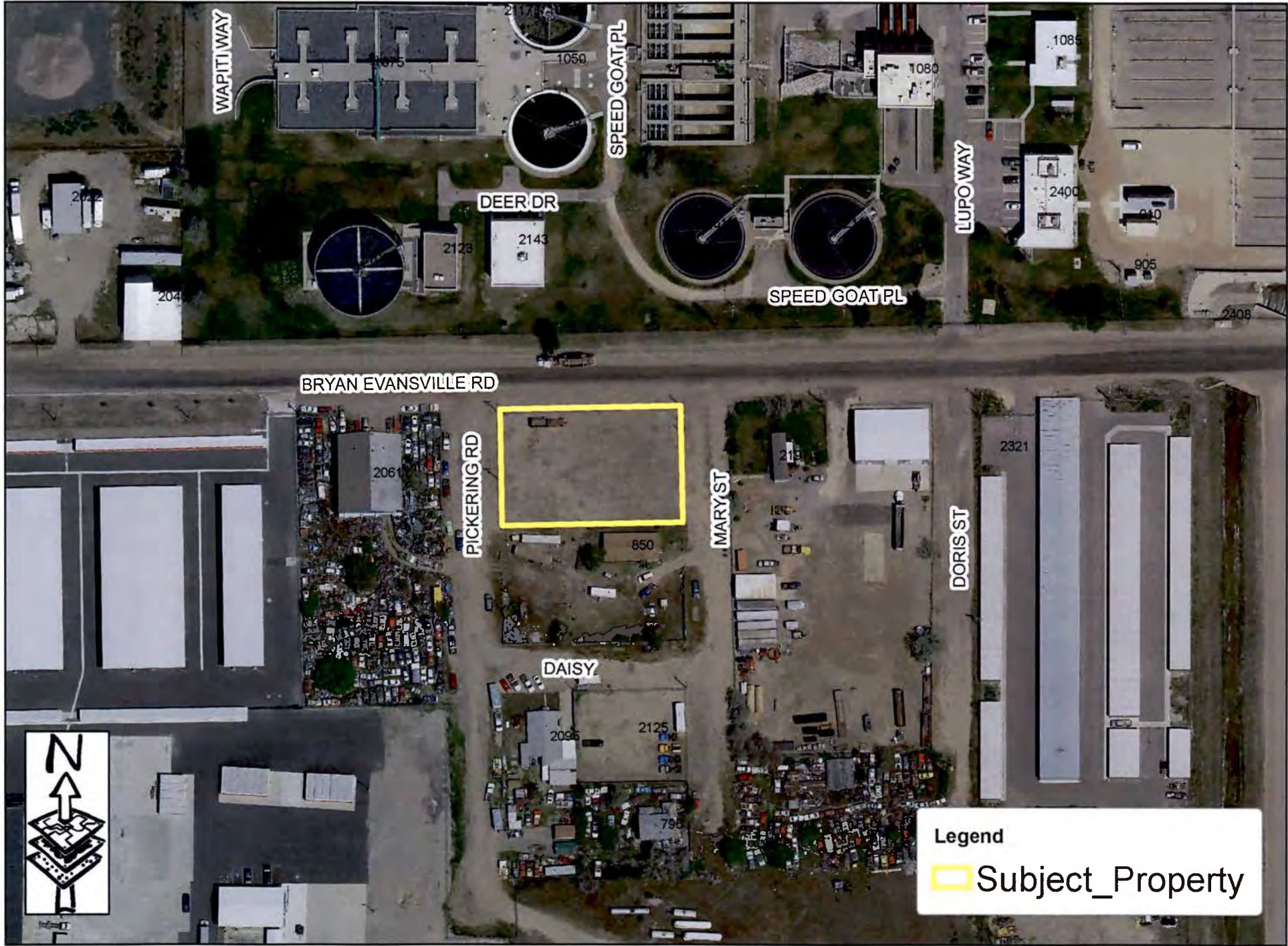
APPENDIX

1. VICINITY MAP OF AREA TO BE ANNEXED.
2. PETITION FOR ANNEXATION
3. PLAT
4. MOST CURRENT PUBLISHED MILL LEVIES FOR NATRONA COUNTY.
5. UTILITY COMPANY & FRANCHISEES (Certified Mail)
6. PROPERTY OWNERS WITHIN 300-FEET (First Class Mail)

Annexation - Lot 5, Bryan Subdivision



Annexation - Lot 5, Bryan Subdivision



CERTIFICATION OF PETITION FOR ANNEXATION

I, Fleur D. Tremel, the City Clerk in and for Casper, Wyoming, a municipal corporation, hereby certify that the Petition for Annexation as attached hereto for the annexation of Lot 5, Bryan Subdivision, substantially complies with the requirements set forth in W.S. § 15-1-403 including, that:

1. The petition is signed and dated by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax exempt property;
2. The petition contains the following detailed information:
 - a. A legal description of the area sought to be annexed;
 - b. A request that the described territory be annexed;
 - c. A statement that each signer is an owner of land and a description of his land within the area proposed to be annexed; and,
 - d. A map of the area.

APPROVED AS TO FORM:



CITY OF CASPER, WYOMING
A Municipal Corporation



Fleur D. Tremel
City Clerk

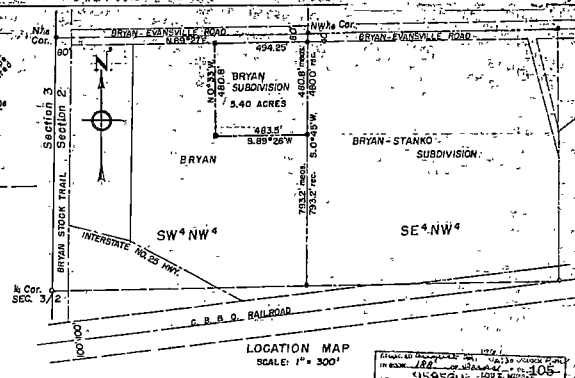
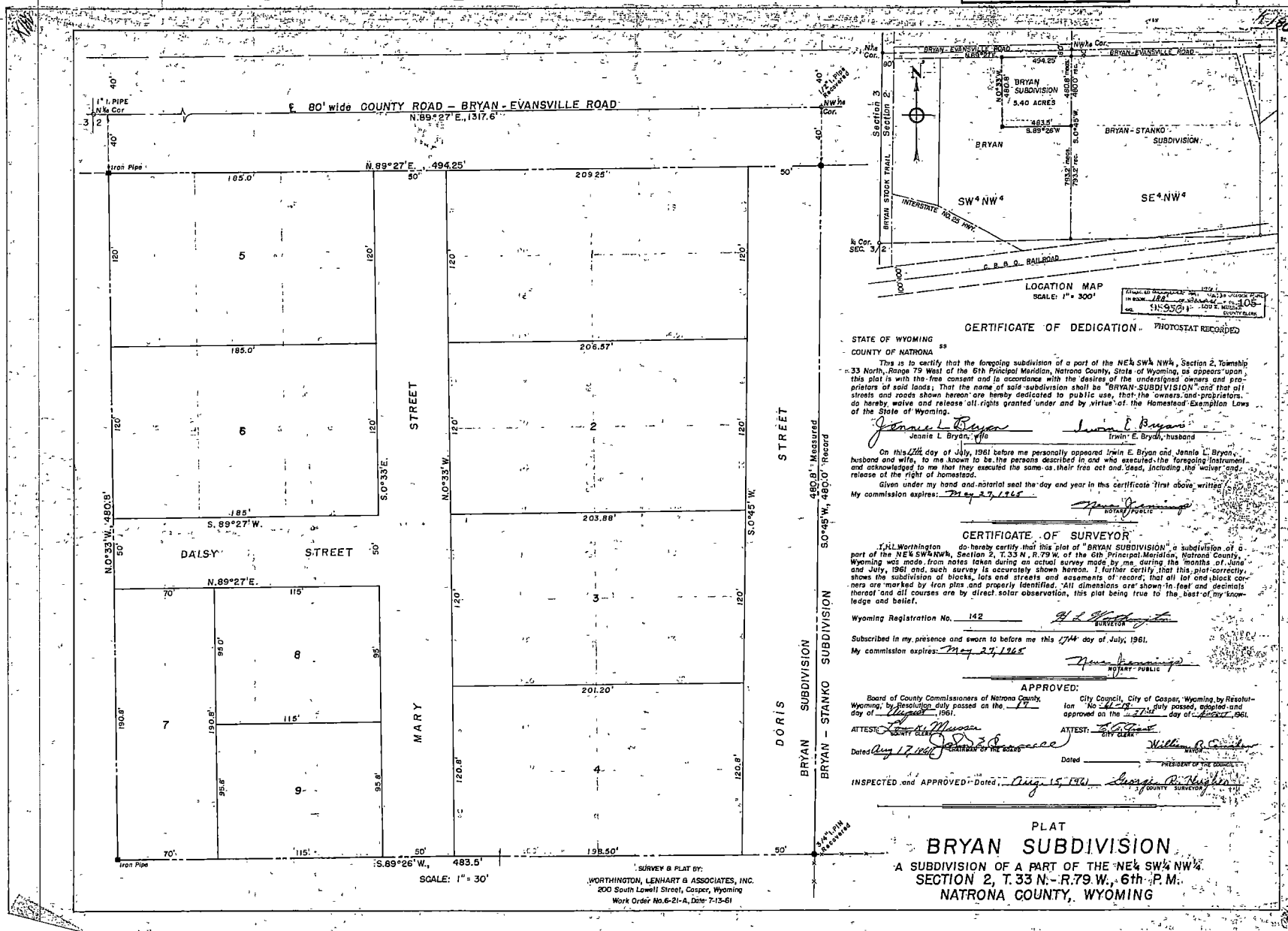


11/2/23
Date

#250 Bryan Subdivision

BYRON-LENNHART ASSOCIATES, INC.
100 SOUTH LOWELL STREET, CASPER, WYOMING 82401
TELEPHONE 235-1234

BYRON-LENNHART ASSOCIATES, INC.



STATE OF WYOMING
COUNTY OF NATRONA

This is to certify that the foregoing subdivision of a part of the NE 1/4 SW 1/4, Section 2, Township 33 North, Range 79 West of the 6th Principal Meridian, Natrona County, State of Wyoming, as appears upon this plat with the free consent and in accordance with the desires of the undersigned owners and proprietors of said lands; That the name of said subdivision shall be "BRYAN-SUBDIVISION" and that all streets and roads shown hereon are hereby dedicated to public use, that the owners and proprietors do hereby waive and release all rights granted under and by virtue of the Homestead-Exemption Laws of the State of Wyoming.

Jeanie L. Bryan
Jeanie L. Bryan, wife
On this 27th day of July, 1965 before me personally appeared Irwin E. Bryan and Jeanie L. Bryan, husband and wife, to me known to be the persons described in and who executed the foregoing instrument and acknowledged to me that they executed the same as their free act and deed, including the waiver and release of the right of homestead.

Given under my hand and notarial seal the day and year in this certificate first above written.

My commission expires: May 27, 1965

CERTIFICATE OF SURVEYOR

I, L. Worthington, do hereby certify that this plat of "BRYAN SUBDIVISION" a subdivision of a part of the NE 1/4 SW 1/4, Section 2, T.33N., R.79W., of the 6th Principal Meridian, Natrona County, Wyoming was made from notes taken during an actual survey made by me during the months of June and July, 1965 and such survey is accurately shown hereon. I further certify that this plat correctly shows the subdivision of blocks, lots and streets and easements of record; that all lot and block corners are marked by iron pins and properly identified. All dimensions are shown in feet and decimals thereof and all courses are by direct solar observation, this plat being true to the best of my knowledge and belief.

Wyoming Registration No. 142

Subscribed in my presence and sworn to before me this 27th day of July, 1965.

My commission expires: May 27, 1965

APPROVED

Board of County Commissioners of Natrona County
Wyoming, by Resolution duly passed on the 17th day of August, 1965.

ATTEST: *W. L. Worthington*
City Clerk

ATTEST: *William B. Smith*
City Clerk

Dated Aug 17, 1965

INSPECTED AND APPROVED: Dated Aug 15, 1965

PLAT
BRYAN SUBDIVISION
A SUBDIVISION OF A PART OF THE NE 1/4 SW 1/4
SECTION 2, T.33N., R.79W., 6th P.M.
NATRONA COUNTY, WYOMING

SURVEY & PLAT BY:
WORTHINGTON, LENHART & ASSOCIATES, INC.
200 South Lowell Street, Casper, Wyoming
Work Order No. 6-21-A, Date 7-13-61

SCALE: 1" = 30'

2022

2022 TAX LEVIES FOR NATRONA COUNTY

| TAXING DISTRICTS | | | | | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|---------------|
| District | CASPER | EDGERTON | EVANSVILLE | MIDWEST | MILLS | BAR NUNN | WWS | CASPER MOUNTAIN | SD #1 |
| Dist # | 150 | 151 | 152 | 153 | 154 | 155 | 128 | 121 | 120 |
| State School Foundation Program | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 |
| School District # 1 | | | | | | | | | |
| 6 mill school levy | 6.000 | 6.000 | 6.000 | 6.000 | 6.000 | 6.000 | 6.000 | 6.000 | 6.000 |
| Operating Levy | 25.000 | 25.000 | 25.000 | 25.000 | 25.000 | 25.000 | 25.000 | 25.000 | 25.000 |
| Recreation Levy | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| BOCES | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 |
| Bond & Interest | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| TOTAL SCHOOL DISTRICT | 32.500 | 32.500 | 32.500 | 32.500 | 32.500 | 32.500 | 32.500 | 32.500 | 32.500 |
| Community College | | | | | | | | | |
| Operating Levy | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 |
| Additional Operating Levy | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| BOCES | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 |
| Bonds & Interest | 1.890 | 1.890 | 1.890 | 1.890 | 1.890 | 1.890 | 1.890 | 1.890 | 1.890 |
| TOTAL COMMUNITY COLLEGE | 7.390 | 7.390 | 7.390 | 7.390 | 7.390 | 7.390 | 7.390 | 7.390 | 7.390 |
| Natrona County | | | | | | | | | |
| General Fund | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 |
| TOTAL NATRONA COUNTY | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 |
| County Weed & Pest | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Municipal Levies | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | | | |
| Sewer, Water. & Fire Bonds | | | | | | | 8.000 | | |
| Fire Protection | | | | | | | 3.000 | 3.000 | 3.000 |
| TOTAL LEVY FOR DISTRICT | 72.890 | 72.890 | 72.890 | 72.890 | 72.890 | 72.890 | 75.890 | 67.890 | 67.890 |

Utility Company & Franchisee Contacts (Certified Mail)

| Company Name | | Street Address | City | State | Zip |
|----------------------------------|-----------------------------|--------------------------|----------------|-------|------------|
| Advanced Commications Technology | dba Range | PO Box 7039 | Sheridan | WY | 82801 |
| Black Hills Energy | | 1535 E Yellowstone | Casper | WY | 82601 |
| Bresnan Communications | dba Charter Communications | 611 E Carlson St | Cheyenne | WY | 82001 |
| Century Link | Kimberly Hessell/Lumen | 4719 Ridge Rd | Cheyenne | WY | 82009 |
| Charter | | 451 S Durbin St | Casper | WY | 82601 |
| Charter Communications | | 12405 Powerscourt Dr | St Louis | MO | 63131 |
| Clarity Telecom | | 5100 Broadband Ln | Sioux Falls | SD | 57108 |
| InTTec Inc | | 1001 S Douglas Hwy #201 | Gillette | WY | 82716 |
| PacificCorp | dba Rocky Mountain Power | 1407 W North Temple #320 | Salt Lake City | UT | 84116 |
| Quest Corp | dba Century Link QC / Lumen | PO Box 4065 | Monroe | LA | 71211 |
| Rocky Mountain Power | | PO Box 400 | Portland | OR | 97207-0400 |
| Rocky Mountain Power | | 2840 E Yellowstone Hwy | Casper | WY | 82609 |
| WERCS Communications Inc. | dba Moutain West Telephone | PO Box 2588 | Casper | WY | 82602 |

I: / Community Development / Planning / Franchisee Letters / List of Franchisees.xls
 Current as of 01/02/2024

PROPERTY OWNERS WITHIN 300-FEET (First Class Mail)

| OWN1 | OWN2 | ADDR1 | ADDR3 |
|---|------------------|------------------------|-------------------|
| ASMUS, TERRY | | 126 N WASHINGTON ST | CASPER,WY 82601- |
| GENE L & D DIANE ROBINSON LIVING | TRUST 12/30/2013 | BOX 555 | CASPER,WY 82602- |
| BRYAN, CLAY MARION | | 850 MARY ST | CASPER,WY 82609- |
| ASMUS, TERRY ET AL | | 126 N WASHINGTON ST | CASPER,WY 82601- |
| CHORNIK, JOSEPH T ET UX | | 2095 DAISY ST | CASPER,WY 82609- |
| AMERCO REAL ESTATE COMPANY | | 2727 NORTH CENTRAL AVE | PHOENIX,AZ 85004- |
| GENE L ROBINSON LIVING TRUST DTD 12/30/2013 | | BOX 555 | CASPER,WY 82602- |
| CASPER, CITY OF | | 200 N DAVID ST | CASPER,WY 82601- |
| ASMUS, TERRAL G ET UX | | 126 N WASHINGTON ST | CASPER,WY 82601- |

RESOLUTION NO. 24-29

A RESOLUTION FINDING FACTS PURSUANT TO WYOMING STATUTE § 15-1-402 REGARDING THE ANNEXATION OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION"

WHEREAS, the hearing to determine whether the above-described area is eligible for annexation and otherwise meets the requirements of Wyoming State Statute § 15-1-402 was properly set for hearing before the Casper City Council, notice thereof being properly published and given pursuant to Wyoming State Statute § 15-1-405; and,

WHEREAS, the City Council, pursuant to Wyoming State Statute § 15-1-402, is required to consider and make certain findings prior to the above-described property being eligible for annexation.

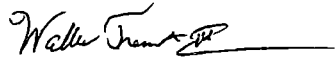
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the following findings of facts have been and are hereby found, based on the record in this matter, by the governing body of the City of Casper.

1. The annexation of the area is for the protection of health, safety, and welfare of the persons residing in the area and in the City because public utilities, including water and/or sewer, will be made available to the property.
2. The urban development of the area will constitute a natural, geographical, economical, and social part of the City because the area is adjacent to properties currently located within the City limits of Casper. The area is not isolated by any natural or man made features and is a natural extension of the City limits.
3. The annexation of the area is a logical and feasible addition to the City and the extension of basic and other services customarily available to the residents of the City can reasonably be furnished to the area because the area is adjacent to properties currently being served by City services. The area can be serviced without the need for additional City-funded infrastructure such as water trunk lines, booster stations, or storage tanks. The City of Casper will not have to expend capital dollars on emergency response or public works equipment, nor hire additional personnel to serve this area.
4. The annexation of the area is contiguous with, and adjacent to the City limits.
5. The City does not operate its own electric utility. Rocky Mountain Power Company will provide electric service for the area, as they do for the balance of the City of Casper.

6. All of the conditions required and set forth in Wyoming State Statute § 15-1-402(c) exist and the required procedures for the annexation of the area have been met. An annexation report was prepared pursuant to Wyoming State Statute § 15-1-402(c) and was disseminated to affected landowners and utility companies according to Wyoming Law.
7. Legal notice specifying the date, time, and place for a public hearing to determine whether or not the proposed annexation complies with Wyoming State Statute § 15-1-402 was published in the Casper Star-Tribune twice, at least fifteen (15) days prior to the public hearing, and notice was given as provided by Wyoming State Statute § 15-1-405.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 17, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *LB*

SUBJECT: Consideration of an ordinance vacating the segment of alley abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper

Meeting Type & Date:

Regular Council Meeting, February 20, 2024

Action Type:

Ordinance and public hearing

Recommendation:

That Council, by ordinance, approve an Ordinance vacating a segment of alley abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper, located south of 816 South Jackson Street.

Summary:

The City has received a request to vacate an undeveloped portion of alley located generally south and west of the intersection of East 8th and South Jackson Streets. The alley was platted as a 13-foot wide alley, as a part of the Kenwood Addition to the City of Casper, in 1912. The portion being proposed for vacation has never been constructed, or used as an alley because of the steep topography. Signed petitions have been provided from a majority of property owners owning a majority of the properties within three hundred (300) feet of the proposed vacation. In addition, all Casper utility providers and franchisees have been notified, in writing, of the applicant's desire to vacate the alley, and as a result of the outreach, the City will reserve a 13-foot wide easement for both existing, and future utilities. Pursuant to State law, the former street right-of-way will transfer automatically to the adjacent property owners upon vacation.

Financial Considerations:

Wyoming State Statute 15-4-305 states that the City may demand and receive the value of the land vacated as consideration for the vacation, if desired.

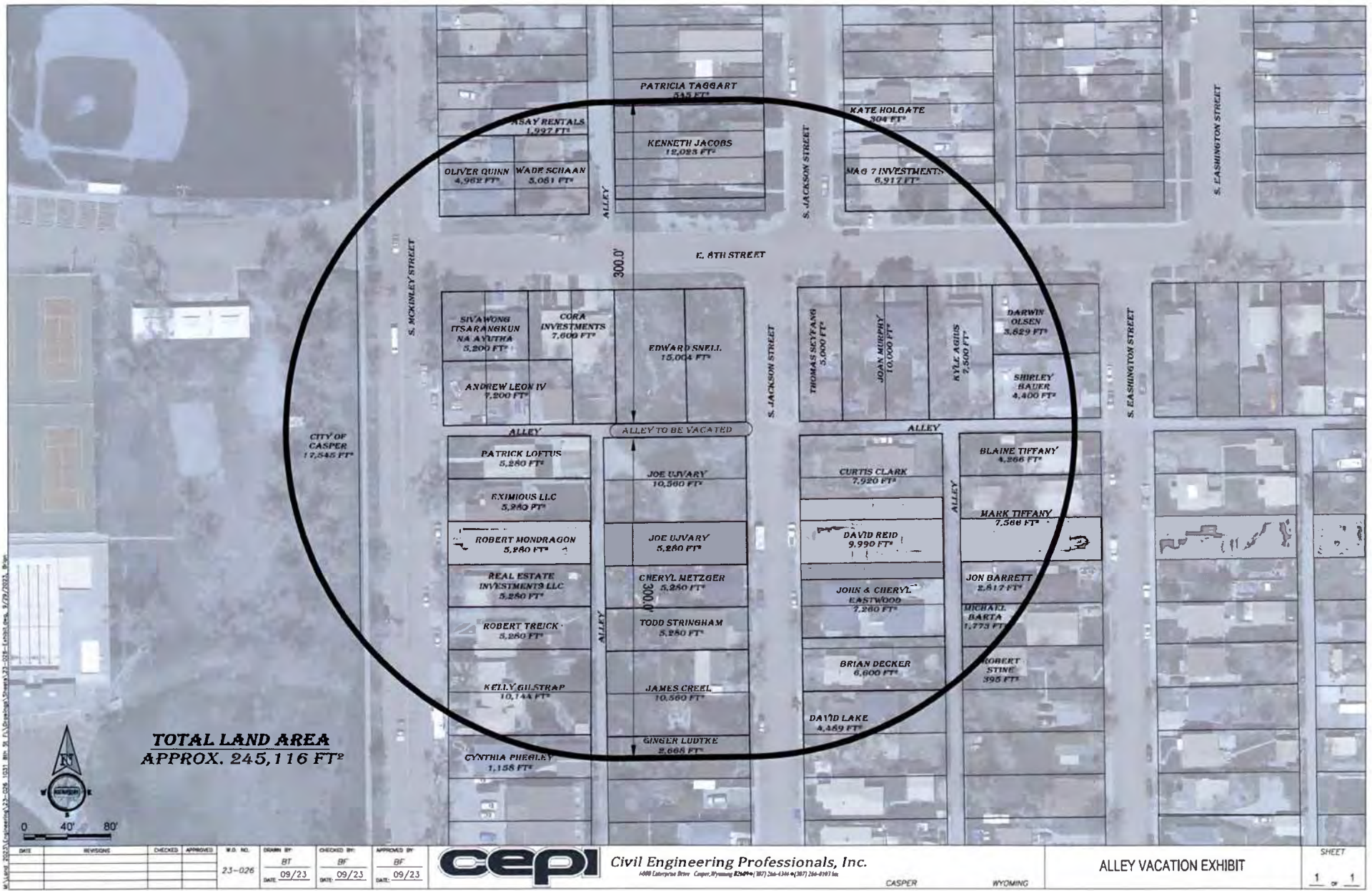
Oversight/Project Responsibility:

Community Development Department – Planning Division

Attachments:

Ordinance

Vicinity Map



EAST 8TH STREET
(70' ROW)

FOUND
ALUMINUM
CAP

N89°16'10"E 119.33' (M)

65.33'

54.00'

LOT 2
8216.24 S.F.

LOT 1
6750.74 S.F.

KENWOOD
ADDITION NO.2

LOT 3
KENWOOD
ADDITION
1017 E. 8TH

LOT 4
KENWOOD
ADDITION
1021 E. 8TH

N0°53'18"W 125.26' (M)

S1°10'22"E 125.09'

S1°10'22"E 124.94' (M)

SOUTH JACKSON STREET
(50' ROW)

FOUND IRON PIPE

65.95'

54.00'

FOUND
ALUMINUM
CAP

ALLEY
(13' ROW)
S89°06'48"W 119.95' (M)

S89°06'48"W 120.01' (M)

LOT 8
KENWOOD
ADDITION
825 MCKINLEY

LOT 125
KENWOOD
ADDITION

LOT 9
KENWOOD
ADDITION
831 MCKINLEY

LOT 124
KENWOOD
ADDITION

LOT 10
KENWOOD
ADDITION
837 MCKINLEY

LOT 123
KENWOOD
ADDITION
838 S. JACKSON

13.00'

13.00'



0 15' 30'



Civil Engineering Professionals, Inc.
6080 Enterprise Drive, Casper, WY 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

Exhibit A
ALLEY VACATION
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION
September, 2023
W.O. 23-026



**EXHIBIT "B" Page 1 of 2
PUBLIC UTILITY EASEMENT
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION**

A thirteen foot (13') wide strip of land designated as a Public Utility Easement, located in Kenwood Addition, to the City of Casper, Natrona County, Wyoming, recorded September 3, 1912 as Book 17 of Deeds, Page 8 and as shown on Exhibit "B" attached hereto and by this reference made a part hereof, being described by metes and bounds as follows:

Beginning at the southeast corner of Lot 7, of said Kenwood Addition as platted;

Thence S1°10'22"E, a distance of 13.00 feet to the northeast corner of Lot 125, Kenwood Addition;

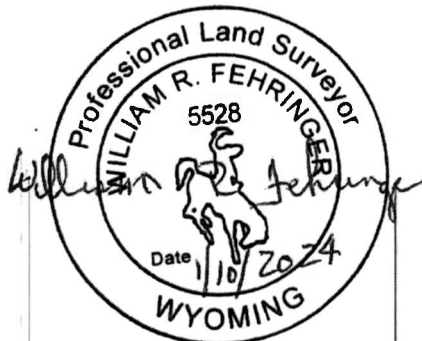
Thence S89°06'48"W, along the north line of said Lot 125 a distance of 120.01 feet;

Thence N0°53'18"W, a distance of 13.00 feet to the southwest corner of Lot 5, Kenwood Addition;

Thence N89°06'48"E, a distance of 119.95 feet along the south line of Lots 5-7, Kenwood Addition to the Point of Beginning.

The above described parcel contains approximately 0.04 acres (1559.8 s.f.), more or less, and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.

I hereby certify that this description was prepared from notes taken during an actual survey made under my direct supervision in September, 2023, and that on the basis of my information knowledge and belief as a Professional Land Surveyor that this description is true and correct.



MODIFICATION IN ANY WAY OF THE FOREGOING DESCRIPTION IS STRICTLY PROHIBITED. I HAVE CAREFULLY REVIEWED THIS INFORMATION AND CERTIFY IT TO BE ACCURATE ON THE BASIS OF MY KNOWLEDGE AND BELIEF. ANY CHANGE, ADDITION OR DELETION OF ANY PART OF THIS DESCRIPTION WILL ACT TO VOID ANY WARRANTY OR RESPONSIBILITY, EXPRESSED OR IMPLIED, THAT I HAVE TOWARD THE SUBJECT PROPERTY.

EAST 8TH STREET
(70' ROW)

N89°16'10"E 119.33' (M)

FOUND
ALUMINUM
CAP

LOT 3
KENWOOD
ADDITION
1017 E. 8TH

LOT 4
KENWOOD
ADDITION
1021 E. 8TH

LOT 5
KENWOOD
ADDITION
818-824 S. JACKSON

LOT 6
KENWOOD
ADDITION

LOT 7
KENWOOD
ADDITION
810-816 S. JACKSON

N0°53'18"W 125.26' (M)

S1°10'22"E 124.94' (M)

SOUTH JACKSON STREET
(50' ROW)

FOUND
IRON PIPE

FOUND
ALUMINUM
CAP

POINT OF
BEGINNING

N0°53'18"W 13.00'

N89°06'48"E 119.95' (M)
(13' ROW) (ALLEY TO BE VACATED)

S1°10'22"E
13.00'

S89°06'48"W 120.01'

LOT 8
KENWOOD
ADDITION
825 MCKINLEY

LOT 125
KENWOOD
ADDITION

LOT 9
KENWOOD
ADDITION
831 MCKINLEY

LOT 124
KENWOOD
ADDITION

LOT 10
KENWOOD
ADDITION
837 MCKINLEY

LOT 123
KENWOOD
ADDITION
838 S. JACKSON



0 30' 60'



Civil Engineering Professionals, Inc.
6080 Enterprise Drive, Casper, WY 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

EXHIBIT "B" Page 2 of 2
UTILITY EASEMENT
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION

January, 2024

W.O. 23-026

108

ORDINANCE NO. 5-24

AN ORDINANCE APPROVING THE VACATION OF THE
SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7,
KENWOOD ADDITION

WHEREAS, the City of Casper has received a request to vacate an undeveloped portion of a public alley located generally south and west of the intersection of East 8th and South Jackson Streets, abutting Lots 5, 6 and 7, Kenwood Addition, as described in Exhibit "A," which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, upon the vacation of the alley, the City is reserving a thirteen-foot (13') wide public utility easement in place of the alley for existing and future utilities, as described in Exhibit "B," which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, a petition containing the signatures of a majority of the owners who own a majority of the property abutting the segments of the alley proposed to be vacated and extending 300 feet in all directions from the street to be vacated has been submitted to the City as provided by W.S. §15-4-305; and,

WHEREAS, all utility providers and franchisees have been notified of the impending vacation by the applicant, and requests have been made to maintain a public utility easement in place of the alley; and,

WHEREAS, the City of Casper has determined that the portion of the alley abutting Lots 5, 6 and 7, Kenwood Addition, can be vacated without adversely impacting utility services, trash collection or traffic in the area; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve said vacation.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The vacation of the segment of the alley abutting Lots 5, 6 and 7, Kenwood Addition, as shown/described in Exhibit "A," is hereby approved.

SECTION 2:

A thirteen-foot (13') wide utility easement is hereby reserved, as shown/described in Exhibit "B" for the purposes of construction, operation and maintenance of utility lines, conduits, ditches, drainage and access.

SECTION 3:

Ownership of the vacated alley shall revert to the adjoining land owners, as provided by law.

SECTION 4:

This ordinance shall be in full force and effect from and after passage on three readings, and publication pursuant to law.

PASSED on 1st reading the 20th day of February, 2024.

PASSED on 2nd reading the _____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Brown

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 17, 2024

MEMO TO: J. Carter Napier, City Manager *jen*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, City Planner

SUBJECT: Consideration of an Ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets.

Meeting Type & Date:

Regular Council Meeting, February 6, 2024

Action Type:

Public hearing and first reading of an Ordinance

Recommendation:

That Council, by ordinance, approve a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets, from PUD (Planned Unit Development) to C-2 (General Business).

Summary:

The City of Casper, the State of Wyoming, and Natrona County have applied, as the landowners, for a zone change of multiple properties located north of East 12th Street, between South Conwell Street and South Lowell Street. The subject area is currently zoned PUD (Planned Unit Development), and the proposed zoning is C-2 (General Business). Current land uses within the subject area include the following:

- Life Steps Campus (Branch Community Facility, Group Home, Child Care Center, Offices, Emergency Housing, Medical Clinic)
- Meals on Wheels (Branch Community Facility)
- Highland Park Cemetery (Park Historic)
- Highland Park Cemetery Office (Offices, General and Professional)
- Future site of the County Health Department (Medical Clinic)
- Youth Crisis Center (Group Home)

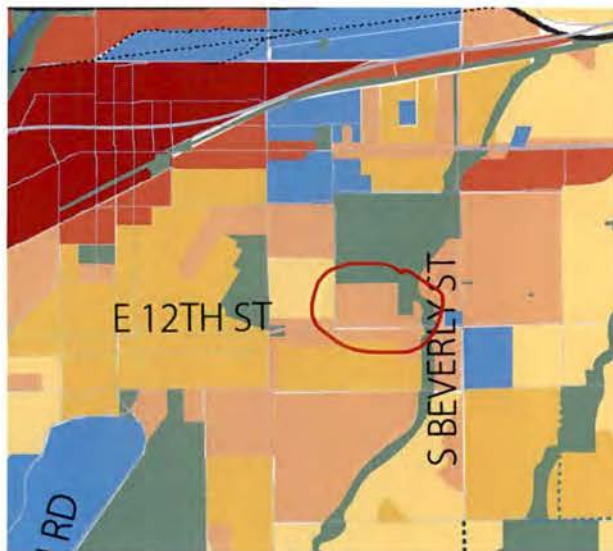
As the name of the zoning district suggests, the intent of the Planned Unit Development (PUD) zoning classification is to permit maximum flexibility in land development regulations/standards under **a professional, prepared comprehensive plan and program** (*emphasis added*). Per Section 17.52.090 of the Casper Municipal Code, when an area is considered for PUD (Planned Unit Development) zoning, a site plan, and a set of development guidelines, including architectural standards, permitted uses, setbacks, signage, densities, usable open space provisions, etc. must be approved, and all future development must adhere to those standards.

The Natrona County Health Department is in the design stages for development at the corner of Conwell and 12th Street on a portion of former City-owned land that was originally set aside for the expansion of the cemetery. The Planned Unit Development (PUD) could not have anticipated the construction of the Health Department at the time it was established; and under current zoning additional steps would be necessary to update the Planned Unit Development (PUD) documents to account for the planned construction before a site plan could be submitted or approved. Although there may have been a compelling reason for the flexibility afforded by the Planned Unit Development (PUD) zoning at the time it was originally zoned, the added complexity and flexibility is not necessary under today's zoning regulations, and all the existing and proposed uses of the properties can be accommodated under C-2 (General Business) zoning. With the approval of the zoning to C-2 (General Business), any future development on the properties can be accommodated without the requirement to create and/or amend a set of PUD (Planned Unit Development) development guidelines.

Existing zoning in the immediate area is as follows:

- North – PH (Park Historic);
- South – R-2 (One Unit Residential), C-1 (Neighborhood Convenience) and R-4 (High Density Residential);
- West – PUD (Planned Unit Development) and R-2 (One Unit Residential);
- East – PUD (Planned Unit Development) and PH (Park Historic).

Section 17.12.170 of the Casper Municipal Code provides guidance on zone change requests, and requires that the Community Development Director provide a report to the Commission as to the request's conformance with the Comprehensive Land Use Plan. The Generation Casper Comprehensive Plan also provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The FLU designates the desired future use of the subject property as "Neighborhood Center." Page 4-32 of the Comprehensive Plan provides the primary uses within areas designated "Neighborhood Centers" as low-scale commercial uses supporting general neighborhood needs with supporting multifamily residential. General Characteristics include uses such as schools and other public facilities, such as recreation centers.



- Neighborhood 1
- Neighborhood 2
- Neighborhood 3
- Neighborhood Centers
- Community Centers
- Employment Mixed Use
- Employment Centers
- Urban Center
- Parks + Open Space

The Planning and Zoning Commission voted to support the requested zone change after a public hearing on December 14, 2023. The Planning and Zoning Commission heard from one (1) neighbor at the public hearing who had concerns about the development of the Natrona County Health Department on the subject property.

Financial Considerations:

Not applicable

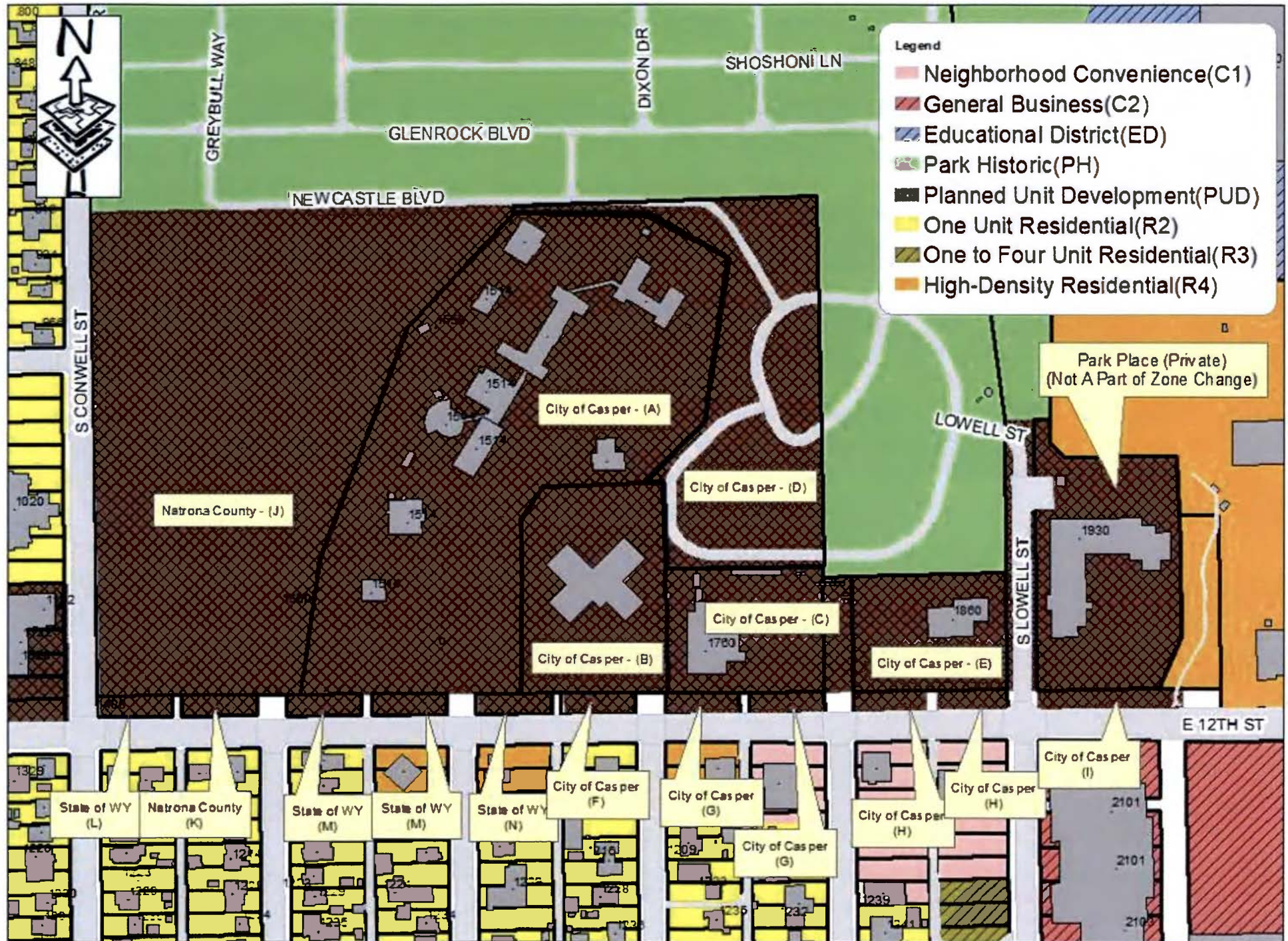
Oversight/Project Responsibility:

Community Development Department – Planning Division

Attachments:

Zoning Map
Aerial Map
Ordinance

Proposed Joint Zone Change Application



Rezone from PUD (Planned Unit Development) to C-2 (General Business)



I object. There is already business property at Beverly and 12th Street that has empty spaces.

CITY OF
Casper
W Y O M I N G

My family is buried at cemetery. The cemetery doesn't need any more traffic or business around it. A cemetery should be a ~~place~~ 2024 place of peace and tranquility. NOT a bunch of traffic, smog + people
Sandy Seemly

GREENLEY, SANDRA KAY
658 E KRAMER ST
MESA, AZ 85203-1809

Dear Property Owner/Resident:

Application has been made to the Casper City Council for the following:

ZOC-524-2023 – Request for a zone change of the following properties from PUD (Planned Unit Development) to C-2 (General Business):

City of Casper Owned Parcels:

- 1514 & 1550 East 12th – Pt NW SE: 10-33-79 (Life Steps Campus, Inst. # 581547) (15.51-acres, more or less).
- 1656 & 1760 East 12th – Lots 1 & 2, Highland Park #5 (Youth Crisis Center & Meals on Wheels) (2.02-acres & 1.33-acres, more or less).
- Cemetery area located immediately north, and northeast, of Lifesteps Campus, encompassing Chugwater Blvd, Newcastle Blvd – SE Portion of Highland Park Cemetery Add. #2 (3.34-acres, more or less) (Cemetery).
- 1860 East 12th – Lot 2, Highland Park Add. #3 (1.44-acres, more or less) (City of Casper Cemetery Office).
- Orphan Parcel located directly north of 1202 South Kenwood, in front of the Youth Crisis Center – Casper View Addition, Lot 2, Block 3 (0.12-acres, more or less).
- Orphan Parcels located directly north of 1705 East 12th and 1200 South Elk, in front of Meals on Wheels – Casper View Addition, Lots 1-2, Block 4 (0.22-acres, more or less).
- Orphan Parcels directly south of 1860 East 12th Street – Glendale Addition, Block A (0.22-acres, more or less).
- Orphan Parcels in front of Park Place, 1930 East 12th – Glendale Addition, Block B (0.22-acres, more or less).

Natrona County Owned Parcels:

- 1500 East 12th – 8-acres located in the SW portion of the Highland Park Cemetery Addition No. 2 (Health Department Parcel, as described by the Real Estate Purchase Agreement between the City of Casper and Natrona County, dated April 18, 2023).
- Orphan parcel directly north of 1427 East 12th Street – Casper View Addition, Lot 2, Block 1. (0.13-acres, more or less).

State of Wyoming Owned Parcels

- Orphan parcel addressed 1408 East 12th – Casper View Addition, Lot 1, Block 1; Casper View Addition, (0.13-acres, more or less).
- Orphan parcels located directly south of and abutting 1514 East 12th – Lots 1-2, Block 2; Casper View Addition, Lots 1-2, Block 3; (0.30-acres, more or less).
- Orphan parcel located directly north of 1601 East 12th in front of the Youth Crisis Center – Casper View Addition, Lot 1, Block 3 (0.12-acres, more or less).

Applicants: City of Casper, Natrona County & State of Wyoming.

I Objected the first time and I have not changed my opinion.

COMMUNITY DEVELOPMENT DEPARTMENT

200 North David Street | Casper, WY 82601-1862 | Phone: (307) 235-8241 | www.casperwy.gov

You, as a property owner and/or resident within a 300-foot radius of the perimeter of the property involved (see map below) are hereby notified of this application/request, and invited to comment for, or against, if you so desire.

A Council public hearing for consideration of this case is scheduled for **February 6, 2024**, at **6:00 p.m.**, at "The Lyric," 230 West Yellowstone Hwy, Casper. If you would like more information about this case prior to the meeting, or if you would like to submit written (*public*) comments, please call (307)-235-8241, or Email planning@casperwy.gov. You also have the option of submitting written (public) comments by mail to:

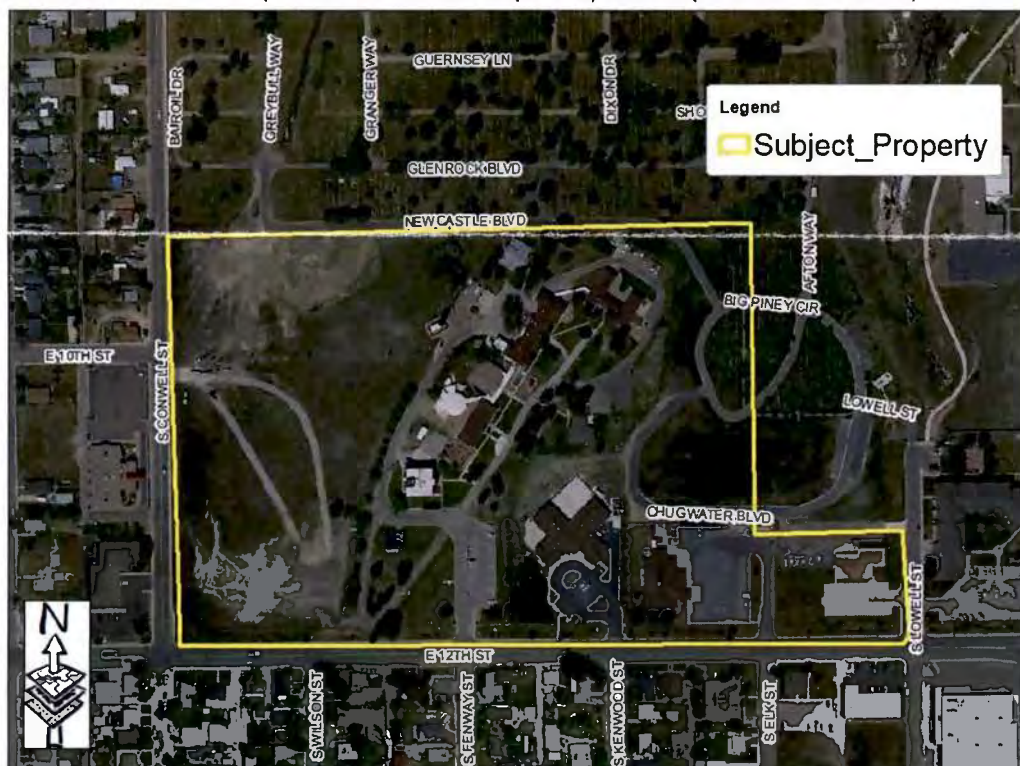
City of Casper City Council
C/O City Manager's Office
200 North David Street, Suite 201
Casper, WY 82601

Please be aware that all comments, pictures, and attachments may qualify as public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and are subject to public disclosure pursuant to this Act. In order to be considered by the Planning and Zoning Commission, all written comments must be received prior to the public hearing date/time listed above. Public hearings are open to the public if you wish to attend, or in the alternative, you may watch a live video feed of the meeting on the City of Casper's YouTube channel (link available on the City's website - casperwy.gov).



Craig Collins, AICP
City Planner

Rezone from PUD (Planned Unit Development) to C-2 (General Business)



Leave It Alone.
LEASE as is.

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12TH STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS)

WHEREAS, application has been made to amend the zoning classification of multiple properties located north of East 12th Street, between South Conwell Street and South Lowell Street, from PUD (Planned Unit Development) to C-2 (General Business); and,

WHEREAS, the properties involved include the Life Steps Campus, Meals on Wheels, a portion of Highland Park Cemetery, the Highland Park Cemetery offices, the Youth Crisis Center, the future site of the Natrona County Health Department, and several miscellaneous “orphan” parcels along East 12th Street; and,

WHEREAS, after a public hearing on December 14, 2023, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above-described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the zoning classification of the following properties is hereby amended from PUD (Planned Unit Development) to C-2 (General Business):

City of Casper Owned Parcels:

- 1514 & 1550 East 12th – Pt NW SE: 10-33-79 (Life Steps Campus, Inst. # 581547) (15.51-acres, more or less).
- 1656 & 1760 East 12th – Lots 1 & 2, Highland Park #5 (Youth Crisis Center & Meals on Wheels) (2.02-acres & 1.33-acres, more or less).
- Cemetery area located immediately north, and northeast, of Life Steps Campus, encompassing Chugwater Blvd, Newcastle Blvd – SE Portion of Highland Park Cemetery Add. #2 (3.34-acres, more or less) (Cemetery).

- 1860 East 12th – Lot 2, Highland Park Add. #3 (1.44-acres, more or less) (City of Casper Cemetery Office).
- Orphan Parcel located directly north of 1202 South Kenwood, in front of the Youth Crisis Center – Casper View Addition, Lot 2, Block 3 (0.12-acres, more or less).
- Orphan Parcels located directly north of 1705 East 12th and 1200 South Elk, in front of Meals on Wheels – Casper View Addition, Lots 1-2, Block 4 (0.22-acres, more or less).
- Orphan Parcels directly south of 1860 East 12th Street – Glendale Addition, Block A (0.22-acres, more or less).
- Orphan Parcels in front of Park Place, 1930 East 12th – Glendale Addition, Block B (0.22-acres, more or less).

Natrona County Owned Parcels:

- 1500 East 12th – 8-acres located in the SW portion of the Highland Park Cemetery Addition No. 2 (Health Department Parcel, as described by the Real Estate Purchase Agreement between the City of Casper and Natrona County, dated April 18, 2023).
- Orphan parcel directly north of 1427 East 12th Street – Casper View Addition, Lot 2, Block 1. (0.13-acres, more or less).

State of Wyoming Owned Parcels

- Orphan parcel addressed 1408 East 12th – Casper View Addition, Lot 1, Block 1; Casper View Addition, (0.13-acres, more or less).
- Orphan parcels located directly south of and abutting 1514 East 12th – Lots 1-2, Block 2; Casper View Addition, Lots 1-2, Block 3; (0.30-acres, more or less).
- Orphan parcel located directly north of 1601 East 12th, in front of the Youth Crisis Center – Casper View Addition, Lot 1, Block 3 (0.12-acres, more or less).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 6th day of February, 2024.

PASSED on 2nd reading the 20th day of February, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day
of _____ 2024.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 17, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Consideration of an Annexation and Zoning Request for 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."

Meeting Type & Date:

Regular Council Meeting, February 6, 2024

Action Type:

Ordinance and public hearing

Recommendation:

That Council, by ordinance, approve the annexation and zoning of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."

Summary:

An application has been received requesting annexation of 0.51-acres, described as Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road. The purpose of the annexation is to obtain water and sewer for the property. The property is contiguous with the Casper city limits on all sides. Existing land uses in the area are all industrial, and the surrounding zoning classifications are as follows:

- North – PH (Park Historic)
- South – M-2 (General Industrial)
- East – M-2 (General Industrial)
- West – M-2 (General Industrial)

In a companion item, the applicant has requested M-2 (General Industrial) zoning for the property, upon annexation. In that the property is currently platted, the applicant is not requesting subdivision approval at this time. Given the homogeneous industrial character and zoning of the surrounding area, the proposed M-2 (General Industrial) zoning of the property is appropriate and consistent.

The Planning and Zoning Commission voted to support the annexation and zoning after a public hearing on December 14, 2023. There were no public comments. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

An annexation report, determining costs and benefits of the proposed annexation, will be completed prior to third and final reading.

Oversight/Project Responsibility:

The Community Development Department (Planning Division) is responsible for processing annexations and zoning applications.

Attachments:

Zoning Map

Aerial Map

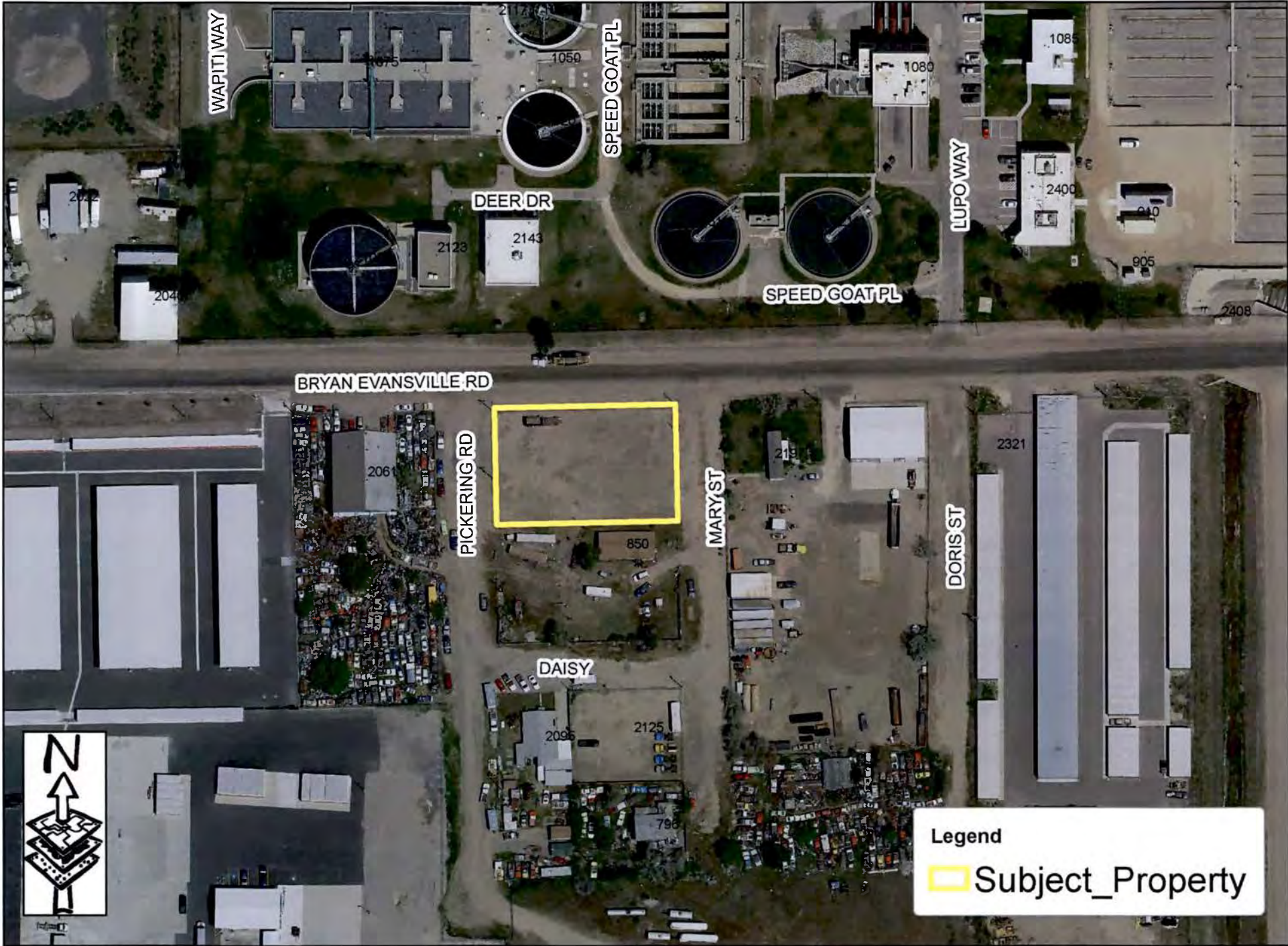
Ordinance

Annexation Agreement

Annexation - Lot 5, Bryan Subdivision



Annexation - Lot 5, Bryan Subdivision



LOT 5, "BRYAN SUBDIVISION" ANNEXATION AGREEMENT

This Subdivision Agreement ("Agreement") is made and entered into this _____ day of _____, 20_____, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Gene L. Robinson Living Trust, PO Box 555, Casper, Wyoming 82602 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

- A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.
- B. Owner has applied for annexation of Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road, and comprising 0.51-acres, more or less.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

- a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and

Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.

- b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 1 and one-half (1½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.
- c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.
- d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

- a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

- b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

- a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained from the Public Services Director prior to any earthwork taking place in the Addition.
- b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the

Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

- a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.
- b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.
- c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.
- d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.

- e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.
- f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.
- g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.
- i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.
- j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City. Mid-block pedestrian ways are required under Casper Municipal Code Section 16.16.020(B) for blocks over five hundred feet (500') in length. Those shall be maintained in good repair for use by the public by the property owners located immediately adjacent thereto. The immediately adjacent property owners are responsible for all costs and expenses thereof.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

- a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.
- b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

- a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.
- b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.
- c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

- a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

- b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

- a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.
- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

- f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.
- i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Gene L. Robinson Living Trust
PO Box 555
Casper, WY 82602

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

- j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final

payment, completion and acceptance of the services and termination or completion of the Agreement.

- l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 20____, by Stephen Cathey, as the Mayor of the City of Casper.

(Seal, if any)

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: _____]

WITNESS:

By: Deeann Miller

Printed Name: Deeann Miller

Title: Permit Tech

OWNER

Gene L. Robinson Living Trust

By: Gene L. Robinson

Printed Name: Gene L. Robinson

Title: Owner

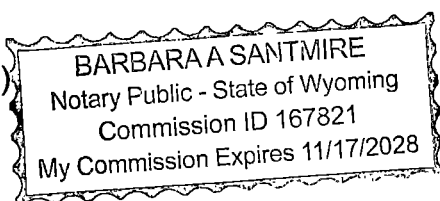
STATE OF WYOMING)

COUNTY OF NATRONA)

) ss.

This instrument was acknowledged before me on this 2nd day of January, 2024, by Gene L. Robinson as the owner of the Gene L. Robinson Living Trust.

(Seal, if any)



Barbara A. Santmire
(Signature of notarial officer)

Notary
Title (and Rank)

[My Commission Expires: 11/17/2028]

ORDINANCE NO. 3-24

AN ORDINANCE APPROVING THE ANNEXATION AND
ZONING OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS
LOT 5, "BRYAN SUBDIVISION"

WHEREAS, the Gene L. Robinson Living Trust ("Owner"), has applied to annex 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision" and located at the southwest corner of Mary Street and Bryan-Evansville Road; and,

WHEREAS, Owner has requested that upon annexation, Lot 5, "Bryan Subdivision" be zoned M-2 (General Industrial); and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax-exempt property, and said petition has been submitted to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report will be completed prior to final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation and zoning described above following a public hearing on December 14, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of Lot 5, "Bryan Subdivision" is hereby approved, said property is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The zoning of Lot 5, "Bryan Subdivision" shall be M-2 (General Industrial).

SECTION 3:

The Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Annexation Agreement between the City and the Owner.

SECTION 4:

All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 6:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 6th day of February, 2024.

PASSED on 2nd reading the 20th day of February, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the _____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Tremblay


ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 29, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Bauer, P.E., Chief Operating Officer
Alex Sveda, P.E., City Engineer
Mark Harris, P.E., Associate Engineer

SUBJECT: Local Assessment District No. 160
Chinook Trail Improvements Project
Assessment Roll Public Hearing and Approval of Ordinance on First Reading

Meeting Type & Date:
Regular Council Meeting
February 6, 2024

Action Type:
Ordinance

Recommendation:
That Council, on first reading, approve an ordinance confirming the assessment for Local Assessment District No. 160 – Chinook Trail Improvements.

Summary:
In July, 2023, Council adopted Ordinance 11-23 creating Local Assessment District (LAD) No. 160 – Chinook Trail Improvements. The LAD No. 160 area includes nine (9) properties, accessed from Chinook Trail, South of State Highway 258 (Wyoming Boulevard). Improvements constructed as part of LAD No. 160 included new asphalt surfacing on the existing gravel surface of Chinook Trail.

Construction of the Chinook Trail Improvements is now complete, and final costs have been tabulated. The actual assessment amount for LAD No. 160 based on actual construction and materials costs is \$105,312.93. The assessment table presented to Council on January 16, 2024, showed property assessments calculated at the following rates:

Improvements to eight (8) properties = \$6,175.00 per lot
Improvements to Sunrise Hills #2 Lot 4 = \$3,256

Assessments for the LAD include property owner payment for preparation of crushed base material, installation of asphalt pavement for the street section and driveway approaches, and installation of concrete diamonds (collars) on existing valve boxes.

Property owners affected by the construction in the LAD 160 area were recently notified of this first reading by letter dated January 11, 2024. Likewise, notification was also published in the Casper Star-Tribune on January 20, 2024, and January 27, 2024. The letter includes information about the

expected assessment amount, and the Council meeting date for the first reading and the hearing of public comments.

After the public hearing, Council will consider the first reading of the ordinance to confirm the assessments with the second and third readings planned to occur at subsequent Regular Council Meetings. After the Ordinance is adopted by Council, residents within the District may pay their entire assessment within the first 30 calendar days free of interest, or in ten (10) equal, yearly installments at three percent (3%) interest.

The Council, acting as the Board of Equalization, will review the assessment roll, recommend any corrections, and/or approve the assessment roll as presented.

Financial Consideration

The total assessment for the project is \$52,656.00 to be deposited into the LAD Fund.

Oversight/Project Responsibility

Mark Harris, P.E., Associate Engineer

Attachments

Ordinance

Roll Filing

CHINOOK TRAIL LAD 160
IMPROVEMENTS PROJECT
10-20-23 Final

| PROPERTY OWNER | LEGAL DESCRIPTION | ASSESSMENT BASED ON PER LOT |
|--|--|------------------------------------|
| Slone, Ronald E et ux 4700 Chinook Trail Rd. Casper, WY 82604 | Chinook Addition, Lot 1 | \$6,175 |
| Spencer, Scott C et ux 4800 Chinook Trail Rd. Casper, WY 82604 | Schicketanz Addition, Lot 1 -2 | \$6,175 |
| Chynoweth, Matthew D et ux 4850 Chinook Trail Rd. Casper, WY 82604 | Rod Forgey Addition, Lot 1 | \$6,175 |
| Sandefer, Ian K et al 4860 Chinook Trail Rd. Casper, WY 82604 | See Exhibit A | \$6,175 |
| Phillips, Jackie D et ux 4880 Chinook Trail Rd. Casper, WY 82604 | See Exhibit B | \$6,175 |
| O'Bannon, Raymond L et ux 4970 Chinook Trail Rd. Casper, WY 82604 | Carman Addition Lots 4 and 5, Lot 4 | \$6,175 |
| Sensenich, Edward F et ux 4980 Chinook Trail Rd. Casper, WY 82604 | Carman Addition Lots 4 and 5, Lot 5 | \$6,175 |
| Baldwin, Douglas D et ux 4890 Yesness Ct. Casper, WY 82604 | Sunrise Hills #2 Lot 4 | \$3,256 |
| Wells, Scott et ux 5000 Chinook Trail Road Casper, WY 82604 | See Exhibit C | \$6,175 |

\$52,656

EXHIBIT A
File No. 4511-2743471 Legal Description

Exhibit A, in its entirety, documents the legal description of the land referenced in this Document. The legal description may extend to multiple pages.

The land referred to in this document is situated in the State of Wyoming, County of Natrona, and is described as follows:

A PORTION OF THE E $\frac{1}{2}$ NW $\frac{1}{4}$ OF SECTION 29, TOWNSHIP 33 NORTH, RANGE 79 WEST, 6TH P.M., NATRONA COUNTY, WYOMING, ALSO KNOWN AS TRACT 5-B OF THE UNRECORDED GARDEN CREEK ESTATES ADDITION, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29; THENCE S.89°10'W., A DISTANCE OF 50.0 FEET TO A POINT ON THE WEST SIDE OF CHINOOK TRAIL IF EXTENDED; THENCE S.0°05'E., ALONG SAID WEST SIDE OF CHINOOK TRAIL, A DISTANCE OF 930.56 FEET TO THE SOUTHEAST CORNER OF TRACT 5, GARDEN CREEK ESTATES AND THE NORTHEAST CORNER OF THE CARMAN ADDITION AND THE POINT OF BEGINNING OF HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE S.89°19'01"W., ALONG THE SOUTH LINE OF SAID TRACT 5 AND THE NORTH LINE OF SAID CARMAN ADDITION, A DISTANCE OF 270.11 FEET TO THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE N.0°05'W., A DISTANCE OF 250.64 FEET TO THE NORTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B, WHICH POINT IS ON THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION; THENCE N.89°11'16"E., ALONG THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION, A DISTANCE OF 270.12 FEET TO A POINT ON THE WEST LINE OF CHINOOK TRAIL; THENCE S.0°05'E., ALONG SAID WEST LINE OF CHINOOK TRAIL, A DISTANCE OF 251.26 FEET TO THE POINT OF BEGINNING.

EXHIBIT "B"

**DIVISION OF
TRACT 5, GARDEN CREEK ESTATES (unfiled)**

**LEGAL DESCRIPTION TRACT 5-B
(Revised October 10, 1997)**

**IN THE
EAST HALF OF THE NORTHWEST QUARTER OF SECTION 29,
TOWNSHIP 33 NORTH, RANGE 79 WEST of the 6th P. M., NATRONA COUNTY, WYOMING**

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29; THENCE S. 89° 10' W. A DISTANCE OF 50.0 FEET TO A POINT ON THE WEST SIDE OF CHINOOK TRAIL IF EXTENDED; THENCE S. 0° 05' E. ALONG SAID WEST SIDE OF CHINOOK TRAIL A DISTANCE OF 930.58 FEET TO THE SOUTHEAST CORNER OF TRACT 5, GARDEN CREEK ESTATES AND THE NORTHEAST CORNER OF THE CARMAN ADDITION AND THE POINT OF BEGINNING OF HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE S. 89° 19' 07" W. ALONG THE SOUTH LINE OF SAID TRACT 5 AND THE NORTH LINE OF SAID CARMAN ADDITION A DISTANCE OF 270.11 FEET TO THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE N. 0° 05' W. A DISTANCE OF 250.64 FEET TO THE NORTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B, WHICH POINT IS ON THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION; THENCE N. 89° 11' 16" E. ALONG THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION A DISTANCE OF 270.12 FEET TO A POINT ON THE WEST LINE OF CHINOOK TRAIL; THENCE S. 0° 05' E. ALONG SAID WEST LINE OF CHINOOK TRAIL A DISTANCE OF 251.28 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT CONTAINS 1.558 ACRES MORE OR LESS.

THIS TRACT IS SUBJECT TO A 10 FOOT WIDE UTILITY EASEMENT AND A 26 FOOT WIDE ACCESS EASEMENT ALONG THE SOUTH PROPERTY LINE AS SHOWN ON THE ACCOMPANYING PLAT.

EXHIBIT "C"

A PARCEL OF LAND IN THE E $\frac{1}{2}$ NW $\frac{1}{4}$ OF SECTION 29, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE 6TH P.M., NATRONA COUNTY, WYOMING, BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF REPLATTED LOT 1 OF THE CARMAN ADDITION TO THE CITY OF CASPER, MONUMENTED BY A BRASS CAP; THENCE S.51°49'00"E., A DISTANCE OF 63.73 FEET TO THE NORTHEAST CORNER OF THE PARCEL, BEING MONUMENTED BY AN ALUMINUM CAP AND BEING THE POINT OF BEGINNING; THENCE S.00°08'14"E., A DISTANCE OF 256.47 FEET TO THE SOUTHEAST CORNER OF THE PARCEL, BEING MONUMENTED BY AN ALUMINUM CAP; THENCE S.89°28'10"W., A DISTANCE OF 440.17 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.25°25'35"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 10.74 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.47°38'33"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 56.57 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.51°23'31"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 42.58 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE S.88°49'46"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 31.86 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.42°36'02"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 27.81 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.88°53'54"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 51.53 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.45°14'27"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 35.15 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.06°47'31"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 47.26 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.47°23'18"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 34.33 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE S.86°03'01"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 98.00 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.46°05'54"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 49.49 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.07°38'48"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 14.40 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.22°39'02"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 23.62 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.89°18'24"E., A DISTANCE OF 555.09 FEET TO THE POINT OF BEGINNING.

NOTICE OF FILING OF THE ASSESSMENT ROLL, OF OPPORTUNITY TO
FILE WRITTEN OBJECTIONS, AND OF A HEARING CONCERNING THE
CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160.

Notice is hereby given that in accordance with the provisions of Ordinance No. 11-23, adopted on the 5th of July, 2023, by the City Council of the City of Casper, the assessment roll for the City of Casper, Wyoming, Local Assessment District No. 160 has been prepared by the City Engineer and filed in the office of the City Clerk of said City on the 16th day of January, 2024, and the same now remains on file in the office of said Clerk and may be inspected by any person interested therein.

FURTHER NOTICE IS HEREBY GIVEN that on Tuesday, the 6th day of February, 2024, at the hour of 6:00 o'clock p.m., of said day or at such other times as the hearing may be continued to, in the Council Chambers of at the Lyric, 230 West Yellowstone Highway, in the City of Casper, the City Council will site as a board of equalization for the purpose of considering such roll, and at such hearing or hearings, will consider such objections made thereto or any part thereof, and will correct, revise raise, lower, change, or modify such roll, or any part thereof, or set aside such roll and order that such assessments be made de novo, all as to said City Council may appear just and equitable, and will then proceed to confirm the same by ordinance.

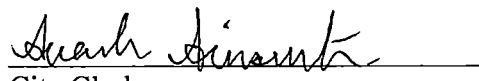
At any time before the hearing, all persons who may desire to object thereto may file with the City Clerk his or their objection or objections in writing to said assessment roll. All objections shall state clearly the grounds of objections; and objections not made within the time and manner herein prescribed shall be conclusively presumed to be waived. When the assessment roll shall have been confirmed by ordinance, it shall be certified to by the City Clerk and transmitted to the City Treasurer for collection at the times and in the manner provided by said ordinance.

The City will, in the ordinance confirming the assessment roll, prescribe that said assessments will be payable within a specified thirty (30) day period without penalty, interest, or cost, or at the owner's option, in ten (10) substantially equal, annual installments bearing interest at a rate not exceeding three percent (3%) per annum, with the privilege of prepaying unpaid installments. The first installment of each assessment will be payable one (1) year from the date of confirmation of the assessments and the remaining nine (9) installments will become due on the succeeding anniversary. Assessments or installments thereof, when delinquent shall bear a penalty of not more than five percent (5%) as prescribed by general ordinance.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the City of Casper, Wyoming, by authority of the City Council this 16th day of January, 2024.

(SEAL)




City Clerk

Publish: January 20, 2023
January 27, 2023



ORDINANCE NO. 4-24

AN ORDINANCE RATIFYING ALL ACTIONS PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

WHEREAS, the Council does hereby find that all assessments are just and proper;
and,

WHEREAS, the Council of said City hereby determines to provide for the collection of said assessments; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

Section 1. Ratification.

All action (not inconsistent with the provisions of this ordinance) heretofore taken by the City and the officers of said City, directed toward the creation of the City of Casper, Wyoming, Local Assessment District No. 160, the making of local improvements therein, the levy of assessments therefor, is hereby ratified, approved, and confirmed.

Section 2. Confirmation of Proceedings, Assessment Roll and Assessments.

The regularity, validity, and correctness of said proceedings, the assessment roll therefor and said assessments in the amount levied and apportioned on and against the lots, tracts, parcels of land, and other property in said District, as modified by this Ordinance, are hereby in all respects established and confirmed.

Section 3. Levy of Assessments.

The cost and expense of such improvements and the apportionment of the same, as set forth in the assessment roll on file with the City Engineer and which has been made out in accordance with the provisions of Ordinance No. 11-23, passed, adopted, and signed on the 5th day of July, 2023, except to reflect more accurately the costs of the improvements, and of Wyoming Statutes Section 15-6-401 et seq., are hereby assessed against the lots, tracts, parcels of land, and other property included within such improvement district in the proportions and amounts severally set forth in said assessment roll which is hereby specifically referred to and made a part hereof to the same extent as if set forth herein at length.

Section 4. Creation of Lien.

All assessments, assessed as aforesaid, together with any interest and any penalty thereon, shall, from the time said assessment roll is placed in the hands of the Treasurer of said City, constitute a lien upon the respective lots, tracts, parcels of land, and other property assessed. The special assessments thereafter shall be and remain a lien on said property assessed until paid.

Section 5. Priority of Lien.

Said lien shall be paramount and superior to any other lien or encumbrance whatsoever, created before or after, except a lien for assessments for general taxes.

Section 6. Certification of Assessment Roll to City Treasurer.

The Clerk of the City shall immediately certify said assessment roll and transmit the same to the Treasurer of the City for collection.

Section 7. Notice of Collection of Assessments.

The Treasurer of the City shall, as soon as the assessment roll is placed in his hands for collection, publish a notice in the official newspaper of the City, and being a daily newspaper published and of general circulation in the City, once per week for two (2) consecutive weeks, and shall specify that said roll is in his hands for collection and that any assessment therein or any portion of any such assessment may be paid at any time within thirty (30) days from the date of the first publication of said notice, without penalty, interest or costs; provided, that at the election of the owner, any such assessment, or any part thereof, may and unless the assessment against any parcel is paid within said thirty (30) days, it shall, be paid in ten (10) substantially equal annual installments, with interest at the rate of three percent (3%) per annum, as hereinafter provided. The first installment shall become due one year from the date of confirmation and other installments shall become due on the succeeding anniversary dates. Each installment shall become delinquent unless paid when due, in which event the entire assessment is due and payable as provided by Wyoming Statute Section 15-6-420.

The owner of any lot or parcel of land in said District may redeem the same from any and all liability for the unpaid amount of his assessment, at any time after said thirty (30) days, by paying the entire installments of said assessment remaining unpaid, with interest to the date of maturity of the installment next falling due.

The notice described above shall be in substantially the following form to wit:

NOTICE OF COLLECTION OF ASSESSMENTS
IN
CITY OF CASPER, WYOMING
LOCAL ASSESSMENT DISTRICT NO. 160

NOTICE IS HEREBY GIVEN pursuant to the provisions of Ordinance No. 11-23, passed, signed, attested, and recorded the 5th day of July, 2023, that the confirmed assessment roll for the City of Casper, Wyoming, Local Assessment District No. 160, was certified on the 16th day of January, 2024, by the Clerk of the City of Casper to the undersigned, the Treasurer of the City, for collection. The owner of any lot, tract, parcel of land, or other property, charged with any assessment may redeem the same from all or any portion of the liability for the contract price of such improvement by paying the entire assessment or any portion thereof charged against such lot or parcel of land without interest and without further demand within thirty (30) days after the first publication of this notice, to wit, on or before the 5th day of April, 2024.

Failure to pay the whole assessment within said period of thirty (30) days shall be conclusively considered and held on election on the part of all persons interested, whether under disability or otherwise, to pay the unpaid assessments in installments. In case of such election to pay installments, the unpaid assessments shall be payable at the office of said Treasurer of said City in ten (10) substantially equal annual installments of principal, the first of which installments of principal shall be due and payable on or before the 5th day of March, 2025, being one year from the passage, signature, attestation, and recordation of said Ordinance No. 11-23, one year from the date of confirmation of assessments, and the remainder of said installments shall be due and payable successively on the succeeding anniversary dates, until paid in full, with interest in all cases on the unpaid and deferred installments of principal from the said 5th day of March, 2024, the date of passage, signature, attestation, and recordation of said Ordinance No. 11-23, at the rate of three percent (3%) per annum, payable at the office of said Treasurer. Each installment shall become delinquent unless paid when due, and failure to pay any installment, whether of principal or interest, when due, shall cause the whole of the unpaid principal to become due and payable immediately, and the whole amount of the unpaid principal and accrued interest shall thereafter draw, in addition to said interest, a penalty of five percent (5%) of the last annual unpaid assessment. The Owner of any such property may pay all unpaid installments at any time prior to the day of the sale, or judgment for said unpaid installments, with interest thereon at three percent (3%) per annum, and all penalties accrued, and shall thereupon be restored to the right thereafter to pay in installments in the same manner as if default had not been suffered.

The owner of any such property may redeem the same from all liability for the unpaid amount of said assessment at any time after said thirty (30) days by paying all installments of said assessment remaining unpaid and charged against such lot, tract, parcel, or other property, at the time of such payment, with interest thereon to the date of maturity of the installment next falling due. All payments shall be made payable to the Treasurer of the City of Casper.

IT WITNESS WHEREOF, I have hereunto set my hand at Casper, Wyoming, this ____ day of _____, 2024.

Treasurer
CITY OF CASPER, WYOMING

Section 8. Payment of Assessment.

The sum hereby charged against each of said lots, tracts, parcels of land, and other property, as set forth in the assessment roll, shall be paid in the manner and upon the terms hereinabove provided in said notice.

Section 9. Construction Funds.

The special assessment collected during said 30-day period by the Treasurer of the City of Casper shall be placed in a special and separate fund designated as the "Casper Construction Fund, District No. 160, and as such at all times constitute a sinking fund for, be deemed specially appropriated to, and be applied solely to, the payment of the costs and expenses of the improvements made in said City of Casper, Wyoming, Local Assessment District No. 160. Said special assessments, principal, interest, and any penalty, when collected by said Treasurer after said 30-day period, shall be placed in the fund, and as such, shall at all times, constitute a sinking fund for, and be deemed specially appropriated to, and be applied solely to, the General Fund (Special Assessment Revolving Fund) for the purpose of paying the costs and expenses of said improvements, and thereafter to the extent monies are available therefor, said fund shall not be used for any other purpose until said monies so advanced by the City and the interest thereon are fully paid.

Section 10. Foreclosure of Delinquent Assessments.

In case the payment of any such assessment or any installment of principal or interest on such assessment of any lot, tract, parcel of land, or other property assessed is delinquent, the entire assessment shall become due and payable and the City Treasurer of Casper shall forthwith cause the owner or owners of such delinquent property, if known, to be notified in writing of such delinquency, by certified mail, return receipt requested, or by posting written notice on the property, and if such delinquency shall not be paid within ten (10) days after such notice, then any delinquent assessment may be collected in the manner provided in Wyoming Statutes Sections 15-6-410 to 15-6-412, inclusive, and all laws thereunto enabling, or, at the option of the City, in the manner provided in Wyoming Statutes Section 15-6-419, all laws thereunto enabling, or otherwise as provided by law.

Section 11. Officers' Authorization to Proceed.

The officers of the City, including the Manager, Clerk, and Treasurer, be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Ordinance.

(Chinook Trail Improvements – LAD No. 160 Assessment Role)

Section 12. Severability.

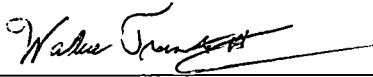
If any section, paragraph, clause, or provision of this Ordinance shall be held to be invalid or unenforceable, for any reason, the invalidity or enforceability of such section, paragraph, clause, or provision shall in no manner affect any remaining provisions of this Ordinance.

PASSED on 1st reading the 6th day of February, 2024.

PASSED on 2nd reading the 20th day of February, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:



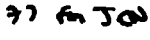
ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 21, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Brauer, Chief Operating Officer 
Alex Sveda, P.E., City Engineer

SUBJECT: Accepting an Amendment to a Water Line Easement from the Church of Jesus Christ of Latter-Day Saints as part of the Casper, Wyoming Temple Construction at 2905 Independence Court.

Meeting Type & Date:
Regular Council Meeting
March 5, 2024

Action Type:
Resolution

Recommendation:
That Council, by resolution, accept Amendment No. 1 to the existing Water Line Easement Instrument No. 1127681 from The Church of Jesus Christ of Latter-Day Saints as part of the Casper, Wyoming Temple Construction at 2905 Independence Court.

Summary:

In July 2022, a Water Line Easement was accepted and recorded for servicing and maintaining the new water infrastructure related to the Casper, Wyoming Temple Construction at 2905 Independence Court. During construction, the developer modified the permitted water service layout, requiring an Amendment the existing Water Line Easement Instrument No. 1127681.

Amendment No. 1 adds an area of 20 ft by 17.33 feet (0.008 acres) to existing Water Line Easement Instrument No. 1127681, all of which have been granted by the Church of Jesus Christ of Latter-Day Saints, for operating, accessing, inspecting, and exercising water lines, hydrants, valves and curb stops.

Financial Considerations
None

Oversight/Project Responsibility
Alex Sveda, P.E., City Engineer

Attachments
Resolution
Amendment No. 1 to Water Line Easement.

LDS Temple
Amendment No. 1
to Water Line Easement (Instrument No. 1127681)

AMENDMENT NO. 1 TO WATER LINE EASEMENT

PN: 501-5926

This AMENDMENT NO. 1 TO WATER LINE EASEMENT (this “**Amendment No. 1**”) is made and entered into as of the date set forth below by THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole, f/k/a Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole (“**Grantor**”), and the CITY OF CASPER, WYOMING, a municipal corporation (“**Grantee**”).

RECITALS

A. Grantor and Grantee are parties to that certain Water Line Easement dated July 5, 2022, and recorded in the Natrona County Clerk’s Office on July 19, 2022, as document number 1127681 (“**Original Easement**”).

B. The parties now desire to amend the Original Easement by adding additional property to the Easement Property described therein, and making other related changes, based on the following terms and conditions.

AMENDMENT

1. Amendment to Easement Property. The Easement Property, as described and depicted on Exhibit “A” of the Original Easement, is hereby amended to include the additional property identified on Exhibit A-1 attached hereto and by this reference incorporated herein (“**Additional Easement Property**”). For avoidance of doubt, the parties intend that the Easement Property will hereafter include both the existing 20-foot easement area described and depicted on Exhibit “A” of the Original Easement and the Additional Easement Property.

2. Purpose and Intent. Grantor is granting the Additional Easement Property to Grantee for the same intent and purposes set forth in the Original Easement and no other purposes.

3. Miscellaneous. Section titles and captions to this Amendment No. 1 are for convenience only and shall not be deemed part of this Amendment No. 1 and in no way define, limit, augment, extend, or describe the scope, content, or intent of any part of this Amendment No. 1. Capitalized terms used in this Amendment No. 1 which are not otherwise defined herein shall have the same meanings given to such terms in the Original Easement. The parties acknowledge the truthfulness of the foregoing Recitals, which are hereby incorporated into this Amendment No. 1. In the event of any conflict between the terms and conditions of this Amendment No. 1 and the terms and conditions of the Original Easement, the terms and conditions of this Amendment No. 1 shall control and prevail. Except as provided in this Amendment No. 1, the terms and conditions of the Original Easement shall remain the same and in full force and effect.

Dated this _____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Truitt

GRANTOR:

THE CHURCH OF JESUS CHRIST OF
LATTER-DAY SAINTS

By: _____

Name: _____

Title: Authorized Agent

GRANTEE:

CITY OF CASPER:

By: _____

Name: _____

Title: _____

Attest:

By: _____

Name: _____

Title: _____

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2024, by _____ as the Mayor of the City of Casper.

(seal, if any)

(Signature of notarial officer)

[My Commission Expires: _____]

STATE OF UTAH)
 :ss
COUNTY OF SALT LAKE)

On this _____ day of _____, 2024, personally appeared before me _____, personally known to me to be an Authorized Agent of THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole, who acknowledged before me that he/she signed the foregoing instrument as Authorized Agent for THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole; and that said instrument is the free and voluntary act of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute said instrument on behalf of said corporation and that said corporation executed the same.

WITNESS my hand and official seal.

Notary Public for the State of Utah

EXHIBIT A-1

EXHIBIT A WATERLINE EASEMENT DESCRIPTION

CLIENT: JRW & ASSOCIATES

22088-CE
DECEMBER 22, 2022

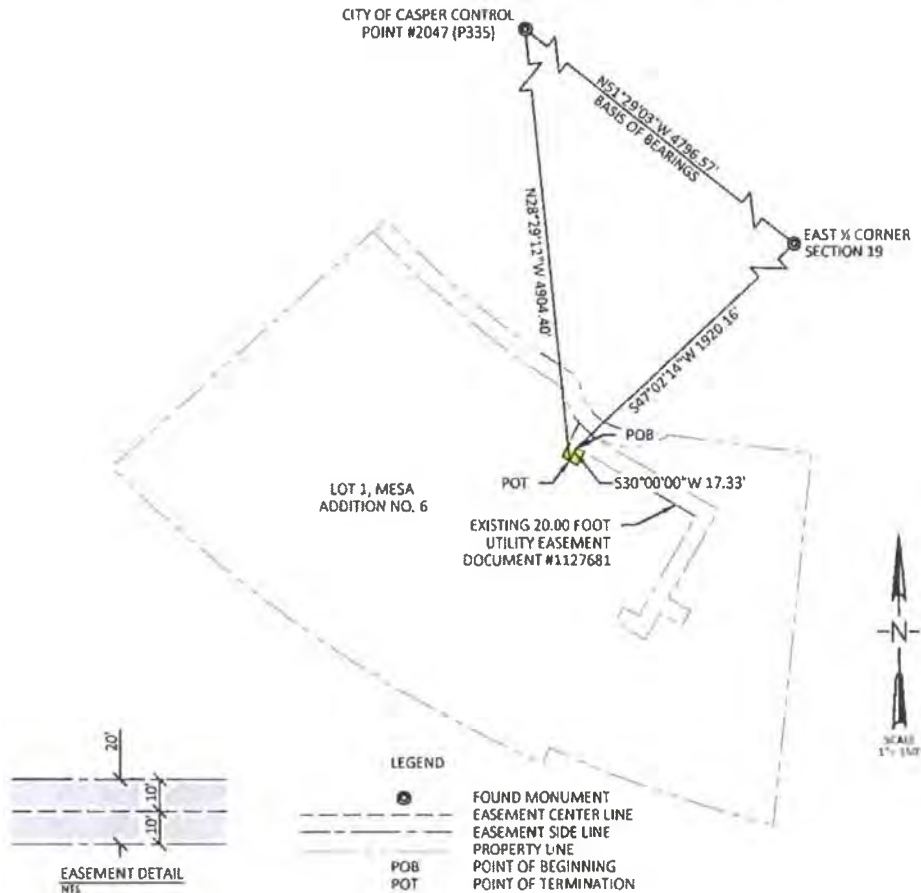
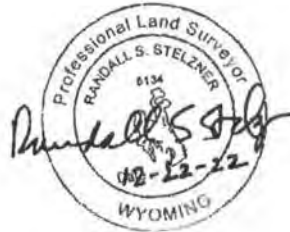
A 20.00 foot wide waterline easement located in Lot 1, Mesa Addition #6, filed as document #874165 in the office of the Natrona County Clerk and Records in Casper, Wyoming, being in the SE¼ of Section 19, T.33N., R.79W., 6th P.M., City of Casper, Natrona County, Wyoming, said waterline easement being 10.00 feet on both sides of the following described centerline, the sidelines to be extended or shortened to terminate at legal boundaries crossed:

Commencing at the East ¼ Corner of said Section 19, being a found brass cap monument from which City of Casper Control Point #2047 (designated P335) being a found steel rod in a monument box bears N51°29'03"W, 4796.57 feet and is the BASIS OF BEARINGS for this waterline easement description; thence S47°02'14"W, 1920.16 feet to the POINT OF BEGINNING of this waterline easement description, said point lying on the southerly edge of an existing 20.00 foot wide utility easement recorded as document #1127681; thence from said Point of Beginning S30°00'00"W, 17.33 feet to the Point of Termination from which City of Casper Control Point #2047 (designated P335) bears N28°29'12"W, 4904.40 feet, containing 0.008 acres, more or less, and is subject to all easements, rights-of-way and restrictions of record.

STATE OF WYOMING
COUNTY OF FREMONT

) SS

I, Randall S. Stelzner, a Professional Land Surveyor of the State of Wyoming, do hereby state that the above described easement was drafted under my direction by Brock T. Roberts on December 14, 2022 and that the accompanying map is correct to the best of my knowledge.



WATERLINE EASEMENT
Page 1 of 1

124 East Main Street 1120 East C Street 350 Parsley Boulevard 193 West Fleming George Way 804 E. Richards Street 1300 E US Hwy 16-16
Riverton WY 82501 Casper WY 82601 Cheyenne WY 82007 Green River WY 82635 Douglas WY 82633 Gillette WY 82715
307-856-4136 307-577-0806 307-639-6827 307-873-4384 307-356-7668 307-682-5086



INBERG-MILLER ENGINEERS

SE¼, SEC 19, T.33N., R.79W., 6th P.M.
CITY OF CASPER, NATRONA COUNTY, WYOMING

Book: 1181 Page Nos. 36, 39
File: 22088-CE Water Service Easement dwg



7/19/2022 1:45:01 PM

NATRONA COUNTY CLERK

Pages: 4

Tracy Good
Recorded: SA
Fee: \$21.00
Kirton & McConkie

1127681

WATER LINE EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, the parties hereby agree as follows:

1. THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole, f/k/a Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole, whose principal offices are located at 50 East North Temple, Salt Lake City, Utah 84150 (herein referred to as "Grantor"), HEREBY GRANTS to the City of Casper, Wyoming, a Municipal Corporation, whose principal offices are located at 200 N. David Street, Casper Wyoming 82601 (herein referred to as "Grantee"), a perpetual easement for operating, accessing, inspecting, and exercising water lines, hydrants, valves and curb stops (herein referred to as "the Facilities") over, across and under the real property located within the City of Casper and County of Natrona, Wyoming and legally described on EXHIBIT "A", attached hereto and hereinafter referred to as the Easement Property. Grantor also grants the right of access on and along the Easement Property for any and all purposes necessary for operating, accessing, inspecting, and exercising water lines, hydrants, valves and curb stops.

2. Grantor reserves unto itself such rights in the Easement Property for any purpose that does not interfere with the rights granted to Grantee herein, and to create and grant such other easements, rights of way, rights and privileges in, on, under, or across the Easement Property to such persons and for such purposes as Grantor may elect.

3. Grantee does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq.; and Grantee hereby specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

4. This Instrument, and any subsequent amendments, shall be recorded in the real property records of the Clerk and Recorder of Natrona County, Wyoming.

5. All provisions of this Instrument, including the benefits and burdens, are appurtenant to and run with the real property and are binding upon and inure to the benefit of the successors and assigns of the parties hereto.

6. Grantee, at its cost, shall take reasonable safety measures to reduce the risk of damage to property and personal injury on the Easement Property.

WATER LINE EASEMENT

| | | | |
|----------------------------|-------------|----------|---------|
| Entry # | 11271081 | | |
| Book | | Page | |
| Date | 7/19/2022 | Time | 1:45 PM |
| County | Natrona, WY | | |
| Recorded Electronically by | KM | Initials | |

KNOW ALL PERSONS BY THESE PRESENTS:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, the parties hereby agree as follows:

1. THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, a Utah corporation sole, f/k/a Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole, whose principal offices are located at 50 East North Temple, Salt Lake City, Utah 84150 (herein referred to as "Grantor"), HEREBY GRANTS to the City of Casper, Wyoming, a Municipal Corporation, whose principal offices are located at 200 N. David Street, Casper Wyoming 82601 (herein referred to as "Grantee"), a perpetual easement for operating, accessing, inspecting, and exercising water lines, hydrants, valves and curb stops (herein referred to as "the Facilities") over, across and under the real property located within the City of Casper and County of Natrona, Wyoming and legally described on EXHIBIT "A", attached hereto and hereinafter referred to as the Easement Property. Grantor also grants the right of access on and along the Easement Property for any and all purposes necessary for operating, accessing, inspecting, and exercising water lines, hydrants, valves and curb stops.

2. Grantor reserves unto itself such rights in the Easement Property for any purpose that does not interfere with the rights granted to Grantee herein, and to create and grant such other easements, rights of way, rights and privileges in, on, under, or across the Easement Property to such persons and for such purposes as Grantor may elect.

3. Grantee does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and Grantee hereby specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

4. This Instrument, and any subsequent amendments, shall be recorded in the real property records of the Clerk and Recorder of Natrona County, Wyoming.

5. All provisions of this Instrument, including the benefits and burdens, are appurtenant to and run with the real property and are binding upon and inure to the benefit of the successors and assigns of the parties hereto.

6. Grantee, at its cost, shall take reasonable safety measures to reduce the risk of damage to property and personal injury on the Easement Property.

Dated this 5th day of July, 2022.

APPROVED AS TO FORM:

Walker Trust

GRANTOR:

THE CHURCH OF JESUS CHRIST OF
LATTER-DAY SAINTS:

By: [Signature]

Name: CRIST E. WEIDNER

Title: AUTHORIZED AGENT

GRANTEE:

CITY OF CASPER:

By: [Signature]

Name: Ray Pacheco

Title: Mayor

Attest:

By: [Signature]

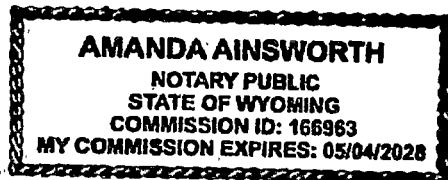
Name: Fleur Tremel

Title: City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 5th day of July, 2022, by Ray Pacheco as the Mayor of the City of Casper.

(Seal, if any)



[Signature]
(Signature of notarial officer)


[My Commission Expires: 5/4/28]

STATE OF UTAH)
 :SS
COUNTY OF SALT LAKE)

On this 18 July 2022, personally appeared before me Craig E. Weidmer personally known to me to be an Authorized Agent of **THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**, a Utah corporation sole, who acknowledged before me that he signed the foregoing instrument as Authorized Agent for said corporation, and that said instrument is the free and voluntary act of said Corporation, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument on behalf of said Corporation and that said Corporation executed the same.

WITNESS my hand and official seal.





Notary Public for the
State of Utah

EXHIBIT A
WATERLINE EASEMENT DESCRIPTION

CLIENT: JRW & ASSOCIATES

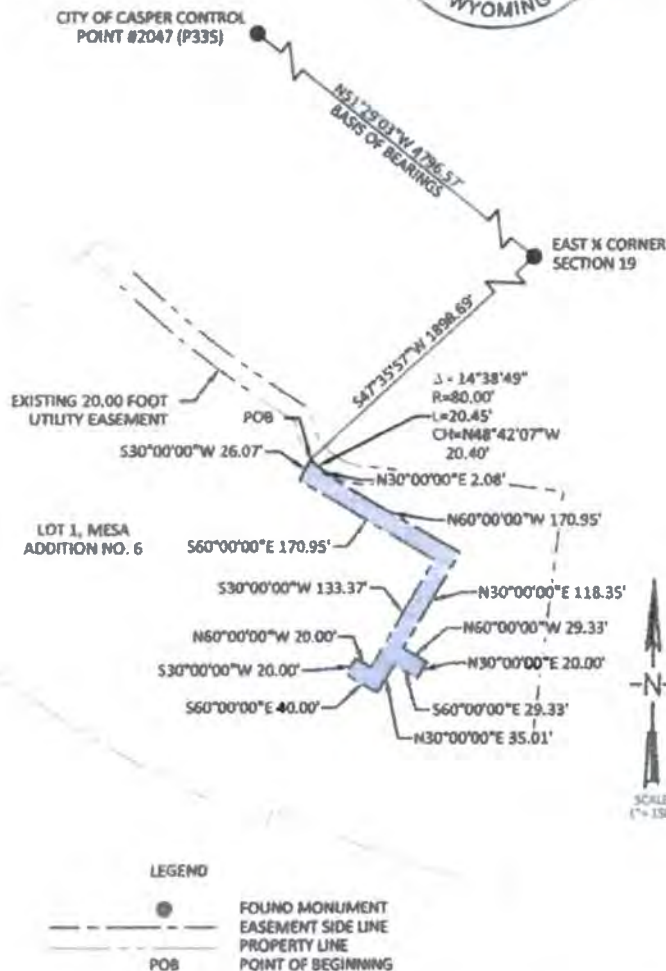
22088-CE
JANUARY 4, 2022

A waterline easement located in Lot 1, Mesa Addition #6, filed as document #874165 in the office of the Natrona County Clerk and Records in Casper, Wyoming, being in the SE¼ of Section 19, T.33N., R.79W., 6th P.M., City of Casper, Natrona County, Wyoming, being more particularly described as follows:

Commencing at the East ¼ Corner of said Section 19, being a found brass cap monument from which City of Casper Control Point #2047 (designated P335) being a found steel rod in a monument box bears N51°29'03"W, 4796.57 feet and is the BASIS OF BEARINGS for this waterline easement description; thence S47°35'57"W, 1898.69 feet to the POINT OF BEGINNING of this waterline easement description; thence from said Point of Beginning S30°00'00"W, 26.07 feet; thence S60°00'00"E, 170.95 feet; thence S30°00'00"W, 133.37 feet; thence N60°00'00"W, 20.00 feet; thence S30°00'00"W, 20.00 feet; thence S60°00'00"E, 40.00 feet; thence N30°00'00"E, 35.01 feet; thence S60°00'00"E, 29.33 feet; thence N30°00'00"E, 20.00 feet; thence N60°00'00"W, 29.33 feet; thence N30°00'00"E, 118.35 feet; thence N60°00'00"W, 170.95 feet; thence N30°00'00"E, 2.08 feet to intersect the southerly line of an existing utility easement; thence along said southerly line on the arc of a non-tangent curve to the right, 20.45 feet to the point of beginning of this waterline easement description, said curve having a radius of 80.00 feet, a central angle of 14°38'49" and chord bearing N48°42'07"W, 20.40 feet, containing 0.18 acres, more or less, and is subject to all easements, rights-of-way and restrictions of record.

STATE OF WYOMING
COUNTY OF FREMONT

I, Randall S. Stelzner, a Professional Land Surveyor of the State of Wyoming, do hereby state that the above described easement was drafted under my direction by Brock T. Roberts on January 4, 2022 and that the accompanying map is correct to the best of my knowledge.



UTILITY EASEMENT

Page 1 of 1

SE¼, SEC 19, T.33N., R.79W., 6th P.M.
CITY OF CASPER, NATRONA COUNTY, WYOMING



INBERG-MILLER ENGINEERS

Book: 1181 Page Nos. 36, 39
File: 22088-CE Waterline Easement.dwg

RESOLUTION NO. 24-30

A RESOLUTION ACCEPTING AMENDMENT NO. 1 TO THE WATER LINE EASEMENT FROM THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS AS PART OF THE CASPER WYOMING TEMPLE CONSTRUCTION AT 2905 INDEPENDENCE COURT.

WHEREAS, the Water Line Easement (Instrument No. 1127681) from the Church of Jesus Christ of Latter-Day Saints, is for the purpose of access and operation water and fire suppression services at 2905 Independence Court; and,

WHEREAS, approval of Amendment No. 1 to Water Line Easement (Instrument No. 1127681) adds a 20 foot by 17.33 feet area for the same access and operation of the new services; and,

WHEREAS, the Water Line Easement with the Church of Jesus Christ of Latter-Day Saints requires compensation in the amount of Ten and 00/100 Dollars (\$10.00).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 1 to the Water Line Easement (Instrument No. 1127681) with the Church of Jesus Christ of Latter-Day Saints for the construction of the Casper Wyoming Temple Construction at 2905 Independence Court.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 15, 2024

MEMO TO: J. Carter Napier, City Manager *27 Feb 2024*

FROM: Tom Brauer, Chief Operating Officer *TB*
Zulima Lopez, Parks, Recreation, and Public Facilities Director
Alex Sveda, P.E., City Engineer *AS*
Steven Stolte, E.I.T, Associate Engineer I

SUBJECT: Authorizing an Agreement with Crown Construction, LLC, in the amount of \$253,700.00, for the Washington Park Restroom Remodel, Project No. 21-051.

Meeting Type & Date:
Regular Council Meeting
March 5, 2024

Action Type:
Resolution

Recommendation:

That Council, by Resolution, authorize an Agreement with Crown Construction, LLC, (Crown) in the amount of \$253,700.00, for the Washington Park Restroom Remodel, Project No. 21-051. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$15,000.00 for a total project amount of \$268,700.00.

Summary:

On Friday, February 8, 2024, three (3) bids were received for the Washington Park Restroom Remodel, Project No. 21-051. The bids received for the work are as follows:

| <u>CONTRACTOR</u> | <u>BUSINESS LOCATION</u> | <u>BASE BID</u> |
|----------------------|--------------------------|-----------------|
| Crown Construction | Casper, Wyoming | \$253,700.00 |
| GH Phipps of Wyoming | Casper, Wyoming | \$288,000.00 |
| Haas Construction | Casper, Wyoming | \$317,270.00 |

The architect's estimate prepared by Stateline No. 7 (Stateline) was as follows:

| <u>BASE BID</u> |
|-----------------|
| \$204,384.47 |

The project includes the remodel of the Men's and Women's restrooms located at Washington Park in order to bring them up to code and add ADA features.

Stateline and City Staff have determined that although the bid provided by Crown is higher than what was estimated, the upward trend in construction and material costs appear to be contributing factors. Stateline and City Staff have reviewed the Base Bids and recommend award of the work to Crown, in the amount of \$253,700.00.

Construction of the improvements is to be substantially complete by June 28, 2024.

Financial Considerations

Funding for this project will be from The Land and Water Conservation Fund (LWCF) Grant and match funds provided by One Cent Funds associated with Parks.

Oversight/Project Responsibility

Steven Stolte, E.I.T., Associate Engineer

Attachments

Resolution

Agreement

Stateline No. 7 Recommendation

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Crown Construction, LLC, PO Box 664, Mills, Wyoming 82644, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper desires to renovate an existing one-story building (no basement) of approximately 975 total square feet. The existing building is constructed of C.M.U. bearing walls, spread footings, slab-on-grade first floor, and wood truss roof framing; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the Washington Park Restroom Remodel, Project no. 21-051.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by Stateline No. 7 Architects, who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by June 28, 2024, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by July 15, 2024. Substantial Completion will be granted once the building is ready for occupancy and has attained an occupancy permit from the City of Casper Building Department. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.
- 3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also

recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Two Hundred Fifty-Three Thousand Seven Hundred and 00/100 Dollars (\$253,700.00), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (pages BS-1 through BS-2, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to accountspayable@casperwy.gov **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within

the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

- 7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Pages BS-1 to BS-2, inclusive).
- 8.5 Addenda No. One (1) and Two (2).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).
- 8.10 Technical Specifications, consisting of Sixteen (16) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.

8.14 Contract Drawings, with each sheet bearing the following general title:

Washington Park Restroom Remodel, Project No. 21-051

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.* The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:



ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

Signature page for the Contractor

WITNESS:

CONTRACTOR:
Crown Construction, LLC

By: _____

By: _____

Title: _____

Title: _____

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: City of Casper
 Washington Park
 Restroom Remodel
 Project No. 21-051

THIS BID SUBMITTED TO: City of Casper
 200 North David Street
 Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **June 28, 2024**, and completed and ready for final payment not later than **July 15, 2024**, in accordance with the Bidding Documents.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

| | |
|-----------------------|------------------------|
| Addendum No. <u>1</u> | Dated <u>1/30/2024</u> |
| Addendum No. <u>2</u> | Dated <u>2/5/2024</u> |
| Addendum No. _____ | Dated _____ |
| Addendum No. _____ | Dated _____ |
| Addendum No. _____ | Dated _____ |

- B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;
 - C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
4. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 253,700.00
TOTAL BASE BID, IN WORDS: Two hundred fifty-three
thousand Seven hundred 00 DOLLARS.

5. Bidder agrees that the work for the City will be as provided above.
6. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
7. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Itemized Bid Schedule.
 - C. Copy of Certificate of Residency, if bidding as a resident.

8. Communications concerning this Bid shall be addressed to:

Address of Bidder:

Crown Construction LLC
P.O. Box 664
Mills, WY 82644

9. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on 2/8, 2024.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

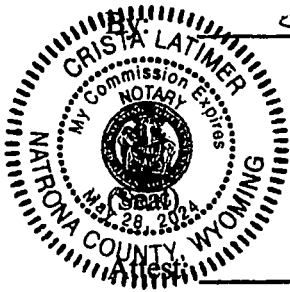
Phone Number: _____

BF-3

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Crown Construction LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)



[Signature] (seal)

(Title) Notary Public

Crista Latimer

Business Address: Crown Construction LLC
P.O. Box 664
Mills, WY 82649

Phone Number: 307-337-7069

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Washington Park Restrooms Upgrades (#8693142)
Project # 21-051

Bid Schedule

| | | | | | Crown Construction | |
|----------------------------------|-----------|------------------|------|----------|--------------------|--------------|
| Section Title | Line Item | Item Description | UofM | Quantity | Unit Price | Extension |
| Washington Park Restroom Remodel | | | | | | \$253,700.00 |
| | 1 | Base Bid | LS | 1 | \$253,700.00 | \$253,700.00 |
| Base Bid Total: | | | | | | \$253,700.00 |



Po Box 664
Mills, WY 82644

Client Name
City of Casper
200 N. David Street
Casper, WY 82601

Date: 2/5/2024

| Item # | Description: Washington Park Restroom Remodel | Unit | Est. Qty. | Price | Total |
|--------|---|------|-----------|--------------|---------------|
| | Mobilization | LS | 1 | \$ 23,000.00 | \$ 23,000.00 |
| | Demolition - 5 Days | LS | 1 | \$ 25,000.00 | \$ 25,000.00 |
| | HVAC - 10 Days | LS | 1 | \$ 17,000.00 | \$ 17,000.00 |
| | Plumbing - 20 Days | LS | 1 | \$93,500.00 | \$ 93,500.00 |
| | Electrical - 6 Days | LS | 1 | \$15,000.00 | \$ 15,000.00 |
| | Floor Grinding - 5 Days | LS | 1 | \$7,000.00 | \$ 7,000.00 |
| | Sheetrock/Paint - 9 Days | LS | 1 | \$40,000.00 | \$ 40,000.00 |
| | Plumbing Accessories - 3 Days | LS | 1 | \$ 22,000.00 | \$ 22,000.00 |
| | 4" Sidewalk - 2 Days | SF | 520 | \$ 10.00 | \$ 5,200.00 |
| | 4" Slab - 1 Day | SF | 150 | \$ 20.00 | \$ 3,000.00 |
| | Striping/Signage - 1 Day | LS | 1 | \$ 3,000.00 | \$ 3,000.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ 253,700.00 |
| | Estimated working days for completion is 62 days. | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

ADDENDUM NO. 1
to the
BIDDING AND CONTRACT DOCUMENTS
for the
WASHINGTON PARK RESTROOM REMODEL
PROJECT NO. 21-051

for
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: January 30, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)



Steven Stolte, E.I.T.
Associate Engineer I

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Crown Construction LLC

Firm



By: Signature

Office Manager

Title

1/30/2024

Date Received

ADDENDUM NO. 2
to the
BIDDING AND CONTRACT DOCUMENTS
for the
WASHINGTON PARK RESTROOM REMODEL
PROJECT NO. 21-051

for
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: February 5, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.


APPROVED: (CITY OF CASPER)



Steven Stolte, E.I.T.
Associate Engineer I

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Crown Construction
Firm


By: Signature

Office Manager
Title

2/5/2024
Date Received

**STANDARD
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Crown Construction LLC as Principal, and Westchester Fire Insurance Company as Surety, are hereby held and firmly bound, pursuant to Wyoming Statute Section 15-1-113, unto the City of Casper, Wyoming, a Municipal Corporation as OWNER, in the penal sum of Five Percent of Amount Bid Dollar(s) (\$ 5%) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns, which represents five percent (5%) of the Principal's Total Base Bid.

The Condition of the above obligation is such that whereas the Principal has submitted to the City of Casper, Wyoming, a certain BID, whereby it has offered to enter into an Agreement in writing with OWNER, for the Washington Park Restroom Remodel, Project No. 21-051.

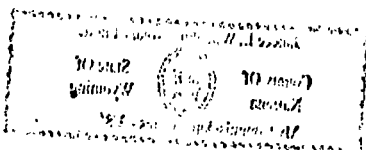
NOW, THEREFORE,

A. If said BID shall be rejected; or,

B. If said BID shall be accepted and the Principal shall execute and deliver the Agreement to OWNER within thirty (30) days after Notice of Award (which shall constitute presentation of the Agreement to the Principal for the purpose of execution) and shall furnish Guarantors as provided in the Bidding Documents for this Project for Principal's faithful performance of said Agreement and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall otherwise proceed with the performance of said Agreement, then this obligation shall be void, otherwise the same shall remain in full force and effect and OWNER may proceed against the BOND. It is expressly understood and agreed, however, that the liability of Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by an extension of the time within which the OWNER may accept such BID, to a maximum of ninety (90) days after its submission to OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, this 6th day of February, 2024.

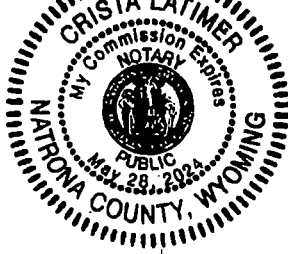


BB-1

Attest:

Crista Latimer
Secretary or Authorized Witness

(Seal)



State of Wyoming)
County of Natrona) ss.

Principal (Corporation, Partnership, Individual)

Crown Construction LLC

By [Signature]
(Authorized Representative)

Carrie Cummings
(Print or Type Name)

PO Box 664

Address
Mills, WY 82644

The foregoing Bid Bond was executed before me by Carrie Cummings
on behalf of Crown Construction LLC, this 8th day of February, 2024

My Commission Expires: May 28, 2024

Notary Public

Westchester Fire Insurance Company

Surety

BY: Denise Sherwin
Attorney-in-Fact for Surety
Denise Sherwin

436 Walnut Street, P.O. Box 1000

Address
Philadelphia, PA 19106



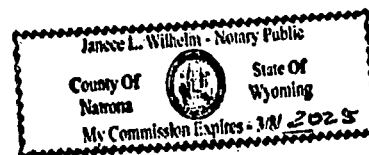
State of Wyoming)
County of Natrona) ss.

The foregoing Bid Bond was executed before me by Denise Sherwin, who
represented that he/she was the Attorney-in-Fact for the above named Surety, this 6th day of
February, 2024.

My Commission Expires: March 8, 2025

Janece L. Wilhelm
Notary Public Janece L. Wilhelm

BB-2



City of Casper Merchant & Supplier Set-Up Form

Business Name Crown Construction LLC

DBA (if different) _____

Mailing Address (where you would like payments sent)

Street Address or PO Box

P.O. Box 664

City & State & Zip Code

Mills, WY 82644

Service Address (where are services provided from-if different from above)

Street Address or PO Box

City & State & Zip Code

Billing/ Accts Receivable Contact Name Carrie Cummins

Billing Contact Phone # 307-262-4989

E-mail Contact

Carrie.Crownccap@gmail.com

Tax Id (SSN or EIN)

82-5132817

Type of Company

Sole Proprietor ☐

Partnership ☐

Corporation ☒

Nonprofit ☐

Government Agency ☐

Primary Product or Service Offered

General Contractor

A W-9 form is also required to complete set-up and receive your payment!!!

Form Version 8/31/2010.

MS 1 OF 1



STATE OF WYOMING

CERTIFICATE OF RESIDENCY



Contractor Number: 1939

THIS CERTIFIES THAT:

CROWN CONSTRUCTION, LLC

HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.

GRANTED THIS 2ND DAY OF JUNE TWO THOUSAND AND 23

A handwritten signature in black ink, appearing to read "Michele Johnson".

Michele Johnson, Program Manager

EXPIRATION DATE: 6/1/2024



To verify the authenticity of the certificate,
please contact our office at 307-777-7261 or visit
wyomingworkforce.org/businesses/labor/info

CERTIFICATE SERIAL NUMBER: 0206202341

LWCF: Miscellaneous Certifications and Clauses
to be Completed and Signed by all Bidders






The undersigned Bidder hereby proposes to furnish all materials (except materials furnished by the Project Sponsor) including machinery, tools, equipment, and supplies, and perform all labor necessary to complete the work described in accordance with the plans, current standard specifications, special provisions, and for the prices set forth in the **attached schedule**. The schedule is to include major work components with costs and expected completion dates and other requested information.

REGISTRATION WITH THE WYOMING SECRETARY OF STATE

- I. Bidder is a corporation or limited liability company? YES ☒ NO ()
- II. Is the above Bidder currently registered with the Wyoming Secretary of State to do business in the State of Wyoming? YES ☒ NO () (Please attach a copy of your registration.)

CERTIFICATION OF SUSPENSION OR DEBARMENT

Bidder and all person(s) associated therewith in the capacity of owner, partner, director, or officer authorized to sign contracts certifies by signing this document that the responses to the following questions are true.

- I. Is any interested party currently under suspension, disqualifications, debarment, voluntary exclusion, or determination of ineligibility by any state or federal agency?
 YES () NO (☒) Initials: 
- II. Has any interested party been suspended, debarred, disqualified, voluntarily excluded, or determined ineligible by any state or federal agency within the past three years?
 YES () NO (☒) Initials: 
- III. Has any interested party have a debarment pending? YES () NO (☒) Initials: 
- IV. Has any interested party been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving non-compliance, non-performance, judgement for financial compensation, fraud or official misconduct within the past three years?
 YES () NO (☒) Initials: 
- IV. Is any interested party currently involved in a case related to non-compliance, non-performance, judgement for financial compensation, fraud or official misconduct within the past three years?
 YES () NO (☒) Initials: 
- V. If registered with SAM.gov, UEI: KLW8P4BGKH29

If the answer is YES to any of I-IV above, insert explanation and official documents below:

APPLICABLE: YES () NO (☒)

SUSPENSION OR DEBARMENT LISTING

Suspension or Debarment actions will not necessarily result in denial of award but will be considered in determining Bidder responsibility. For any Suspension or Debarment noted, indicate below to whom it applies, initiating agency and dates of action.

| APPLIES TO WHOM | INITIATING AGENCY | DATES OF ACTION |
|-----------------|-------------------|-----------------|
| N/A | | |
| N/A | | |

The person or persons signing this document do hereby certify, under penalty of perjury, that the CERTIFICATION OF SUSPENSION OR DEBARMENT is a true and accurate statement.



DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION CERTIFICATION

Affirmative steps are required to utilize Minority Business Enterprises and Woman Business Enterprises (“Disadvantaged Business Enterprises” or “DBE”) as possible sources of supplies, equipment, construction, and services. DBE’s are minority or women owned or controlled businesses.

(I.) Bidder certifies that:

(A.) It has taken and will take affirmative action to seek out and consider Disadvantaged Business Enterprises as potential subcontractors.

(B.) It has taken and will take affirmative action to seek out and consider DBEs as potential suppliers.

(II.) Further, the Bidder shall:

(A.) List all DBE’s contacted (and those that responded) on the following form and complete the requested information for each.

(B.) If applicable, mark that subcontracting is not anticipated.

(C.) If subcontracting occurs, provide the list to the Project Sponsor within thirty (30) days of project completion.

(D.) Make available upon request the bids submitted from each DBE and from non-DBE bidders.

**DISADVANTAGED BUSINESS ENTERPRISE
PARTICIPATION CERTIFICATION**

The Bidder has contacted the following Disadvantaged Business Enterprises (DBE) to solicit quotations for work to be subcontracted or for materials to be used on this project. If one DBE firm is contacted as a supplier of materials and for other subcontract work (i.e. furnish benches as a supplier and providing labor as a subcontractor) the firm must be shown twice, once as a supplier and once for the subcontract work.

Information from all DBE firms that submitted quotes, whether solicited or not solicited, must be retained in the project file.

☐ Do Not Intend to (or did not) Subcontract Work

(Note: Add additional lines if needed.)

| Disadvantaged Business Entity | Specific Subcontract Work or Materials Requested | Contact Method(s) | Contact Date(s) | Contact Result |
|---|--|-------------------|-----------------|--|
| North/Western Electrical Corp of Colorado | Electrical Contractors | Email | 2/2/24 | <input checked="" type="checkbox"/> No Response or Not Interested <input type="checkbox"/> Not quoting on this project <input type="checkbox"/> Quote submitted <input type="checkbox"/> Bid Amount \$ <input type="checkbox"/> Selected for Work or Materials |
| Keleusmatic Technologies | Electrical Contractor | Email | 2/4/24 | <input checked="" type="checkbox"/> No Response or Not Interested <input type="checkbox"/> Not quoting on this project <input type="checkbox"/> Quote submitted <input type="checkbox"/> Bid Amount \$ <input type="checkbox"/> Selected for Work or Materials |
| Trinity Technology Services Inc | Electrical Contractor | Email | 2/4/24 | <input checked="" type="checkbox"/> No Response or Not Interested <input type="checkbox"/> Not quoting on this project <input type="checkbox"/> Quote submitted <input type="checkbox"/> Bid Amount \$ <input type="checkbox"/> Selected for Work or Materials |

**DISADVANTAGED BUSINESS ENTERPRISE
PARTICIPATION CERTIFICATION**

The Bidder has contacted the following Disadvantaged Business Enterprises (DBE) to solicit quotations for work to be subcontracted or for materials to be used on this project. If one DBE firm is contacted as a supplier of materials and for other subcontract work (i.e. furnish benches as a supplier and providing labor as a subcontractor) the firm must be shown twice, once as a supplier and once for the subcontract work.

Information from all DBE firms that submitted quotes, whether solicited or not solicited, must be retained in the project file.

☐ Do Not Intend to (or did not) Subcontract Work

(Note: Add additional lines if needed.)

| Disadvantaged Business Entity | Specific Subcontract Work or Materials Requested | Contact Method(s) | Contact Date(s) | Contact Result |
|-------------------------------|---|-------------------|-----------------|--|
| Trinity Technology | Plumbing, Heating, & Air Conditioning Contractors | Email | 2/4/24 | <input checked="" type="checkbox"/> No Response or Not Interested <input type="checkbox"/> Not quoting on this project <input type="checkbox"/> Quote submitted <input type="checkbox"/> Bid Amount \$ <input type="checkbox"/> Selected for Work or Materials |
| | | | | <input type="checkbox"/> No Response or Not Interested <input type="checkbox"/> Not quoting on this project <input type="checkbox"/> Quote submitted <input type="checkbox"/> Bid Amount \$ <input type="checkbox"/> Selected for Work or Materials |
| | | | | <input type="checkbox"/> No Response or Not Interested <input type="checkbox"/> Not quoting on this project <input type="checkbox"/> Quote submitted <input type="checkbox"/> Bid Amount \$ <input type="checkbox"/> Selected for Work or Materials |



Carrie Cummings <carrie.crownccap@gmail.com>

Washington Park Restroom Upgrades

1 message

Carrie Cummings <carrie.crownccap@gmail.com>

Fri, Feb 2, 2024 at 10:21 AM

To: admin@northwesternelec.com

Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.

Carrie Cummings
Crown Construction
Office Manager
307-262-4989

No reply



Carrie Cummings <carrie.crownccap@gmail.com>

Washington Park Restroom Upgrades

1 message

Carrie Cummings <carrie.crownccap@gmail.com>

Fri, Feb 2, 2024 at 10:22 AM

To: Michael.Yu@keleusmatic.com

Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.

Carrie Cummings
Crown Construction
Office Manager
307-262-4989

No reply



Carrie Cummings <carrie.crownccap@gmail.com>

Washington Park Restroom Upgrades

1 message

Carrie Cummings <carrie.crownccap@gmail.com>

Fri, Feb 2, 2024 at 10:18 AM

To: gkinnison@trinitytechservices.com

Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.

Carrie Cummings
Crown Construction
Office Manager
307-262-4989



Carrie Cummings <carrie.crownccap@gmail.com>

Washington Park Restroom Upgrades

2 messages

Carrie Cummings <carrie.crownccap@gmail.com>
To: gkinnison@trinitytechservices.com

Fri, Feb 2, 2024 at 10:18 AM

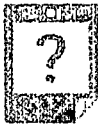
Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.
Carrie Cummings
Crown Construction
Office Manager
307-262-4989

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: carrie.crownccap@gmail.com

Fri, Feb 2, 2024 at 10:19 AM

**Address not found**

Your message wasn't delivered to **gkinnison@trinitytechservices.com** because the address couldn't be found, or is unable to receive mail.

The response from the remote server was:

550 5.1.1 : Recipient address rejected: Address does not exist

Final-Recipient: rfc822; gkinnison@trinitytechservices.com

Action: failed

Status: 5.1.1

Remote-MTA: dns; mail.protonmail.ch. (185.205.70.128, the server for the domain trinitytechservices.com.)

Diagnostic-Code: smtp; 550 5.1.1 <gkinnison@trinitytechservices.com>: Recipient address rejected: Address does not exist

Last-Attempt-Date: Fri, 02 Feb 2024 09:19:10 -0800 (PST)

----- Forwarded message -----

From: Carrie Cummings <carrie.crownccap@gmail.com>

To: gkinnison@trinitytechservices.com

2/2/24, 10:22 AM

Gmail - Washington Park Restroom Upgrades

Cc:

Bcc:

Date: Fri, 2 Feb 2024 10:18:57 -0700

Subject: Washington Park Restroom Upgrades

Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.

Carrie Cummings

Crown Construction

Office Manager

307-262-4989



Carrie Cummings <carrie.crownccap@gmail.com>

Washington Park Restroom Upgrades

2 messages

Carrie Cummings <carrie.crownccap@gmail.com>

Fri, Feb 2, 2024 at 10:20 AM

To: gkinnison@trinitytechservices.com

Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.
Carrie Cummings
Crown Construction
Office Manager
307-262-4989

Mail Delivery Subsystem <mailer-daemon@googlemail.com>

Fri, Feb 2, 2024 at 10:20 AM

To: carrie.crownccap@gmail.com

**Address not found**

Your message wasn't delivered to **gkinnison@trinitytechservices.com** because the address couldn't be found, or is unable to receive mail.

The response from the remote server was:

550 5.1.1 : Recipient address rejected: Address does not exist

Final-Recipient: rfc822; gkinnison@trinitytechservices.com

Action: failed

Status: 5.1.1

Remote-MTA: dns; mail.protonmail.ch. (185.70.42.128, the server for the domain trinitytechservices.com.)

Diagnostic-Code: smtp; 550 5.1.1 <gkinnison@trinitytechservices.com>: Recipient address rejected: Address does not exist

Last-Attempt-Date: Fri, 02 Feb 2024 09:20:33 -0800 (PST)

----- Forwarded message -----

From: Carrie Cummings <carrie.crownccap@gmail.com>

To: gkinnison@trinitytechservices.com

Cc:

2/2/24, 10:22 AM

Gmail - Washington Park Restroom Upgrades

Bcc:

Date: Fri, 2 Feb 2024 10:20:21 -0700

Subject: Washington Park Restroom Upgrades

Good Morning,

We are going to bid the Washington Park Restroom Upgrades in Casper, WY and would like to inquire if you would like to give us an estimate on this project.

Thanks a bunch and have a great day.

Carrie Cummings

Crown Construction

Office Manager

307-262-4989

BUY AMERICA REQUIREMENTS

Federal law §200.322 Domestic preferences for procurements, PL 117-48 Infrastructure and Jobs Act, and Executive Order 14005 Ensuring the Future is Made in All America by All of America's Workers apply to this project. All contracts and subcontracts must reference these laws and policies.

For further information on the Buy America preference, please visit www.doi.grants/BuyAmerica. Additional information can also be found at the White House Made in America Office website: www.whitehouse.gov/omb/management/made-in-america/.

Please list all items that will be manufactured or purchased for this project.

These are only the items that pertain to the Scheduled work that will be delivered.

Items may be grouped. There is no need to itemize the parts.

If manufactured in US but a major component is non-American material, please note and describe, i.e. not available in US.

For example, if a playground is manufactured in US but the materials are from out of US, please note.

Please add rows to the form as needed. **An alternate form may be used and/or the information may be added to the Pricing Schedule.**

☐ Alternate form attached

Do not include concrete, cement, cementitious materials, aggregates (i.e. stone, sand, gravel), and aggregate binding agents or additives.

Do not include items needed to do the job such as tools, equipment, supplies (i.e. trucks, scaffolding, office equipment).

Federal Project No.: LWCF 56-00958 _____

Project Sponsor: City of Casper

| Item to be manufactured or purchased | Manufacturing Location | List any major components that are non-American | Note why if not American (manufactured & components) |
|--------------------------------------|---|---|---|
| Bathroom Accessories | <input checked="" type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |
| Electrical Fixtures | <input checked="" type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |
| | <input type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |
| | <input type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |
| | <input type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |
| | <input type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |
| | <input type="checkbox"/> In US <input type="checkbox"/> Not in US | | <input type="checkbox"/> Not available <input type="checkbox"/> Other: |

BIDDER INFORMATION

**CERTIFICATION FOR
CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS**

- (I.) The undersigned certifies, to the best of his or her knowledge and belief, the following:
- (A.) No federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder, to any person for influencing or attempting to influence an officer or employee of an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (B.) If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any state or federal agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit to the Project Sponsor Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (C.) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**SPECIFIC EQUAL EMPLOYMENT OPPORTUNITY RESPONSIBILITIES
APPENDIX A TO SUBPART A OF PART 230 – SPECIAL PROVISIONS**

- (I.) General.
- (A.) Equal employment opportunity requirements not to discriminate and to take affirmative action to assure equal employment opportunity, as required by Executive Order 11246 and Executive Order 11375, are set forth in Required Contract Provisions form FHWA-1273, and these certifications and clauses are imposed pursuant to section 140 of title 23 U.S.C., as established by section 22 of the Federal-

Aid Highway Act of 1968. The requirements set forth in these certifications and clauses constitute the specific affirmative action requirements for project activities under this contract and supplement the equal employment opportunity requirements set forth in the Required Contract Provisions.

(B.) The Bidder will work with the Project Sponsor and SPCR in carrying out equal employment opportunity obligations and in their review of his/her activities under the contract.

(C.) The Bidder and all his/her subcontractors holding subcontracts not including material suppliers, of \$10,000 or more, will comply with the following minimum specific requirement activities of equal employment opportunity:

(i.) The equal employment opportunity requirements of Executive Order 11246, as set forth in volume 6, chapter 4, section 1, subsection 1 of the Federal-Aid Highway Program Manual, are applicable to material suppliers as well as contractors and subcontractors.

(ii.) The Bidder will include these requirements in every subcontract of \$10,000 or more with such modification of language as is necessary to make them binding on the subcontractor.

(II.) Equal Employment Opportunity Policy.

(A.) The Bidder will accept as his/her operating policy the following statement which is designed to further the provision of equal employment opportunity to all persons without regard to their race, color, religion, sex, or national origin, and to promote the full realization of equal employment opportunity through a positive continuing program:

It is the policy of the Bidder to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, or national origin. Such action shall include employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training.

(III.) Equal Employment Opportunity Officer.

(A.) The Bidder will designate and make known to the Project Sponsor the Bidder's contracting officers and equal employment opportunity officer (hereinafter referred to as the EEO Officer) who will have the responsibility for and must be capable of effectively administering and promoting an active contractor program of equal employment opportunity and who must be assigned adequate authority and responsibility to do so.

(IV.) Dissemination of Policy.

(A.) All members of the Bidder's staff who are authorized to hire, supervise, promote, and discharge employees, or who recommend such action, or who are substantially involved in such action, will be made fully cognizant of, and will implement, the Bidder's equal employment opportunity policy and contractual responsibilities to provide equal employment opportunity in each grade and classification of employment. To ensure that the above agreement will be met, the following actions will be taken as a minimum:

(i.) Periodic meetings of supervisory and personnel office employees will be conducted before the start of work, and then not less often than once every six months, at which time the Bidder's equal employment opportunity policy and its implementation will be reviewed and explained. The meetings will be conducted by the EEO Officer or other knowledgeable company official.

(ii.) All new supervisory or personnel office employees will be given a thorough indoctrination by the EEO Officer or other knowledgeable company official, covering all major aspects of the Bidder's equal employment opportunity obligations within thirty days following their reporting for duty with the contractor.

(iii.) All personnel who are engaged in direct recruitment for the project will be instructed by the EEO Officer or appropriate company official in the Bidder's procedures for locating and hiring minority group employees.

(B.) The Bidder and all Subcontractors shall take the following actions:

(i.) Notices and posters setting forth the Bidder's equal employment opportunity policy will be placed in areas readily accessible to employees, applicants for employment, and potential employees.

(ii.) The Bidder's equal employment opportunity policy and the procedures to implement such policy will be brought to the attention of employees by means of meetings, employee handbooks, or other appropriate means.

(V.) Recruitment.

(A.) The Bidder and all Subcontractors will include in all advertisements for employees the notation "An Equal Opportunity Employer." All such advertisements will be published in newspapers or other publications having a large circulation among minority groups in the area from which the project work force would normally be derived.

(B.) The Bidder will, unless precluded by a valid bargaining agreement, conduct systematic and direct recruitment through public and private employee referral

sources likely to yield qualified minority group applicants, including, but not limited to, state employment agencies, schools, colleges and minority group organizations. To meet this requirement, the contractor will, through his/her EEO Officer, identify sources of potential minority group employees and establish with such identified sources procedures whereby minority group applicants may be referred to the contractor for employment consideration.

(C.) In the event the Bidder has a valid bargaining agreement providing for exclusive hiring practices, Bidder will remain in compliance with equal employment opportunity provisions. (The U.S. Department of Labor has held that where implementation of such agreements have the effect of discriminating against minorities or women, or obligates the Bidder to do the same, such implementation violates Executive Order 11246, as amended.)

(D.) The Bidder will encourage present employees to refer minority group applicants for employment. Appropriate notices or bulletins will be posted in areas accessible to all employees. In addition, information and procedures with regard to referring minority group applicants will be discussed with employees.

(VI.) Personnel Actions.

(A.) Wages, working conditions, and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer, demotion, layoff, and termination, shall be taken without regard to race, color, religion, sex, or national origin. These procedures shall be followed:

(i.) The Bidder will conduct periodic inspections of project sites to ensure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.

(ii.) The Bidder will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.

(iii.) The Bidder will periodically review selected personnel actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the Bidder will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all affected persons.

(iv.) The Bidder will promptly investigate all complaints of alleged discrimination made to the Bidder in connection with his obligations under this contract, will attempt to resolve such complaints, and will take appropriate corrective action within a reasonable time. If the investigation indicates that the discrimination may affect persons other than the complainant, such corrective action shall include such other persons. Upon completion of each investigation, the Bidder will inform every complainant of all of his avenues of appeal.

(VII.) Training and Promotion.

(A.) The Bidder will assist in locating, qualifying, increasing the skills of, and increasing the proportion or number of applications for employment among minority group and women employees.

(B.) Consistent with the Bidder's work force requirements and as permissible under federal and state regulations, the Bidder shall make full use of training programs, *i.e.*, apprenticeship and on-the-job training programs. Where feasible, 25 percent (25%) of apprentices or trainees in each occupation shall be in their first year of apprenticeship or training.

(C.) The Bidder will advise employees and applicants for employment of available training programs and entrance requirements for each.

(D.) The Bidder will periodically review the training and promotion potential of minority group and women employees and will encourage eligible employees to apply for such training and promotion.

(VIII.) Unions.

(A.) If the Bidder relies in whole or in part upon unions as a source of employees, the Bidder will use his/her best efforts to obtain the cooperation of such unions to increase opportunities for minority groups and women within the unions and to effect referrals by such unions of minority and female employees. Actions by the Bidder either directly or through a Bidder's association acting as agent will include the procedures set forth below:

(i.) The Bidder will use best efforts to develop, in cooperation with the unions, joint training programs aimed toward qualifying more minority group members and women for membership in the unions and increasing the skills of minority group employees and women so that they may qualify for higher paying employment.

(ii.) The Bidder will use best efforts to incorporate an equal employment opportunity clause into each union agreement to the end that such union will be contractually bound to refer applicants without regard to their race, color, religion, sex, or national origin.

(iii.) The Bidder is to obtain information as to the referral practices and policies of the labor union except that to the extent such information is within the exclusive possession of the labor union and such labor union refuses to furnish such information to the Bidder. The Bidder shall certify to the Project Sponsor the efforts made to obtain such information.

(B.) In the event the union is unable to provide the Bidder with a reasonable flow of minority and women referrals within the time limit set forth in the collective bargaining agreement, the Bidder will, through independent recruitment efforts, fill the employment vacancies without regard to race, color, religion, sex, or national origin; making full efforts to obtain qualified and/or qualifiable minority group persons and women. (The U.S. Department of Labor has held that it shall be no excuse that the union with which the Bidder has a collective bargaining agreement providing for exclusive referral failed to refer minority employees.) In the event the union referral practice prevents the contractor from meeting the obligations pursuant to Executive Order 11246, as amended, and these special provisions, such Bidder shall immediately notify the Project Sponsor.

(IX.) Subcontracting

(A.) The Bidder will use his best efforts to solicit bids from and to utilize minority group subcontractors or subcontractors with meaningful minority group and female representation among their employees. Bidders may be able to obtain lists of minority-owned construction firms from the Wyoming Department of Transportation.

(B.) The Bidder will use his best efforts to ensure subcontractor compliance with their equal employment opportunity obligations.

(C.) Bidder agrees to pay subcontractors within thirty (30) days of payment from Project Sponsor for all satisfactory work performed and retainage.

(X.) Records and Reports.

(A.) The Bidder will keep such records as are necessary to determine compliance with the Bidder's equal employment opportunity obligations. The records kept by the Bidder will be designed to indicate the following:

(i.) The number of minority and nonminority group members and women employed in each work classification on the project.

(ii.) The progress and efforts made in cooperation with unions to increase employment opportunities for minorities and women (applicable only to Bidders who rely in whole or in part on unions as a source of their work force),

(iii.) The progress and efforts made in locating, hiring, training, qualifying, and upgrading minority and female employees, and

(iv.) The progress and efforts made in securing the services of minority group subcontractors or subcontractors with meaningful minority and female representation among their employees.

(B.) All such records must be retained for a period of three years following completion of the contract work and shall be available at reasonable times and places for inspection by authorized representatives of the Project Sponsor and SPCR.

(C.) The Bidder will submit an annual report to the Project Sponsor each July for the duration of the project. The annual report will include the numbers of minority, women, and non-minority group employees currently engaged in each work classification required by the contract work. This information is to be reported on Form PR 1391. If on-the-job training is being required by "Training Special Provision," the contractor will be required to furnish Form FHWA 1409.

(XI.) Other

(A.) This project is subject to CFR 2 §200.322 Domestic preferences for procurements.
Please note any exceptions here:

Federal Fund Notification

This project is funded in part with a federal Land and Water Conservation Fund grant for which the Sponsor is a Subrecipient.

FAIN # P22AP01510_____ LWCF # 56-00958_____ CFDA # 15.916

BIDDER CERTIFICATION

Bidder, either personally or through its duly authorized representatives, certifies that it has read, understood, and agreed to all terms and conditions of these certifications and clauses. If selected as a subcontractor, this document will be added to contract for the services.

Bidder certifies that a pricing schedule consisting of 1 pages is attached to this document.

Bidder Name: Crown Construction LLC

Bidder Mailing Address: P.O. Box 664

Email: Kevin.Crownc@.gmail.com

Phone Number: 307-337-7069

Printed Name of Bidder's Authorized Signatory: Kevin Cummings

Signature of Authorized Signatory: [Signature]

Date: 2/5/2024

February 11, 2024

Mr. Steven Stolte, E.I.T.
Associate Engineer I
Engineering Division
City of Casper
200 North David Street
Casper, Wyoming 82601



Re: Post-Bid Recommendation for project #21-051 Washington Park Restroom Remodel

Dear Steven:

The Washington Park Restroom Remodel project bid on February 8th, 2024. Three general contractor bids were received, an amount indicating a healthy and competitive bid climate for such a small project.

The apparent low bidder was Crown Construction of Mills, Wyoming. The low base bid amount was \$34,300.00 lower than the next low bidder (approximately 12% difference), and in my follow up with the owner of Crown Construction the day after the bid, Kevin Cummins confirmed that he was comfortable with his bid number and no mistakes that would warrant a withdrawal of their bid. Further investigation of their subcontractor list produced no concerns for the design team.

Although I nor Stateline No.7 Architects have worked with Crown Construction in the past, a check of references with several of my consulting engineers who have had projects with Crown Construction in the recent past was received with all indicating that their work has been acceptable. Additionally, this company is well known in the Casper area and has completed other projects for the City of Casper as well (including current projects) that have been acceptable.

The low base bid amount was \$253,700.00, which is slightly higher than the initial project estimate of \$204,384.47 (by approximately 8.5%) and is easily explained by the 1 ½ year time delay since the initial estimate was prepared (inflation) along with some minor changes requested by the City/owner to the design and is thus acceptable. However, there are additional project costs unaccounted for such as: a modest project contingency which is necessary – especially on a remodel project – for unforeseen conditions.

I am pleased to recommend that you award the Washington Park Restroom Remodel project to the low bid contractor, Crown Construction, and recommend entering into a contract to begin construction based on this favorable bid, acceptable contractor/subcontractors, and the ability to still meet the essential requirements of the project.

Respectfully,

A handwritten signature in black ink, appearing to read "Lyle Murtha".

Lyle Murtha, AIA
President
Stateline No. 7 Architects



RESOLUTION NO. 24-31

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE WASHINGTON PARK RESTROOM REMODEL, PROJECT NO. 21-051.

WHEREAS, the City of Casper desires to renovate an existing one-story building (no basement) of approximately 975 total square feet. The existing building is constructed of C.M.U. bearing walls, spread footings, slab-on-grade first floor, and wood truss roof framing; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the Washington Park Restroom Remodel, Project No. 21-051; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Fifteen Thousand and 00/100 Dollars (\$15,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Crown Construction, LLC, for those services, in the amount of Two Hundred Fifty-Three Thousand Seven Hundred and 00/100 Dollars (\$253,700.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Two Hundred Fifty-Three Thousand Seven Hundred and 00/100 Dollars (\$253,700.00), and Fifteen Thousand and 00/100 Dollars (\$15,000.00), for a construction contingency account, for a total price of Two Hundred Sixty Eight thousand Seven Hundred and 00/100 Dollars (\$268,700.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

(Washington Park Restroom Remodel, Project No. 21-051)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 15, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Brauer, Chief Operations Officer
Alex Sveda, P.E., City Engineer *AS*
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing an Agreement with Crown Construction, LLC, in the Amount of \$81,295.00 for the A Street Parking Lot Storm Sewer Improvements, Project No. 21-052.

Meeting Type & Date
Regular Council Meeting
March 5, 2024

Action type
Resolution

Recommendation

That Council, by resolution, authorize an Agreement with Crown Construction, LLC, for construction of the A Street Parking Lot Storm Sewer Improvements, Project No. 21-052, for the base bid amount of \$81,295.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$3,705.00, for a total project amount of \$85,000.00.

Summary

On February 13, 2024, five (5) bids were received for construction of the A Street Parking Lot Storm Sewer Improvements Project. The bids for the work were as follows:

| <u>CONTRACTOR</u> | <u>LOCATION</u> | <u>BASE BID</u> |
|----------------------------|-----------------------|---------------------|
| Crown Construction | Mills, Wyoming | \$ 81,295.00 |
| 71 Construction | Casper, Wyoming | \$ 92,832.00 |
| Ramshorn Construction | Casper, Wyoming | \$ 97,375.00 |
| Wayne Coleman Construction | Mills, Wyoming | \$ 102,307.00 |
| Knife River | Casper, Wyoming | \$ 116,230.00 |

The Engineering Office cost estimate for the project was \$80,000.00.

The City of Casper was made aware of a localized flooding problem in recent years just west and north of Fire Station #1. The undersized storm sewer system results in regular flooding of commercial garages, and causes winter ice sheets in the alley and CPD parking lot.

Plans for the project include the replacement of undersized storm sewers and catch basins, an extension of the existing storm sewer approximately 100 feet, and modest improvements to

surface drainage. Construction of the improvements is to be substantially complete by April 19, 2024.

Council Goals

The following Council Goals are met with this project:

Goal #2: Sustainability, Task 7

Goal #2: Sustainability, Task 10

Funding Considerations

Funding for the project will be from Optional One Cent #17 Funds for Streets in the amount of \$55,8000 originally budgeted for the project. The additional funding needed in the amount of \$29,200 will be from Optional One Cent #17 Streets FY24 funding originally budgeted for the Bryan Evansville Road Improvements Project (MUNIS Project 1015023005).

Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

Attachments

Resolution

Agreement

Bid Form

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Crown Construction, LLC, PO Box 664, Mills, Wyoming 82644, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper wants to make improvements to its storm sewer drainage system near A Street at 200 West 1st Street (Fire Station #1); and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the A Street Parking Lot Storm Sewer Improvements, Project No. 21-052.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper Engineering Office, 200 N. David, Casper, Wyoming, who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by April 19, 2024, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by May 3, 2024. Substantial Completion will be granted once all bid items are complete, all streets, sidewalks and driveways are open to traffic, and all traffic control devices are removed. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.
- 3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed

on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Two Hundred Dollars (\$200.00) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Eighty-One Thousand Two Hundred Ninety-Five and 00/100 Dollars (\$81,295.00), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.01 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

- 5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

- 7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.
- 7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

- 7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 7 to SFA-7 of 7, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).
- 8.5 Addenda No. (1).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).
- 8.10 Technical Specifications, consisting of nine (9) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:

A Street Parking Lot Storm Sewer Improvements (6 Sheets)

- 8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.* The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:



ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

Signature page for the Contractor

WITNESS:

CONTRACTOR:
Crown Construction, LLC

By:_____

By:_____

Title:_____

Title:_____

EXHIBIT "A" STANDARD BID FORM

PROJECT IDENTIFICATION: City of Casper
A Street Parking Lot Storm Sewer Improvements
Project No. 21-052

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **May 31, 2024**, and completed and ready for final payment not later than **June 14, 2024**, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will NOT be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

| | |
|-----------------------|------------------------|
| Addendum No. <u>1</u> | Dated <u>2/16/2024</u> |
| Addendum No. _____ | Dated _____ |
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 81,295.00

TOTAL BASE BID, IN WORDS: Eighty one thousand two hundred ninety five DOLLARS.

TOTAL ADD ALTERATE BID, IN NUMERALS: \$ 51,660.00

TOTAL ADD ALTERNATE BID, IN WORDS: Fifty one thousand six hundred sixty DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
- B. Itemized Bid Schedule.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder:

Crown Construction LLC
P.O. Box 664
Mills, WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on Feb 13, 2024.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

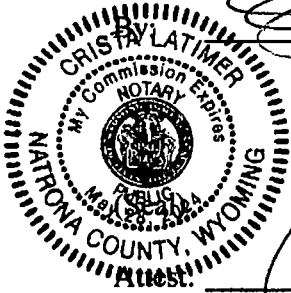
Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Crown Construction LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

[Signature] (seal)



(Title) Public Notary

Cristy Latimer
Business Address: Crown Construction LLC
P.O. Box 6664
Mills, WY 82644
Phone Number: 307-337-7069

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE - Exhibit "B"
A Street Parking Lot Storm Sewer Improvements
Project No. 21-052

Bid Date: February 13, 2024

COMPANY NAME: Crown Construction, LLC

ADDRESS: PO Box 664, Mills, Wyoming 82644

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum R&R = Remove and Replace
SY = Square Yard FA = Force Account

LF = Linear Feet F&I = Furnish and Install
CY = Cubic Yard EA = Each

| BASE BID SCHEDULE (WEST STORM SEWER) | | | | | |
|--------------------------------------|--|------|----------|-------------|---------------------|
| ITEM NO. | DESCRIPTION | UNIT | QUANTITY | UNIT COST | TOTAL COST |
| 1 | Mobilization & Insurance | LS | 1 | \$10,000.00 | \$ 10,000.00 |
| 2 | Bonds | LS | 1 | \$ 4,000.00 | \$ 4,000.00 |
| 3 | Local Business Communication Plan | LS | 1 | \$ 1,000.00 | \$ 1,000.00 |
| 4 | F&I Temporary Traffic Control | LS | 1 | \$ 3,000.00 | \$ 3,000.00 |
| 5 | Materials Testing & Sampling | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 6 | Demolition of Existing Shallow Storm Sewer System | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 7 | F&I 12" Storm Sewer Pipe | LF | 265 | \$ 65.00 | \$ 17,225.00 |
| 8 | R&R Asphalt Patch for Storm Sewer (4" Asphalt/9" Base) | LF | 170 | \$ 85.00 | \$ 14,450.00 |
| 9 | F&I Storm Sewer Catch Basin | EA | 4 | \$ 3,500.00 | \$ 14,000.00 |
| 10 | R&R Concrete Driveway Approach (7" Concrete/4" Base) | SF | 85 | \$ 12.00 | \$ 1,020.00 |
| 11 | F&I 4' Wide Concrete Valley Gutter (7" Concrete/4" Base) | LF | 110 | \$ 60.00 | \$ 6,600.00 |
| TOTAL BASE BID | | | | | \$ 81,295.00 |

| ADD ALTERNATE BID SCHEDULE (EAST STORM SEWER) | | | | | |
|---|--|------|----------|-------------|---------------------|
| ITEM NO. | DESCRIPTION | UNIT | QUANTITY | UNIT COST | TOTAL COST |
| 1 | Mobilization & Insurance | LS | 1 | \$10,000.00 | \$ 10,000.00 |
| 2 | Bonds | LS | 1 | \$ 2,500.00 | \$ 2,500.00 |
| 3 | Local Business Communication Plan | LS | 1 | \$ 1,000.00 | \$ 1,000.00 |
| 4 | F&I Temporary Traffic Control | LS | 1 | \$ 3,000.00 | \$ 3,000.00 |
| 5 | Materials Testing & Sampling | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 6 | Demolition of Existing Shallow Storm Sewer System | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 7 | F&I 12" Storm Sewer Pipe | LF | 105 | \$ 65.00 | \$ 6,825.00 |
| 8 | R&R Asphalt Patch for Storm Sewer (4" Asphalt/9" Base) | LF | 115 | \$ 85.00 | \$ 9,775.00 |
| 9 | F&I Storm Sewer Catch Basin | EA | 2 | \$ 3,500.00 | \$ 7,000.00 |
| 10 | R&R Concrete Driveway Approach (7" Concrete/4" Base) | SF | 130 | \$ 12.00 | \$ 1,560.00 |
| TOTAL ADD ALTERNATE BID | | | | | \$ 51,660.00 |

RESOLUTION NO. 24-32

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE A STREET PARKING LOT STORM SEWER IMPROVEMENTS, PROJECT NO. 21-052.

WHEREAS, the City of Casper desires to improve a portion of the storm sewer drainage system near A Street at 200 West 1st Street; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the A Street Parking Lot Storm Sewer Improvements, Project 21-052; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Three Thousand Seven Hundred Five and 00/100 Dollars (\$3,705.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Agreement with Crown Construction, LLC, for those services, in the amount of Eighty-One Thousand Two Hundred Ninety-Five and 00/100 Dollars (\$81,295.00).

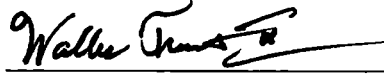
BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Eighty-One Thousand Two Hundred Ninety-Five and 00/100 Dollars (\$81,295.00), and Three Thousand Seven Hundred Five and 00/100 Dollars (\$3,705.00) for a construction contingency account, for a total price of Eighty-Five Thousand and 00/100 Dollars (\$85,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Three Thousand Seven Hundred Five and 00/100 Dollars (\$3,705.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

(A Street Parking Lot Storm Sewer Improvements, Project No. 21-052)



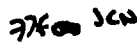
ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 22, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Brauer, Chief Operating Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Randy Norvelle, Recreation Manager
Katy Hallock, Parks Supervisor – Urban Forestry/Weed & Pest

SUBJECT: Approval of a Contract for Professional Services for the City of Casper Tree Inventory and Assessment

Meeting Type & Date

Regular Meeting
March 5, 2024

Action Type

Resolution

Recommendation

That Council, by resolution, approve a Contract for Professional Services with Scott Ventures, LLC, to conduct a tree inventory and assessment for all City of Casper public trees.

Summary

The City of Casper's public tree inventory was last updated in 2002. Since then our urban forest has been negatively impacted by several adverse weather events. City staff has planted hundreds of new trees and removed and/or replaced hundreds of dead, dying, or diseased trees. As a result of these changes in the last twenty-two years, the City's current tree inventory is outdated. An updated tree inventory will provide critical information including a count of the trees, as well as tree species, health, etc. This information is fundamental to establishing operational plans for tree maintenance that will help ensure the long-term health of the tree canopy within the City of Casper.

Scott Ventures, LLC was selected for the provision of needed services due to the experience and knowledge of the owner, who has 24 years of experience as an ISA-certified arborist, seven years as a Master Arborist, and extensive familiarity with the City of Casper and its public trees.

Financial Considerations

The tree inventory and assessment project was budgeted in FY24 from the Opportunity Fund.

Oversight/Project Responsibility

Randy Norvelle, Parks Manager
Katy Hallock, Parks Supervisor – Urban Forestry/Weed & Pest

Attachments

Resolution
Contract for Professional Services

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this ____ day of _____, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Scott Ventures, a Limited Liability Company, 1950 South Chestnut Street, Casper, Wyoming 82601 ("Consultant").

Throughout this document, the City and the Consultant may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking a project to update the City of Casper's tree inventory.

B. The project requires professional services for the tree inventory.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to the City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

A. Complete a tree inventory update of all public trees located within the City of Casper in the following areas:

- i. Boulevards, as shown on "Exhibit A," attached and hereby made a part of this Contract;
- ii. Parks, as shown on "Exhibit B," attached and hereby made a part of this Contract;
- iii. Highland Cemetery, as shown on "Exhibit C," attached and hereby made a part of this Contract;
- iv. Special Areas, as shown on "Exhibit D," attached and hereby made a part of this Contract;

- v. Public Buildings, as shown on “Exhibit E,” attached and hereby made a part of this Contract;
 - vi. Casper Municipal Golf Course, as shown on “Exhibit F,” attached and hereby made a part of this Contract; and
 - vii. Buildings and Grounds, as shown on “Exhibit G,” attached and hereby made a part of this Contract.
- B. Complete a condition assessment of each tree. In accordance with the established attribute tables in the tree coverage of the City of Casper GIS database, this assessment shall include:
- i. Tree identification number,
 - ii. Tree owner,
 - iii. Species,
 - iv. Tree general category,
 - v. Location,
 - vi. Tree diameter,
 - vii. Tree condition,
 - viii. Utilities present,
 - ix. Multi or single stem trunk,
 - x. Street address,
 - xi. Comments on tree health including:
 - a. Identifying disease presence,
 - b. Identifying insect presence,
 - c. Overall tree health,
 - d. Complies with Casper Municipal Code Section 12.32.170 A,
 - e. Obvious hazards,
 - f. Treatment recommendations.
- C. Identify and add any new trees within each section that are not currently present within the ArcGIS Field Maps. Additions in excess of the original estimated number of public trees shown in “Exhibit A” 6752 trees, “Exhibit B” 4124 trees, “Exhibit C” 1440 trees, “Exhibit D” 1144 trees, “Exhibit E” 650 trees, “Exhibit F” 422 trees, and “Exhibit G” 482 trees, will be subject to Part II General Terms and Conditions 2. Changes.
- D. Inform Katy Hallock, Urban Forestry Supervisor, or her designee of an immediate hazard through documentation within twenty-four (24) hours of hazard identification.

The City of Casper shall perform the following in connection with and respecting the project:

- A. City will provide Consultant with the following City resources:
- i. One (1) Bad Elf – a survey grade GPS mapping device,
 - ii. One (1) iPad, and
 - iii. One (1) ArcGIS Field Map Consultant account.

B. If any City resource provided to the Consultant during the term of this Contract is lost, stolen, damaged, or not returned in the same condition as when it was provided to the Consultant, the Consultant is responsible for reimbursing the City for the product's market value within thirty (30) days of the City's written demand to do so.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 1st day of August 2025.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of Seventy-Two Thousand, Six Hundred Ninety-Five and 47/100 Dollars. (\$72,695.47).

4. METHOD OF PAYMENT:

Payment will be in accordance with Wyoming Statute Section 16-6-602, and made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

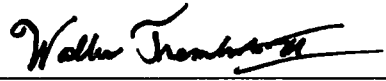
The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[The remainder of this page intentionally left blank]

Signature Page for the City of Casper

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

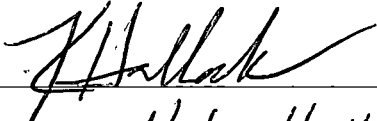
ATTEST

Stephen Cathey
Mayor

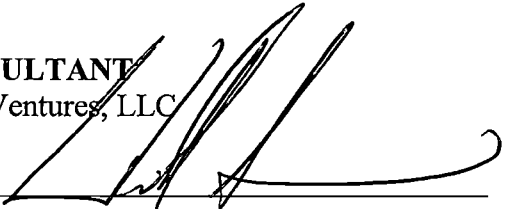
Amanda Ainsworth
City Clerk

Signature Page for the Consultant

WITNESS

By: 
Printed Name: Katy Hallock
Title: Parks Supervisor

CONSULTANT
Scott Ventures, LLC

By: 
Printed Name: Hussam R. Scott
Title: OWNER

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as the Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

Template 11/20/2023

Consultant's Name: Scott Ventures, LLC

Page 8 of 14

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Consultant shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Consultant has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. **Workers' Compensation:** as required by the State of Wyoming with Statutory Limits.
 4. **Professional Liability (Errors and Omissions) Insurance** appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.
- C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Consultant hereby grants to the City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. The Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract

effective date, the Consultant must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

The Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and the Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Consultant agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney’s fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Consultant shall perform all of the services for the compensation set forth in this Contract. The Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

Exhibit "A"
6752 Boulevard Trees

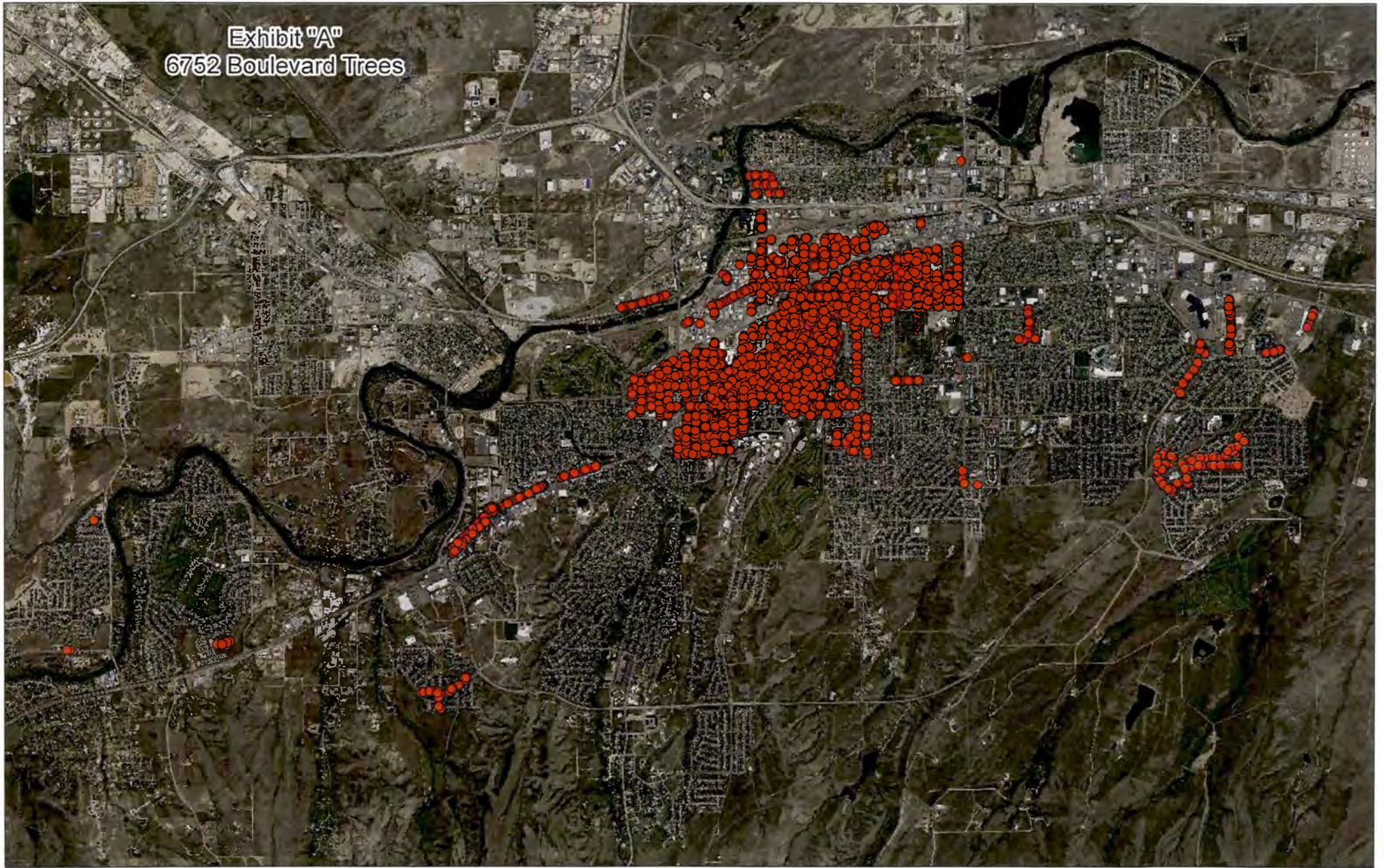
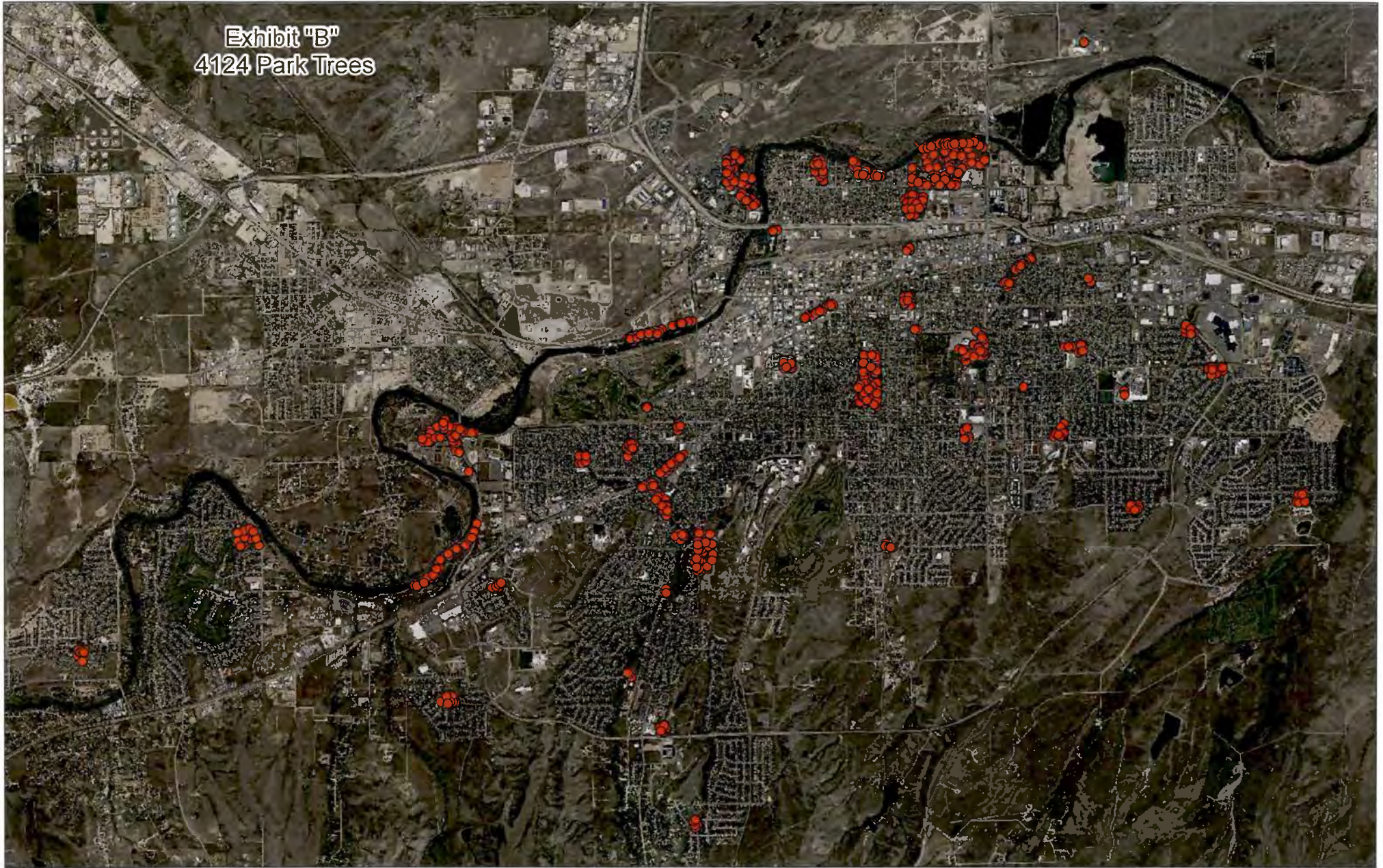


Exhibit "B"
4124 Park Trees



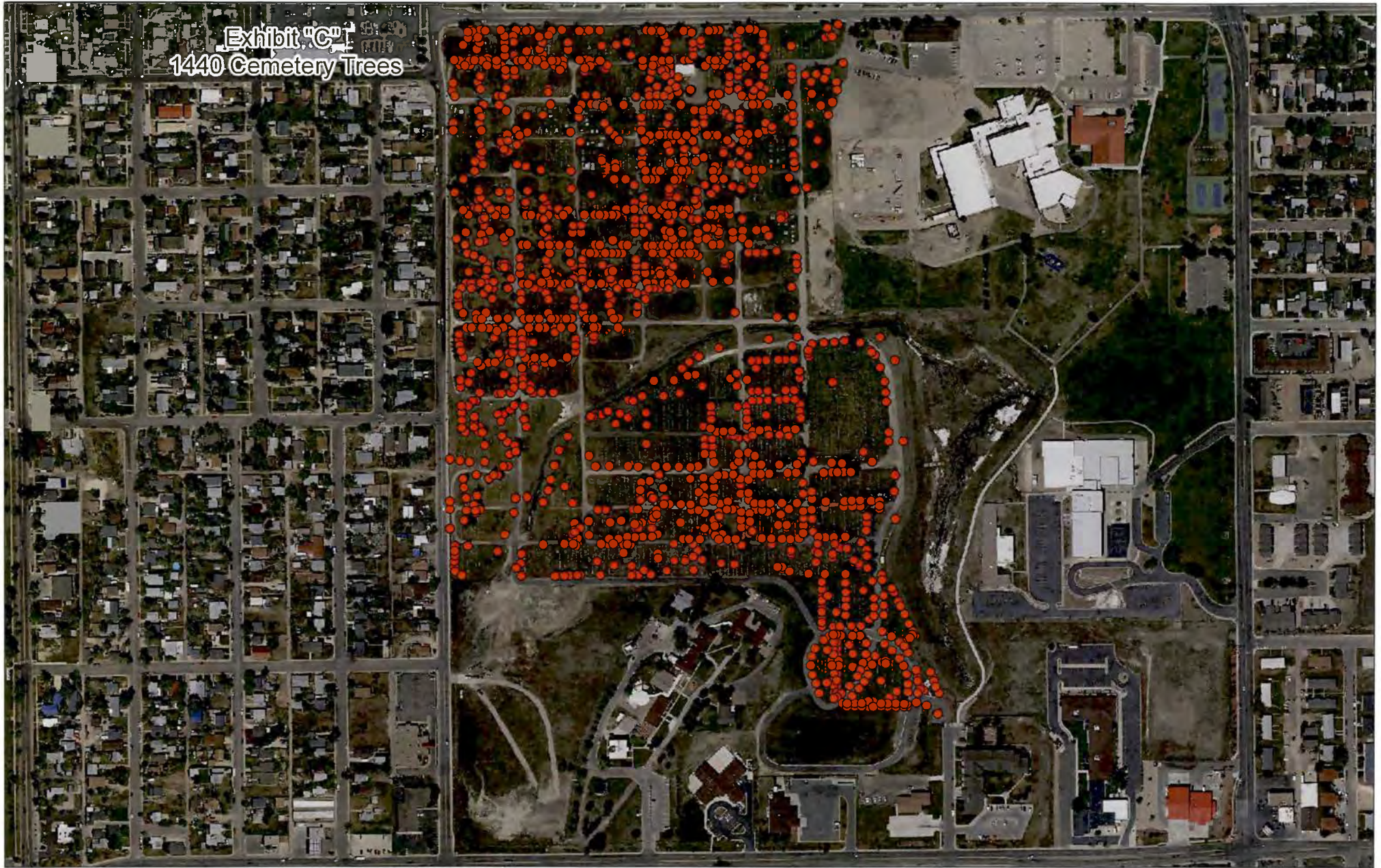


Exhibit "C"
1440 Cemetery Trees

Exhibit "D"
1144 Special Area Trees

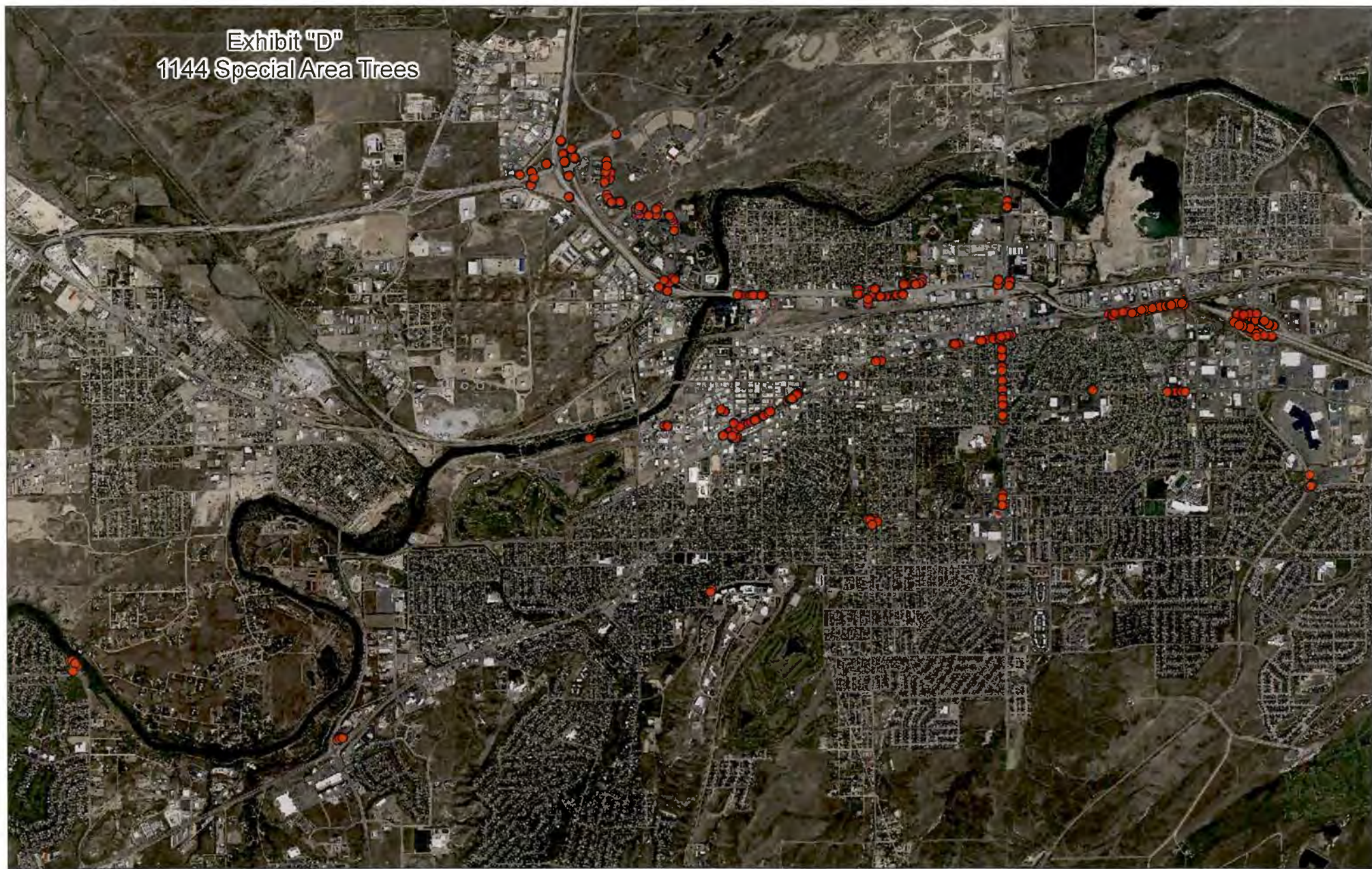
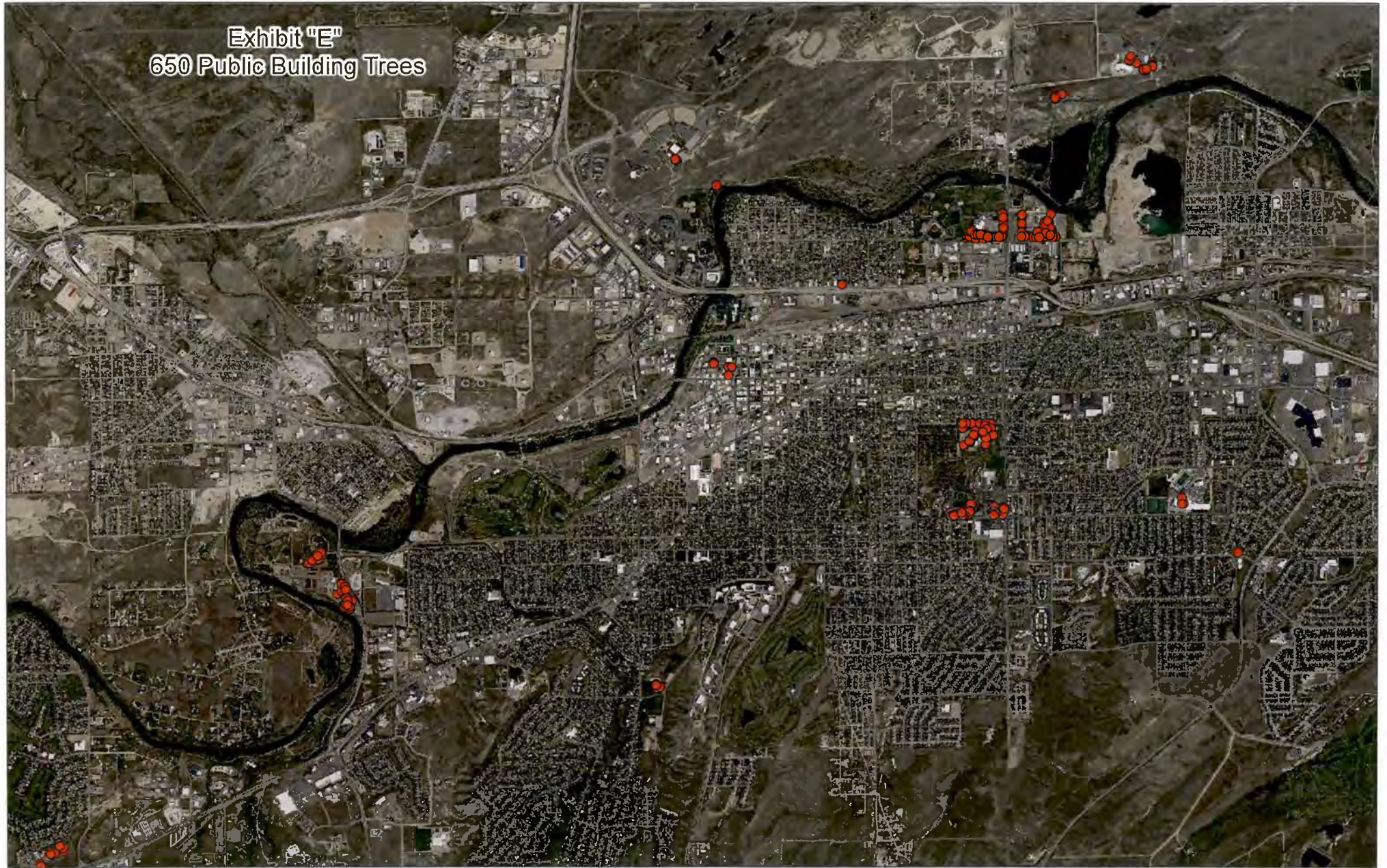


Exhibit "E"
650 Public Building Trees







RESOLUTION NO. 24-33

A RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND SCOTT VENTURES, LLC, FOR A TREE INVENTORY UPDATE OF ALL PUBLIC TREES WITHIN THE CITY OF CASPER.

WHEREAS, the City of Casper desires to enter into a Contract for Professional Services with Scott Ventures, LLC, for the public tree inventory update within the City of Casper; and,

WHEREAS, Scott Ventures, LLC, is ready, willing, and able to provide the services described in the Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services between the City of Casper and Scott Ventures LLC, in an amount not to exceed Seventy-two Thousand Six Hundred Ninety-five and 47/100 Dollars (72,695.47).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized and directed to make payments as set forth in the Contract for Professional Services throughout the term of the Contract.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

2/23/2024

MEMO TO: J. Carter Napier, City Manager 77 for JCN
FROM: Fleur Tremel, Chief of Staff
Jacci Mahoney, Executive Assistant
SUBJECT: Appointment of a Board Member to the Downtown Development Authority

Meeting Type & Date
Council Meeting
March 5, 2024

Action Type
Minute Action

Recommendation:
That Council, by minute action, authorize the appointment of Mr. Bill Lyons and Mr. Ken White to the Board of Directors for the Downtown Development Authority (DDA.)

Summary:
On February 14, 2024, the Board of the DDA held their monthly meeting and voted to recommend Mr. Bill Lyons and Mr. Ken White to Council for appointment consideration.

There were two open seats on the Board and because one of them had been vacated mid-term, Mr. Lyons would be appointed a partial term, expiring June 30th, 2025. Mr. Lyons replaces the vacancy from the resignation of Mr. Murray.

Mr. Ken White is filling a vacancy from the June 30, 2023 application process that was not filled due to lack of applications. Mr. White would be appointed a full term, expiring June 30th, 2027.

Financial Considerations
There are no financial considerations with this action.

Oversight/Project Responsibility
Downtown Development Authority

Attachments
DDA Advertisement
Letter of Requested Appointment from Kevin Hawley
Bill Lyons Application
Ken White Application
DDA Board List

*** Proof of Publication ***

Casper Star-Tribune
P.O. Box 80, Casper, WY 82602-0080, ph 307-266-0500

AFFIDAVIT OF PUBLICATION

STATE OF INDIANA)
COUNTY OF LAKE)

I, Robin Nelson, being
duly sworn says that I am the Legal Clerk of Casper Star-Tribune, a
division of Lee Publications, Inc. A newspaper published in CASPER,
NATRONA COUNTY, WYOMING, who declares that the attached
Notice was published in said newspaper on the following dates:

11/28, 12/2/23

Casper Downtown Development Authority
Kevin Hawley
139 W. 2ND ST., SUITE 3C
CASPER WY 82601

ORDER NUMBER 89865

[Signature]
SIGNATURE

Sworn and subscribed to before me this 4 day of

December 2023

[Signature]



DAWN RENEE HEIL
Commission Number: 696125
My Commission Expires
01/31/25

Section: Legal Notices

Category: 925 Misc Legals

PUBLISHED ON: 11/28/2023, 12/02/2023

TOTAL AD COST: 111.12

FILED ON: 12/4/2023

CASPER DDA
BOARD POSITION

The Casper Downtown Development Authority (DDA) is seeking applicants for the Board of Directors. There are two (2) seats available, with one term expiring 6/30/25 and one term expiring 6/30/27. Details of the board and an application form can be found at downtowncasper.com or by stopping at our office. Applications will be received until December 20, 2023, 4:00 pm, at the offices of the Downtown Development Authority located at 139 W. 2nd St., Ste. 3C. Please call 307-235-6710 or email kevin@downtowncasper.com for additional information.
Published: November 28 & December 2, 2023
Legal No: 89865



February 15, 2024

The Honorable Members of the City Council
The City of Casper
200 N. David Street
Casper, WY 82601

Dear City Manager Napier and Members of the City Council:

The Downtown Development Authority (DDA) respectfully requests Council to appoint new members, Mr. Bill Lyons and Mr. Ken White, to the Board of Directors. A letter of interest and application is also attached for your consideration for Mr. Lyons and Mr. White.

The DDA began accepting applications for these positions on November 20, 2023 with an email newsletter to downtown property owners, merchants, and community subscribers. The request for applicants was followed by two publications in the Casper Star Tribune on November 28th and December 2nd. The publicized due date for applications was December 20, 2023. On Wednesday, February 14th, 2024, the DDA Board met and formally voted to recommend these applicants to the Mayor and City Council for appointment.

Because one of these seats was vacated mid-term, we respectfully request Mr. White be appointed a full term, expiring 6/30/27 and Mr. Lyons be appointed a partial term, expiring 6/30/25. Mr. Lyons replaces the vacancy from the resignation of Mr. Murray. Mr. White would occupy an unfilled seat from the June 30, 2023 application process, where only two of the three available seats were filled due to lack of applications.

The board extends its sincere appreciation to you and the council for your consideration of these great community leaders.

Respectfully submitted,

Kevin Hawley

Kevin Hawley
Executive Director

**DOWNTOWN DEVELOPMENT
— AUTHORITY —**

• 139 W. 2nd Street, Ste. 3C • Casper, WY • 82601 •

Downtown Development Authority

Board Application Form

Complete this form and return it to the Executive Director by December 20, 2023.

Name Bill Lyons Phone 307-631-6244

Address 145 S Durbin Street Suite 305, Casper, WY 82601 Email blyons@bruckebauen.com

- 1) What is your vision for downtown? A vibrant downtown environment with growing usage of community members and visitors to the Casper area. A growing retail and restaurant presence that attracts people and events to our community. The net effect would be a growing pride of community along with enhanced social engagements.
- 2) Relevant community experience and/or other board participation I am a current Realtor of 8 years with RE/MAX The Group. I am also the Business Operations Manager for Brucke Bauen Casper LLC, which owns 4 buildings in Downtown Casper. I am an active member of DCBA and have served on the Ambassador's Committee with the Chamber of Commerce. I also spend time as a Football and Basketball official for High School and College. I moved to Casper 10 years ago from Cheyenne Wyoming and I spent several years on the Board of Directors for the Montessori School.
- 3) Why are you interested in serving as a DDA Board Director? I work almost every day in downtown Casper and have a vested interest in not only my business but that of my tenants to see the Downtown Area grow. I not only want our community to attract and retain people to build our economy, but I think we have a real opportunity to be the envy of other communities. I believe that opening David Street Station was a huge positive step in revitalizing our community, and I want to see Casper Downtown continue to grow and prosper. As a Board member of the DDA, I believe my perspective as a property owner and small businessman in the downtown area, would be valuable to the board as well as our downtown area.
- 4) Area(s) of expertise/contributions you feel you can make to the DDA as a Board Director. Sales and management experience of over 30 years lend itself to solving problems, building relationships, and providing vision to what is possible. I also provide an immediate sounding board for ideas that impact property owners as well as retailers and other tenants of the downtown area.

- 5) Other current volunteer commitments: My other commitments include officiating basketball and football at the high school and collegiate level. Its technically not volunteer as I'm paid minimally.

Downtown Development Authority

Board Application Form

Complete this form and return it to the Executive Director by December 20, 2023.

Name: Ken White Jr

Phone 307-266-0302

Address: 7483 Bessemer Bend South

Email: kdubjay@wyoming.com

1) What is your vision for downtown?

A downtown that is inviting and worth making the trip for. One filled with entertainment and great food options. An environment that would spread throughout the broader Casper area.

2) Relevant community experience and/or other board participation

Through my employment, I attend all events such as the Wyoming Business Alliance, Business forums, University of Wyoming sponsored events and have presented before the City Council.

Currently in my first term as a Board Member and a Member of the Finance Committee for the Casper Area Chamber of Commerce.

3) Why are you interested in serving as a DDA Board Director?

I would like to become even more engaged in my community and help in its development and improvement. Would also represent and support efforts to invest in and develop the downtown area, such as The Lyric, as well as the Casper business community. I also talked with Tina Hoebelheinrich, CEO of the Chamber, and she would like to develop a stronger relationship between the Chamber and the DDA and I would see this as an opportunity to be part of that.

4) Area(s) of expertise/contributions you feel you can make to the DDA as a Board Director.

I have 40 years of oil and gas related business experience and some real estate development. My education and career have been in treasury, accounting and business with degrees in accounting, an MBA, and I held a CPA license in the State of Texas.

5) Other current volunteer commitments:

Multiple through the Chamber of Commerce

DDA Board List

11/5/2023

| Board Member | Business Address | E-Mail | Office Phone | Committee | Committee Chair | Term Expiring |
|-----------------|---|--|----------------|-----------------------|-----------------|---------------|
| Kerstin Ellis | Lum Studio 742 David Street | kerstin@lumstudio.com | (307) 224-4950 | Marketing | * | 6/30/27 |
| Deb Clark | Mountain West Evaluations 145 N. Durbin St. | deb@eval.com | (307) 265-1888 | Board Vice Chair | | 6/30/25 |
| Shawn Houck | Upslope Media | shawn@upslope.media | | | | 6/30/26 |
| Nicholas Grooms | Grooms & Harkins 555 S. Wolcott St. | ngrooms@gh.cpa | (307) 266-1403 | Finance | * | 6/30/24 |
| Tony Hager | Slumberland Furniture 111 W. Midwest Ave. | Tony.Hager@slumberland.com | (307) 265-5100 | | | 6/30/27 |
| Tim Schenk | GSG Architecture | tschenk@gsgarchitecture.com | (307) 234-8968 | Public Infrastructure | * | 6/30/24 |
| Kyle Gamroth | City of Casper | kgamroth@casperwy.gov | (307) 439-4069 | | | 6/30/24 |
| Will Reese | Williams Porter Day & Neville 159 N. Wolcott St. | wreese@wpdn.net | (307) 265-0700 | Governance DSS | * | 6/30/24 |
| Greg Dixon | Hilltop Bank 300 Country Club | greg.dixon@hilltop.bank | (307) 577-3478 | Board Chair | | 6/30/26 |
| Kevin Hawley | DDA 139 W. 2 nd St., Ste. 3C | kevin@downtowncasper.com | (307) 235-6710 | DDA CEO | | |
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